

## **Custer County Commission Meeting (Wednesday 1/10/18)**

### **Members present:**

Commissioners Travis Bies, Phil Lampert, Jesse Sorenson, Jim Lintz, Mark Hartman and Attorney Tracy Kelley

### **A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.**

### **B. Adopting of the agenda**

Motion by Hartman and seconded by Sorenson to approve the agenda with the addition of 6 month probation completion for Jon Jurrens and David Stanton under the Highway and a travel request for Jana Virtue to Congressional Forum in Ft Meade, SD, at a cost of \$44.50. Motion carried, unanimous.

### **C. Consent Agenda**

Motion by Hartman and seconded by Sorenson to correct the December 28, 2017 minutes under executive session to read approve the 2018 Employee Wages with the removal of the salary for Gary Woodford. Motion carried, unanimous. Motion by Lintz and seconded by Lampert to approve the December 28, 2017 minutes with the change, the following vouchers and travel requests. Aye – Lintz, Aye – Bies, Nay – Hartman, Nay – Sorenson and Aye – Lampert. Motion carried.

Travel requests approved: Mike Carter to Mass Care Training in Pierre, SD, at a cost of \$170; Mike Carter to Mitigation for Emergency Management in Pierre, SD, at a cost of \$170; Jeff McGraw and Marty Mechaley to Creative Leadership Training in Rapid City, SD, at a cost of \$298; Matt Warren to Rifle Armorer course in Rapid City, SD at a cost of \$450; Jana Virtue to Congressional Forum in Ft Meade, SD, at a cost of \$44.50.

Vouchers approved as follows:

**GENERAL FUND- NON-DEPARTMENTAL:** SD State Treasurer \$363.15

**COMMISSIONERS:** Pitney Bowes \$56.52; Southern Hills Publishing \$195.46; SDML Workers' Compensation \$46,476; Black Hills Regional Multiple Use Coalition \$100

**COURT:** Beesley Law \$1,160.20; O'Neil Law \$430.75; Grey & Eisenbraun Law \$3,303.42; Colbath Law \$1,511.90

**AUDITOR:** Southern Hills Publishing \$44.40; Golden West \$166.97; Ricoh \$14.27

**TREASURER:** Quill \$805.23; Southern Hills Publishing \$451.49; McLeod's \$127.92; Golden West \$166.97

**INFO SYSTEMS & TECH:** Golden West \$66.79

**STATE'S ATTORNEY:** Lexis Nexis \$289; SD Dept of Health \$100; Dacotah Bank \$85; Golden West \$166.97; Ricoh \$11.66

**COURTHOUSE BUILDING:** Servall Linen \$55.52; Golden West \$33.40; Verizon \$73.22

**DIRECTOR OF EQUALIZATION:** Golden West \$200.36; Ricoh \$11.19

**REGISTER OF DEEDS:** McLeod's \$279.80; Golden West \$133.58; State of South Dakota \$21

**VETERANS SERVICES:** Golden West \$33.39

**INFO TECHNOLOGY:** Golden West \$1,940; Ricoh \$111.72

**SHERIFF:** Black Hills Energy \$93.02; Southern Hills Publishing \$44; Custer Co Sheriff's Office \$227.06; S&B Motor \$119.98; Innovative Office Solutions \$15.96; Children's Home Society \$500; Golden West \$337.94; Steele Collision \$4,088.64; Black Hills Towing \$394; Mid-States Organized Crime \$150; Ricoh \$25.46; A to Z Shredding \$20; Verizon \$416.42; Great Western Tire \$2,106.44

**PRISONER CARE:** Pennington Co Sheriff \$940.70; Manlove Psychiatric Group \$59.90

**AIRPORT:** Custer Do-It-Best \$16.43; Golden West \$199.24; Mark & Shannon Stites \$3,100

**LIBRARY:** Mt Rushmore Telephone \$112.65; Marco Technologies \$159.51; Golden West \$281.41

**EXTENSION:** Quill \$239.99; Golden West \$221.08; Ricoh \$.23

**WEED & PEST:** SD Dept of Health \$200; Golden West \$48.83; Ricoh \$16.36

**PLANNING:** Golden West \$133.58; Verizon \$54.23

**COUNTY ROAD & BRIDGE:** Butler Machinery \$9; Southern Hills Publishing \$42.56; French Creek Loggers/NAPA \$122.50; Grimms Pump Service \$179.91; Vander Haags \$817.85; Hills Edge Auto \$41.95; Interstate Batteries \$225.90; Mt Rushmore Telephone \$114.75; Rushmore Communications \$8,969.60; S&B Motor \$306.67; SD Dept of Health \$200; Keiffer Sanitation \$152.79; Servall Linen \$98.17; Snap-On Tools \$1,026.50; Golden West \$271.41; Lyle Signs \$1,124.46; Croell \$1,520.50; Nelson's Oil & Gas \$288.30; MG Oil \$293.89; Nebraska Salt & Grain \$2,282.31; Verizon \$34; Great Western Tire \$4,245.45; Pacific Steel & Recycling \$25.79; CBH Cooperative \$6,024; Custer Industrial \$5.04

**EMERGENCY MANAGEMENT:** Golden West \$100.18; Verizon \$54.23

**STATE GRANTS-GENERAL GOVERNMENT:** Hills Material \$113,538.99; Simpson & Associates \$5,750

**BUILDING:** Custer City \$177.60; Custer True Value \$130.17; Sander Sanitation \$327.68; Uline \$51.63; A to Z Shredding \$20.40

**EMERGENCY LINE:** Zuercher Technologies \$1,300; Golden West \$1,376.13; Ricoh \$31.84; RT Communications \$23.77

**D. Conflict of Interest Declarations**

None declared.

**E. Election of Officers**

1. Chairman Bies called for nominations for Chairman. Motion by Sorenson and seconded by Hartman to nominate Lampert for Chairman. Motion by Lintz and seconded by Hartman for nominations to cease and cast a unanimous ballot for Lampert. Motion carried, unanimous.
2. Chairman Lampert called for nomination for Vice Chairman. Motion by Bies and seconded by Sorenson to nominate Lintz for Vice Chairman. Motion by Hartman and seconded by Sorenson for nominations to cease and cast a unanimous ballot for Lintz. Motion carried, unanimous.

#### **F. Annual Designations**

1. Motion by Lintz and seconded by Hartman to approve the Custer County Chronicle as the legal newspaper. Motion carried, unanimous. Motion by Hartman and seconded by Sorenson to approve the following depositories: First Interstate Bank, Edward D Jones MM, South Dakota FIT, Sentinel Federal Credit Union, Highmark Federal Credit Union, and Dacotah Bank. Motion carried, unanimous.
2. Motion by Lintz and seconded by Bies to adopt the State rates for mileage at \$.42 per mile for use of a personal vehicle if a county vehicle is unavailable and \$.25 per mile for the use of a personal vehicle if a county vehicle is available. Rates for meals are: breakfast \$5; lunch \$9; and dinner \$12. Out of state rates for meals are: breakfast \$8; lunch \$11; and dinner \$17. Lodging rates are \$46.50 through \$150 with the employee utilizing the lowest possible rate. The annual designations are on file at the Auditor's office for public viewing. Motion carried, unanimous.
3. Motion by Hartman and seconded by Sorenson to approve the rate of pay for outside board members to be \$15 per meeting plus mileage. Motion carried, unanimous.
4. Motion by Bies and seconded by Lintz to adopt the following schedule of Board Member Representative.  
Phil Lampert: Airport Board, Courthouse Art Gallery, 1881 Museum Board, Weed Board Alternate, Economic Development Board Alternate, Solid Waste Board Alternate.  
Mark Hartman: Housing and Redevelopment Board, GIS Board, IST Board, Planning Board.  
Travis Bies: Extension Board, Human Resources Board, 4-H Promotion & Expansion Committee, Solid Waste Board.  
Jim Lintz: Fair Board, Fire Board, RC & D Commission Alternate, Weed Board, 4-H Promotion and Expansion Committee Alternate, Western Juvenile Detention Board Alternate.  
Jesse Sorenson: Airport Board Alternate, Conservation District Board.  
Motion carried, unanimous.

#### **G. Emergency Management**

1. Motion by Hartman and seconded by Bies to approve the 2018 LEPC Grant in the amount of \$791.92 and to authorize that the funds be dedicated to the GIS department for mapping. Motion carried, unanimous.
2. Motion by Bies and seconded by Hartman to approve and authorize the chairman to sign the Emergency Management Quarterly Report. Motion carried, unanimous.

#### **H. Highway**

1. Motion by Bies and seconded by Lintz to appoint Gary Woodford as Highway Superintendent for a 2 year term effective January 10, 2018, with a salary adjustment of \$60,840.16 to include duties of Weed and Pest Supervisor. Aye – Bies, Aye – Lintz, Nay – Hartman, Nay – Sorenson, Aye – Lampert. Motion carried.
2. Motion by Hartman and seconded by Bies to approve the following Applications for Occupancy of the Right of Way:  
2 Hour Road, Section 24, Township 3S, Range 4E, Custer County, South Dakota  
Hall Drive, Section 24, Township 3S, Range 4E, Custer County, South Dakota  
Leyson Loop, Section 24, Township 3S, Range 4E, Custer County, South Dakota  
Spring Place, Section 19, Township 3S, Range 5E, Custer County, South Dakota

Spring Place, Section 19, Township 3S, Range 5E, Custer County, South Dakota  
Kemp Road, Section 19 & 20, Township 3S, Range 5E, Custer County, South Dakota  
Lizzy Lane, Section 19 & 20, Township 3S, Range 5E, Custer County, South Dakota  
Shamrock Road, Section 20, Township 3S, Range 5E, Custer County, South Dakota  
Needles View Place, Section 19, Township 3S, Range 5E, Custer County, South Dakota  
Forest Park Road, Section 19, Township 3S, Range 5E, Custer County, South Dakota  
Granite Heights Drive, Section 19 and 30, Township 3S, Range 5E, Custer County, South Dakota  
Granite Valley Drive, Section 19 and 30, Township 3S, Range 5E, Custer County, South Dakota  
Mineral Drive, Section 19, Township 3S, Range 5E, Custer County, South Dakota  
Sidney Park Road, Section 19 and 30, Township 3S, Range 5E, Custer County, South Dakota  
Harbach Lane, Section 19 and 30, Township 3S, Range 5E, Custer County, South Dakota

**I. Planning**

1. Motion by Lintz and seconded by Hartman to reconsider the previous approved payment of \$588 to Michael and Sara Janson for reimbursement of a survey and to authorize the full payment of \$1,176. Aye – Lintz, Aye – Sorenson, Aye – Hartman, Nay – Bies. Motion carried.
2. Vidal Davila, Superintendent Wind Cave National Park appeared before the board to give an update on the 266<sup>th</sup> Street Project.

**J. Airport**

1. Motion by Sorenson and seconded by Lintz to authorize a payment of \$113,538.99 to correct Project Pay Request #3 that was inadvertently paid the wrong amount of \$5,932.25 and the total of the bill was \$119,471.24. Motion carried, unanimous.

**K. Maintenance Department**

1. Motion by Hartman to advertise for sealed bids for the three maintenance vehicles that were declared surplus. Motion died for a lack of a second. Motion by Sorenson and seconded by Lintz to table the advertising of bids on the surplus vehicles until the next commission meeting on January 25, 2018. Motion carried, unanimous.

**L. Sheriff**

1. Sheriff Mechaley gave an update on the Sheriff's office surplus vehicles.
2. Motion by Hartman and seconded by Lintz to approve the surplus of 2013 Chevy Tahoe VIN # 1GNSK2E01DR270404 with approximately 95,000 miles, to Search and Rescue. Motion carried, unanimous.
3. Mechaley informed the board that a grant has been awarded to the 24/7 Program for 2018 in the amount of \$18,107.

**M. Auditor**

1. Motion by Bies and seconded by Hartman to table the Intergovernmental Contract for SD Public Assurance Alliance until the next commission meeting on January 25, 2018, to allow the State's Attorney time to review. Motion carried, unanimous.
2. Motion by Hartman and seconded by Bies to table the review of liquor license fees until the next commission meeting on January 25, 2018, to allow further research to be done. Motion carried, unanimous.
3. Motion by Lintz and seconded by Bies to authorize the addition of Paula Arthur and Jeremy Uphoff as authorized signers on the First Interstate bank account and to remove Peggy Lindbloom as an authorized signer. Motion carried, unanimous.

4. Motion by Hartman and seconded by Lintz to approve Resolution 2018-01 Resolution to Establish Salaries of Elected Officials for Custer County. Motion carried, unanimous.

**RESOLUTION 2018-01**

**RESOLUTION TO ESTABLISH SALARIES OF ELECTED OFFICIALS FOR CUSTER COUNTY**

**WHEREAS**, in accordance with SDCL Chapter 7-7, the board of county commissioners for Custer County shall establish, by resolution, the salary payable to the county treasurer, county auditor, county register of deeds and state's attorney; and

**WHEREAS**, in accordance with SDCL 7-12-15, the board of county commissioners shall establish, by resolution, the salary payable to the sheriff;

**BE IT RESOLVED**, the Custer County Board of Commissioners establishes the annual salaries of elected officials as follows:

Dawn McLaughlin, Custer County Treasurer - \$49,420.22;  
Terri Cornelison, Custer County Auditor - \$45,900;  
Tracy L. Kelley, Custer County State's Attorney - \$59,040;  
Teri L. Morgan, Custer County Register of Deeds - \$40,000;  
Marty Mechaley, Custer County Sheriff (with City Contract) and Dispatch Supervisor - \$66,000;

Approved this 10<sup>th</sup> day of January, 2018, at the regular meeting of the Board of Commissioners for Custer County.

CUSTER COUNTY COMMISSION

Phil Lampert

ATTEST:

Terri Cornelison, Auditor

5. Motion by Bies and seconded by Lintz to approve Resolution 2018-02 Resolution to Elect Salary Method of Payment for County Commissioners and to Set 2018 Annual Salary. Motion Carried, unanimous.

**RESOLUTION 2018-02**

**RESOLUTION TO ELECT SALARY METHOD OF PAYMENT FOR COUNTY COMMISSIONERS AND TO SET 2018 ANNUAL SALARY**

**WHEREAS**, in accordance with SDCL Chapter 7-7, the Board of County Commissioners for Custer County has the authority to elect the method of payment for the county commissioners and set the annual pay by resolution on the first regular meeting date in January of each year; and

**WHEREAS**, on the date set forth herein below, being the first regular meeting date of the Board of County Commissioners for the year 2018, the commission having considered and approved the following action, now therefore

**BE IT RESOLVED**, by the Custer County Board of Commissioners, pursuant to SDCL 7-7-5, that the Commissioners shall be paid by the salary method of payment and the annual salary for each commissioner for the year 2018 shall be \$9,000.00;

**BE IT FURTHER RESOLVED** that each Commissioner shall receive an additional \$1,200.00 as and for travel expenses for the year 2018.

Approved this 10<sup>th</sup> day of January, 2018, at the regular meeting of the Board of Commissioners for Custer County.

CUSTER COUNTY COMMISSION  
Phil Lampert

ATTEST:

Teresa Cornelison, Auditor

**N. Library**

1. Motion by Hartman and seconded by Sorenson to approve the 2018 Library Board Member and Volunteer List. Motion carried, unanimous.

**O. Public Comment – none**

**P. Commission**

1. Mail call – A Thank You card was received from the Storehouse for the \$875 budgeted for them for 2018.
2. Meeting Schedule – There will be video conferences on January 18, 2018, to give employees information on the Naturally Slim program that will be implemented on February 19, 2018.
3. Meeting Reports – Lintz attended a Fair Board meeting on Tuesday, January 9, 2018 and everything is well. Lintz gave the Fair Board financial report to the Auditor.

**Q. Executive Session**

1. Motion by Bies and seconded by Lintz to go into Executive Session at 9:37 a.m . Executive Session concluded at 9:44 a.m.
2. Motion by Bies and seconded by Lintz to approve the release of lien in the amount of \$3,282.37. Motion carried, unanimous.
3. Motion by Bies and seconded by Hartman to approve the hiring of temporary help in the Auditor's Office for election purposes. Motion carried, unanimous.

**R. Adjourn**

Motion by Hartman and seconded by Sorenson to adjourn the meeting at 9:50 a.m. The next meeting will be at 8 a.m. January 25, 2018, in the Commissioner's Room in the Custer County Courthouse.

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Phil Lampert, Chairman

Attest:

Terri Cornelison, Custer County Auditor

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