**Custer County Commissioner Meeting**

**Date: October 19th, 2016**

Chairman Lampert called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. Jim Lintz; Mark Hartman; Oonagh Wood and the Auditor were present.

The Board moved to approve the agenda with the deletion of "amend to show emergency procurement” under approve minutes. Motion carried. In the following proceedings, all action taken was first duly moved and seconded, received a unanimous vote of the Commissioners without dissenting vote or abstention, unless otherwise stated.

**Minutes**

Mark Hartman moved and Jim Lintz seconded to approve the minutes of the Oct. 5th, 2016 commission as presented. Motion carried.

Jim Lintz moved and Oonagh Wood seconded to approve the minutes of the Oct. 11th, 2016 Special Meeting minutes as presented. Jim Lintz aye, Oonagh Wood aye, Phil Lampert aye, Mark Hartman abstained as he was not present at the meeting. Motion carried.

**Declaration of Conflict of Interest** – Jim Lintz declared a conflict with the Lintz Brothers Pizza liquor license renewal.

**Approve 2017 Liquor License Renewals**

-Mark Hartman moved and Oonagh Wood seconded to approve an application for renewal for Jan. 1st, 2017 through Dec. 31st, 2017 and authorized the Chairman to sign the applications for Lintz Brothers Pizza – Sec 6; T3S, R8S, HJW Subd. Lot 2 in E ½ E ½ E ½ - Retail on-off sale Wine. Mark Hartman aye, Oonagh Wood aye, Phil Lampert aye, Jim Lintz abstained. Motion carried.

-Oonagh Wood moved and Jim Lintz seconded to approve the following applications for renewals for Jan. 1st, 2017 through Dec. 31st, 2017 liquor licenses and authorized the Chairman to sign the applications; Black Hawk Oil, Inc d/b/a BJS Hermosa-Lot 1, McDowell Subd, NE4,NE4,Sec 6; T3S, R8E, BHM –Retail Liquors On-Off sale Wine;

-Korczak’s Heritage, Inc. d/b/a Heritage Village - Fort Subd.-Fort TR (of Lot A of NW4NW4SW4) Sec 10 T3 R4 10.14 ac- Retail Liquor On-Sale;

-Korczak’s Heritage, Inc. d/b/a Laughing Water Restaurant-Lot 4 Sec 3 T3S R4E-Retail Liquor On-Sale;

-Regency CSP Ventures LP d/b/a-Legion Lake Resort-Custer State Park Sec 25 T3S R5E-Retail Wine On-Off Sale;

-Regency CSP Ventures LP d/b/a –State Game Lodge – Lot 4 Block 2 Game Lodge Town Site T3S R6E –Package Liquor On-Sale;

-Regency CSP Ventures LP d/b/a-Sylvan Lake Resort – N ½ SW 1/4 NW ¼ SE ¼ Sec 30 Custer State Park T2S R5E- Retail Liquor On-Sale;

-Regency CSP Ventures LP d/b/a-Coolidge Inn-Lot 1 Block 2 Game Lodge Townsite T3S R6E-Package Liquor Off-Sale; Regency CSP Ventures LP d/b/a- Blue Bell Lodge-Custer State Park-Sec 11 T4S R5E –Retail Liquor On-Sale; Stonemeadow Ranch, LLC MULCAHY SUB - TR 1 OF LOT 1B OF LOT 1 OF TR MULCAHY OF HES #437 SEC 7/8 T4 R4 3.65 AC – Retail on-off sale Wine. Motion carried.

**Gary Woodford, Highway Superintendent**

-Mark Hartman moved and Jim Lintz seconded to approve an application to occupy right-of-way from Golden West Telecommunications for a utility facility on Red Rock Ln Section 16, T6S, R4E, Custer County, South Dakota. Motion carried.

**Bid Letting for ¾” Gravel Surfacing**

-One bid was submitted for ¾” gravel surfacing from Croell Redi-Mix. Jim Lintz moved and Mark Hartman seconded to approve 1 bid for ¾” Gravel Surfacing from Croell Redi- Mix from the Button Pitt on Dewey Road in the amount of $6.00 per ton for the year 2016. Motion carried.

**Un-assigned Fund Balance in the General Fund**

-Mark Hartman moved and Jim Lintz seconded to un-assign $310,000 from 101-274.06 General Fund Assigned for Capital Outlay to General Fund Unassigned Reserve 101-274.03. Motion carried.

**Resolution 2016-14 Supplement County Budgets**

-Mark Hartman moved and Jim Lintz seconded to approve Resolution 2016-14. Motion carried.

Resolution 2016-14 Supplemental Budget 2016

**Whereas**, The Board of County Commissioners propose a supplement to the General Fund Budget (101) in the amount of $332,100: for Human Resources Budget. Means of finance will come from the following: $12,100 General Fund Unassigned Reserve and $10,000 from General Fund Assigned Continuing Education; for the Highway Supplies Budget $310,000. Means of finance will come from the General Fund Unassigned Reserve. A supplement to the Fire Budget (211) in the amount of $125,000. Means of finance will come from the Fire Fund Assigned.

**Now Therefore Be It Resolved** by the Board of County Commissioners to adopt the Supplemental Budget for 2016.

Dated this 19th day of October, 2016.

**Box Canyon Subdivision Plat Approval**

-Jim Lintz moved and Oonagh Wood seconded to approve the Box Canyon subdivision plat – Plat of Box Canyon Subdivision including Lot 76 Revised and Lot 77 Revised, Formerly Lot 76 and Lot 77 of Box Canyon Subdivision all located in NE ¼ of NW ¼ of Section 5, T3S, R7E, Custer County, South Dakota. Motion carried.

**SD Department of Transportation Agreement for Project**

-An agreement with the State of South Dakota to match 5% of the cost of the Custer County airport apron reconstruction project has been submitted in the amount of $3,333.33 with Custer County responsible for a match of 5% in the amount of $3,333.33 The remaining 90% match in the amount of $60,000 to be paid for by a Federal Aviation grant. Jim Lintz moved and Oonagh Wood seconded to authorize the Chairman the sign the agreement for project #3-46-0011-12-2016. Motion carried.

**KLJ Engineers Agreement for Professional Services**

-Jim Lintz moved and Mark Hartman seconded to authorize the Chairman to sign a continuing agreement for professional services with Kadermas, Lee and Jackson, Inc., Engineers for the planning phase of the airport apron reconstruction project. Motion carried.

**Library and Travel Expense Budgets for 2017**

The Commissioners discussed consolidating expenses for travel in county-owned vehicles into one expense account. The cost of the county’s fleet vehicles and travel expenses will be determined by the Auditor and presented to the Board at the next Commissioner meeting.

-Oonagh Wood moved and Jim Lintz seconded to authorize an increase to the Library budget in the amount of $1,874.42 for a final budget of $202,806 due to an over-site by the Auditor. Motion carried.

**Executive Session - Personnel**

-Mark Hartman moved and Jim Lintz seconded to go in and out of executive session for personnel and negotiations at 8:55 a.m. until 9:37 a.m. Motion carried. No action taken.

**Unfinished Business:**

-Quinn Construction had submitted a bid in the amount of $24,000 to remove the existing Quonset for the Custer County Fairgrounds. As the Board did not advertise for bids they are unable to accept their bid.

**New Business: Airport Improvement Grant**

-Due to a five-day deadline for completion of the grant award, the Commissioners voted via email to authorize the Chairman to sign the Airport Improvement Grant Award 3-46-0011-012-2016 in the amount of $60,000. Motion carried.

**Mail Call/General Business**

-A letter from the family of the late Ken Glaser, former Veterans’ Services Officer for Custer County thanking the Commissioners for their kind words of comfort.

-A letter from US Department of the Interior, Fish and Wildlife Service asking for information on the black backed woodpecker which they are considering for designation on the endangered species list.

-A letter from the SDSU Extension requesting the Commissioners complete an annual evaluation on SDSU Extension 4-H Youth Program Advisors, including Brad Keizer.

-A letter from Chris Beesley, Attorney informing the Commissioners that his hourly fee for mental health court-appointed fees will increase from $100 per hour to $125 per hour effective Nov. 1st, 2016.

-Mark Hartman moved and Oonagh Wood seconded to authorize the Chairman to sign an invoice for the 2017 SDACC and NaCo membership dues. Motion carried.

-A letter from the South Dakota Supreme Court notifying the Commissioners about grant funds available for courthouse security. The appropriate offices will address the details of the letter.

**Monthly Meeting Schedule**

More than two Commissioners will be present at a public involvements meeting held by Kadermas, Lee and Jackson Engineers and SD Department of Transportation at the Hermosa Elementary School gymnasium on Oct. 19th, 2016 from 5:30 p.m. until 7:00 p.m.

**Travel Requests**

-Jim Lintz moved and Oonagh Wood seconded to approve a travel request from Joel Behlings to travel to the 2016 Safety & Loss Control Training Conference Nov. 9th through Nov. 10th, 2016 in Pierre, SD at a cost to the county of $123.00 plus the use of a county vehicle. Motion carried.

**Human Resources**

-Oonagh Wood moved and Jim Lintz seconded to table a request for an hourly raise until the next Commission meeting when Gary Woodford, Highway Superintendent, Tracy Kelley, States Attorney and all five Commissioners can be present. Motion carried.

-The Board acknowledged the completion of six months hiring probation for Mat Lawson, Highway Mechanic effective Oct. 18th, 2016.

-Nancy Christensen, Auditor, requested to hire a part-time temporary worker for the election.

**Vouchers**

-Oonagh Wood moved and Jim Lintz seconded to approve the vouchers as presented. Motion carried.

3D SPECIALTIES INC HWY TELESPAR 1,578.93 A TO Z SHREDDING, INC 52.36 ALBERTSON ENGINEERING INC. LIBRARY VEHICLE IMPACT 1,111.06 BEESLEY LAW OFFICE, P.C. COURT APPOINTED ATTORNEY 7,619.90 BLACK HILLS ELECTRIC COOP AIRPORT ELECTRIC 1,248.55 BLACK HILLS POWER EQUIP HWY SUPPLIES 11.89 BLACK HILLS ENERGY 4,425.04 BUTLER MACHINERY CO INC SENSOR 121.38 BY THE BOOCK PLUMBING, LLC HWY FUEL TANK P 5,781.95

CBH COOPERATIVE HWY DIESEL 9,918.73 CUSTER COUNTY MUSEUM PRESERVATION 50,000.00 CENTURYLINK CUSTER COUNTY 911 618.06 CITY/COUNTY ALCOHOL & DRUG PRISONER CARE 166.00 CJ DESIGNS DOE JACKETS 231.25 RANDAL CONNELLY COURT APPOINTED ATTORNEY 405.34

CULLIGAN WATER DRINKING WATER 105.00 CUSTER DO IT BEST RPRS 439.35 CUSTER TRUE VALUE HWY 1207 PART 189.11 D&F TRANSMISSIONS HWY 0320 TRANS 2,839.50 DAKOTALAND AUTOGLASS, INC. HWY 0521 WNDSH 165.00

DISCOVERY BENEFITS EMPLOYEE FSA 41.66 DIV. OF CRIMINAL INVESTIGATIONS BACKGROUND CHECKS 72.00 EDDIE'S TRUCK SALES INC HWY 0518 DSH CN 1,124.62 EVERGREEN OFFICE PRODUCTS OFFICE SUPPLIES 158.95

STATE OF SOUTH DAKOTA MICROGRAPHIC SUPPLIES 21.00 FEDERAL SAFETY COMPLIANCE HWY 2017 COMPLIANCE 298.50 FEDEX SHIPPING 21.37 FIRST INTERSTATE BANK JULY & AUG 2016 PAYROLL FEES 104.45 FRENCH CREEK LOGGERS SUPPL PARTS 38.75 G & R CONTROLS, INC BUILDING 682.25 GENESIS LAMP CORPORATION AIRPORT 214.59 GOLDEN WEST TELECOMMUNICATIONS PHONES 4,056.85 GOLDEN WEST TECHNOLOGIES INTERNET 1,910.00 GREAT WESTERN TIRE, INC TIRES 1,273.44 GRIMMS PUMP SERVICE INC NOZZLE CAP & CHAIN 119.95 JENNER EQUIPMENT INC HWY PARTS 58.90 JEREMIAH J. DAVIS LAWYER COURT APPOINTED ATTORNEY 279.20 KEIFFER SANITATION HWY ECS GARBAGE 147.17 LARSON, LELA NOTARY BOND 30.00 LEXISNEXIS RISK SOLUTIONS STATES ATTORNEY 255.00 AUDRA MALCOMB CONSULTING PRISONER CARE 1,345.38 MATCO TOOLS HWY SKTS/BRK CA 108.80 MG OIL COMPANY HWY OIL/DEF 3,447.42 MICROFILM IMAGING SYSTEMS,ROD 4,782.50 MT RUSHMORE TELEPHONE COMP ECS PHN/INT 229.84 NEVE'S UNIFORMS INC. FLASHLIGHT/BEHLINGS 95.95 VALARIE M O'DAY COURT REPORTER 88.60

PENNINGTON CO. AUDITOR COURT APPOINTED ATTORNEY 56.00 POWERPLAN HWY 0917 MIRROR 135.36 QUILL CORPORATION OFFICE SUPPLIES 138.98 REGIONAL HEALTH CLIENT PRISONER CARE 240.90 RELX INC. DBA LEXISNEXIS LAW LIBRARY 289.00 RICOH USA, INC COPIES 125.45 RICOH USA, INC COPIES 1,280.72 RT COMMUNICATIONS PHONE 23.46 RUSHMORE COMMUNICATIONS REPAIRED CONSOLE #1 294.00 SCHAFER, LISA BAC 75.00 SD DEPT OF GAME FISH & PARKS ANIMAL DAMAGE CONTROL FUND 827.20 SD DEPARTMENT OF LABOR UNEMPLOYEMENT 629.00 SD ASSOCIATION OF COUNTY COMMISSIONERS SDACC AND NACO DUES FOR 2017 2,182.00 SERVALL TOWEL & LINEN HWY UNIFORMS 205.41 MATTHEW L SKINNER, P.C. COURT APPOINTED ATTORNEY 841.60 TOWN OF BUFFALO GAP WATER BILL 54.00 US BANK SAFE DEPOSIT BOX 113.60 WEST RIVER INTERNATIONAL HWY CB/ANT 218.27 WESTERN SD JUVENILE SERVC PRISONER CARE 7,325.00

-Jim Lintz moved and Oonagh Wood seconded to adjourn the regular meeting at 9:40 a.m. Motion carried. The next meeting will be held Nov. 9th, 2016 at 8:00 a.m. in the Commissioners Room in the Custer County Courthouse.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Christensen, Auditor Phil Lampert, Chairman

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