**Custer County Commissioner Meeting**

**Date: December 11, 2013**

Vice Chairman Lampert called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. Jim Lintz, Mark Hartman, Tracy Kelley, State’s Attorney and the Auditor were present. Travis Bies joined the meeting at 8:12 am and presided over the remainder of the meeting at that time.

 The Board moved to approve the agenda with the following addition: Contingency Transfer Request under Work Session. Motion carried. In the following proceedings, all action taken was first duly moved and seconded, received a unanimous vote of the Commissioners without dissenting vote or abstention, unless otherwise stated.

**Minutes** The Board moved to approve the minutes of the November 20th, 2013 commission meeting as presented. Motion carried.

**Declaration of Conflict of Interest**-None declared

**Gary Woodford, Highway Superintendant** -Gary presented a proposed site plan for the Hermosa highway shop for review.

-Gary gave each Commissioner a binder with the names of the County maintained roads along with 2013 expenditures made on each road.

**Mike Carter, Director of Emergency Management** -Carter reviewed the applicants briefing conducted with Custer County and FEMA representatives on December 4th for the Presidential Disaster identified as #4155-DR-SD. A discussion was held outlining the various categories of reimbursement and future mitigation.

-Mike presented a grant award from Homeland Security to Custer School Board members.

**Rick Wheeler, Sheriff** -The Board made a motion to authorize the Chairman to sign the Western SD JSC Joint Powers Agreement. Motion carried.

-The Board moved to authorize a contingency transfer of $1,000 to purchase kennels and shelters to house at large animals. Motion carried.

-The Board moved to authorize the Chairman to sign a contract with Rapid City Human Society for continuing care for animals that are not claimed in two days as a temporary measure until a new animal control officer is contracted. Motion carried.

**Tracy Kelley, States Attorney** -Tracy explained the past history of Hard Scratch Lane and the current condition of the road. Further discussion will be held at the next meeting.

**Strain Variance Request Public Hearing** -The Board of County Commissioners moved to adjourn and reconvened as the Board of Adjustments at 9:02 am. Motion carried.

-The Board moved to approve the variance request submitted by Roger and Jill Strain, the variance provides relief from Article IV, Section 1, Paragraph 7(C) of Custer County Ordinance #2. for property located at Diamond E Subdivision – Tr1 of HES #264 in SW4 Section 20, T3S, R4E. Motion carried.

-The Board moved to adjourn Board of Adjustments and reconvene as Custer County Commissioners at 9:15 am. Motion carried.

 **Dave Green, Planning** -Dave Green and Tracy Kelley discussed their findings with regards to the Anderson section line improvement request that had been tabled at the November 20th Commission meeting. The Board moved to approve the section line improvement contingent on removal of any felled trees and culverts being appropriately sized and installed at the County Highway Superintendants direction. Motion carried.

**Tim Holland- CCH Board Member** -Tim updated the Board on Custer County Housing activities.

-The Commissioners presented Tim with a Certificate of Appreciation for his work and dedication to Custer County Housing and the County of Custer.

**Dawn McLaughlin, Treasurer** -Dawn presented to the Commissioners a list of delinquent taxes that will be posted in the Custer Chronicle. Dawn stated that delinquencies are down to 333 parcels which are 130 less than last year at this time.

**General Business** -Allison Jensen presented copy of a letter that she is sending to all registered mobile home owners requesting that they change their status to mobile home on real estate.

**Annual Budget Resolution 2013-4 Revised** -Total tax levy for the county in 2014 was changed by a Revised Resolution to 3.294 for General and .583 for Building. This is a decrease of .005 to the total levy. The Board moved to approve the change to the levy resolution. Motion carried.

**Monthly Reports** The Board acknowledged the following reports.

-Register of Deeds November 2013 statement of fees with $390.00 collected in state fees, $6,149.25 for county fees, and $260.00 for SDACO for a total of $6,799.25. -The Auditor’s report with the Treasurer November 2013 as follows: Cash $3,811.39; Checks/ Drafts <3days $27,270.45; Checks/Drafts >3 days $1,050.00; SD Fit $500,014.39; 1st Interstate Bank checking $126,639.58; 1st Interstate Bank Savings $2,909,160.59; 1st Interstate Bank Flex $59,609.78; ED Jones MM $455,973.65; 1st Interstate Investment $36,776.47; TELCO Checking $208.03; TELCO TIIA $30,716.67; TELCO Savings $79,867.14; Highmark Investment $148,810.01; Highmark Savings $10,170.94; Highmark Checking $5,000.00; Dakotah Bank Checking $10,500.00; Dakotah Investments $650,000.00; Accrued Interest $2,034.64, ED Jones $2,803,903.90; for a total of $7,861,517.63. - Custer County Sheriff’s November 2013 report: $140.00 fingerprints; $43.89 accident reports; $84.00 pistol permits; $140.99 in mileage; $590.00 service fees; $175.00 executions; $22.49 commissions; $1138.00 from 24/7 Program; $32.66 postage reimbursement; $50.00 for Sheriff Sale; $50.00 bond fee for a total $2,467.03 submitted to Custer County Treasurer.

**Travel Requests** - The Board moved to approve the following travel requests:

-Christopher Nichols and Jennifer Smart made a travel request to attend the Statewide Communications Interoperability Plan Workshop December 17th thru 18th, 2013 at the cost to the county of $36.00 plus use of county vehicle. Motion carried.

-Allison Jensen made a travel request to attend a National USPAP Course on January 23rd thru January 24th, 2014 at a cost to the county of $290.99. Motion carried.

-Jerrica Henrichs made a travel request to attend a National USPAP Course on January 21st thru January 22nd, 2014 at a cost to the county of $566.04. Motion carried.

**Meeting Schedule** -More than three Commissioners will attend the Black Hills Association meeting on December 13th, 2013 at 11:30 am. The meeting will take place at the Easy Rider Saloon & Steakhouse in Sturgis, SD.

**Human Resources/Personnel** - The Board acknowledged a letter of resignation from Linda Nelson as Custer County Auditor effective December 31st, 2013.

-The Board moved to approve a letter of hire for Christine Walcott as full time permanent dispatcher for communications with a starting wage of $14.75 per hour effective December 2nd, 2013. Motion carried.

**Contingency Transfers** -The Board moved to approve the purchase of 4 tasers for the Sheriff’s Department in the amount of $4,912.35 using contingency funds. Motion carried.

-The Board moved to approve a $5,000 contingency transfer to the Auditor’s budget for personnel expenses. Motion carried

**Vouchers** -The Board moved to approve the vouchers as presented. Motion carried.

PAYROLL: COMMISSIONERS 6,462.10; AUDITOR 14,892.82 INCLUDES TRAVEL 108.00; TREASURER 13,825.68; IST 3,580.77 INCLUDES UTILITIES 30.00 INCLUDES TRAVEL 434.45; ST ATTORNEY 14,837.59 INCLUDES UTILITIES 30.00; BUILDING 10,340.81; DOE 14,324.54 INCLUDES UTILITIES 30.00; ROD 7,226.62; VETERANS 2,257.73; SHERIFF 56,487.50 INCLUDES UTILITES 60.00; NURSE 1,603.27; LIBRARY 11,883.55 INCLUDES TRAVEL 91.76; EXTENSION 2,015.90; CONSERVATION 671.96; WEED 2,562.86 INCLUDES UTILITIES 30.00 INCLUDES TRAVEL 141.11; PLANNING 10,774.50 INCLUDES TRAVEL 53.13; HIGHWAY 61,807.59 UTILITIES 30.00; TITLE II PLANNING 129.55; EMERGENCY MGMT 4,591.28; 24/7 SOBRIETY 577.27; 911 EM 22,197.91. TOTAL PAYROLL 263,052.10; ANIMAL CONTROL GENEY ZIOLKOWSKI 636.00; BRAD KEIZER 4-H YOUTH COUNSELOR TRAVEL 93.89. A & B WELDING INC 126.03 11/11/13 888150 HWY WELD SUP, INDUSTRIAL SUPPLY CO., INC. 910.88 11/15-18/13 HWY HYD SUPPLIES, BEESLEY LAW OFFICE, P.C. 393.00 INV# 631 DEJEAN CAA, BLACK HILLS ELECTRIC COOP 1738.65 NOV-2013 ACCT# 1030400, BLACK HILLS POWER 1184.75 ACCT#2679 3074 08 DTD 11-12-1, CENTURYLINK 30.08 INV# 1280554544 DATED 11-3-13, CENTURYLINK 613.44 NOV 1-2013 CUSTER CO E911, JEANNE COLLISON 15.00 BOARD OF MENTAL ILLNESS, RANDAL CONNELLY 447.92 INV# 5633, 5639, 5640,, CUSTER DO IT BEST 9.89 11-13-13 C152083 HWY MARKERS, CUSTER GAS SERVICE 30.00 11-6-13 43177 HWY PROPANE, CUSTER TRUE VALUE 71.18 11/6-19/13 HWY SUPPLIES, DAKOTA BUSINESS CENTER INC 78.88 INV# IN252151, DAKOTALAND AUTOGLASS, INC. 72.00 11-19-13 4125731 HWY 0322 GLAS, DALE'S TIRE & RETREADING, INC 1066.82 11/13-14/13 HWY TIRES/RPR, DEB'S PRINTING 80.47 11/21/2013 INVOICE TREASURER'S, DISCOVERY BENEFITS 25.00 INV# 0000415930-IN, EDDIE'S TRUCK SALES INC 117087.71 11-4-13 1577 HWY 0520 TRUCK, CBH COOPERATIVE 15581.18 11/6-20/13 HWY DIESEL/GAS, GAYLORD BROS. 202.72 INV# 2221097 DTD 11-5-13, GODFREY BRAKE 479.68 11-20-13 233240048 HWY PARTS, GOLDEN WEST TECHNOLOGIES 5230.10 ACCOUNT #14835, #366, GREAT WESTERN TIRE, INC 1250.75 11-13-13 428636 HWY TIRES, GREY LAW 564.53 NOV-12-2013 R.STANDING SOLDIER, TIM HOLLAND 4000.00 OCT 2013 -- FINAL PYMT, LAVON W HUGHES DBA 470.01 INV# 2081 11-6-2013, INTERSTATE ALL BATTERY CENTER 108.95 11-20-13 31004596 HWY G25 BATT, ROBERT JACKSON ATTORNEY 252.00 T. MATHER 16CRI 13-145, LAKE PRESTON HIGH SCHOOL 30.00 3 - HP LAPTOPS SURPLUS, LEWIS & CLARK BHS 160.00 BMI W.SHERRILL CLIENT 25982, LUCY LEWNO 148.71 BOARD OF MENTAL ILLNESS, LEXISNEXIS 250.00 INV#1310939115 DTD 10-31-13, LEXISNEXIS RISK DATA MGMT, INC 85.00 INV# 1215224-20131031, LYLE SIGNS, INC 123.33 11/12/13 1136777 HWY 220 SNGS, AUDRA MALCOMB CONSULTING INC 322.56 INV# 891 10/31/13 CONSULTING, MCCOLLEY'S CHAPEL OF THE HILLS 2000.00 FUNERAL GOODS AND SERVICES, NORTHERN TRUCK EQUIPMENT CORP 7486.08 11-6-13 12751 HWY SANDER RNT., PENNINGTON SO SHERIFF'S OFFICE 909.10 OCT 2013 COURT TRANSPORTS, PITNEY BOWES/PURCHASE POWER 2000.00 ACCT# 8000-9000-0872-1445, TAMMI PRICE 500.00 INS DEDUCTIBLE 2013, QUILL CORPORATION 11.50 NOV 2013 ACCT C3305153, RC POLICE DEPT 19.23 INV# 1635 BLOOD TUBE POSTAGE, CITY OF RAPID CITY 315.00 OCT 2013 BAC DETERMINATIONS, TELCO FED CREDIT UNION 594.51 TELCO FED CREDIT UNION, TELCO FED CREDIT UNION 1958.41 TELCO FED CREDIT UNION, TELCO FED CREDIT UNION 225.06 TELCO FED CREDIT UNION, REGIONAL HEALTH 184.19 OCT-2013 PATIENT TRANSACTIONS, RICOH USA, INC 142.18 INV# 5028101240 DATED 10/25/13, RICOH USA, INC 815.69 INV# 91121625, SD DEPT OF TRANSPORTATION 2273.73 11/13/13 S78494-5 HWY MRK/BRDG, SECRETARY OF STATE OFFICE 103.71 INV# 11/8/2013 NOTICE MAILINGS, SERVALL TOWEL & LINEN 152.41 INV# 2026704 CRT HS MOP RENT, SHEPHERD REPORTING, LLCD 30.00 MENTAL ILLNESS, SIOUX CITY FOUNDRY CO. 2378.40 11-1-13 913145 HWY CUTTING EDG, MATTHEW L SKINNER, P.C. 383.15 INV# 3458 B. HATTAWAY, STURDEVANTS AUTO PARTS 805.38 11-6-13 647913 HWY 0319 PARTS, SUMMIT SIGN & SUPPLY INC 127.00 11-14-13 32953 HWY NUMBERS, SUNSHINE STORAGE 90.00 SUNSHINE STORAGE, KAREN SWANDA 15.00 BOARD OF MENTAL ILLNESS, TYLER TECHNOLOGIES INC 18002.25 INV# 025-81652 DATE 10/29/2013, VANWAY TROPHY & AWARD 65.76 INV# 11/12/13, VERIZON WIRELESS 643.97 INV# 9714431212 DUE 11/29/13, VERIZON WIRELESS 161.21 INV# 9714431212 DUE 11/29/13, WATONWAN COUNTY 26.00 OFFICIAL RECEIPT, WEST RIVER INTERNATIONAL 57.11 11-18-13 T213635 HWY 0517 PART, WESTERN SD JUVENILE SERVC 1350.00 INV# 1136 DATED 11/4/2013, PATRICIA WINTER 500.00 2013 INS DEDUCTIBLE, GARY WOODFORD 8840.00 CARCASS DISPOSAL, A TO Z SHREDDING, INC. 39.75 INV# 24800 11-26-2013, A & B WELDING INC 122.29 12-4-13 185520 HWY WELDING SUP, ADVANCED DRUG TESTING INC 72.00 12-2-13 53372 HWY DOT TEST, ARGYLE FIRE DEPARTMENT 4250.00 4TH QTR 2013 BUDGET PAYMENT, ASFPM 120.00 2014 ASFPM MEMBERSHIP, BEESLEY LAW OFFICE, P.C. 753.00 NOV 2013 CAA, BUFFALO GAP FIRE DEPT. 4250.00 4TH QTR 2013 BUDGET PYMT, BLACK HILLS POWER 3263.56 NOVEMBER 2013 ELEC STMTS, BUTLER MACHINERY CO INC 97.10 11/23-26/13 HWY PARTS, CARTER MIKE 500.00 2013 INSURANCE DEDUCTIBLE, SOUTHERN HILLS PUBLISHING INC 294.13 11-30-2013 STATEMENT, CUSTER COUNTY FAIR ASSOC 8000.00 FINAL BI-ANNUAL 2013 PYMT, CUSTER COUNTY SEARCH & RESCUE 1992.00 2013 ANNUAL BUDGET PAYMENT, CUSTER CO. SHERIFF'S OFFICE 111.07 NOV EOM 2013 PETTY CASH, CIVIL AIR PATROL/CRAZY 850.00 2013 BUDGET REQUEST, RANDAL CONNELLY 762.00 INTERIM BILLS, CULLIGAN WATER 26.50 INV# 006093 RECURRING INV, CUSTER CITY 176.84 ANNEX WATER SEWER NOV USAGE, CUSTER CONSERVATION DISTRICT 244.57 REMAINING BALANCE DUE 2013, CUSTER VOLUNTEER FIRE DEPART. 35000.00 DEC 2013 BI ANNUAL BUDGET PYMT, CUSTER STOREHOUSE 875.00 4TH QTR 2013 BUDGET PYMT, CUSTER TRUE VALUE 236.88 ACCT 8173, D-WARE INC 1550.00 12-15-13 9912014 HWY COMP SO, DAKOTA SECURITY SYSTEMS, INC 4235.89 INV# 17889, DALE'S TIRE & RETREADING, INC 621.56 11-13-13 66372 SO 10693 TIRES, DANIEL FOX 175.24 , DEB'S PRINTING 86.50 10-06-13 INVOICE - SHERIFF, DEWEY FIRE DEPT. 1250.00 4TH QTR 2013 BUDGET PYMT, DISCOVERY BENEFITS 25.00 INV# 0000422080-IN CUST#10759, EMPOWER COALITION 375.00 DECEMBER 2013 BUDGET AMT, CBH COOPERATIVE 14291.20 11/20-12/5/13 HWY DIESEL/GAS, FASTENAL COMPANY INC 107.36 11-21-13 205767 HWY SUPPLIES, FEDEX 38.24 INV# 2-479-26668, FOLSOM FIRE DEPARTMENT 3000.00 4TH QTR 2013 BUDGET PYMT, GODFREY BRAKE 2379.59 11/25-12/4/13 HWY PARTS, GOLDEN WEST TELECOMMUNICATIONS 1979.88 DEC 1, 2031 PHONE BILLS, GOLDEN WEST TELECOMMUNICATIONS 1878.26 DEC 1, 2031 PHONE BILLS, GOLDEN WEST TECHNOLOGIES 1384.00 INV # 273714, GREAT WESTERN TIRE, INC 3232.15 11-29-13 GS429630 HWY TIRES, HERMOSA SENIOR CITIZENS 1550.00 2013 BUDGET REQUEST, HIGHLANDS FIRE DEPARTMENT 2750.00 4TH QTR 2013 BUDGET PYMT, LAVON W HUGHES DBA 76.50 NOVEMBER INVOICE, JUNIOR LIBRARY GUILD INC 1026.00 ACCT# J015480 INV#211420, TRACY L KELLEY 236.50 DECEMBER 2013, KNECHTS - RAPID CITY 23.15 ACCT# 671700 INV# 730960, LEXISNEXIS 250.00 INV# 1311953601 ACCT#1001602, LYLE SIGNS, INC 456.25 11-26-13 1143129 HWY 911 SIGNS, M. G. OIL COMPANY 887.87 11-27-13 200691 HWY ANTI/SOLV, MT RUSHMORE TELEPHONE COMPANY 253.69 DEC 1, 2013 PHONE BILL, NEVE'S UNIFORMS INC. 230.83 INV# RP-030950 & RP-030891, NORTHERN TRUCK EQUIPMENT CORP 5210.00 11-6-13 12751D HWY SANDER RNTL, PENNINGTON COUNTY JAIL 2828.00 NOVEMBER 2013 JAIL BILLING, PENNINGTON COUNTY JAIL 6248.00 NOVEMBER 2013 JAIL BILLING, PENNINGTON COUNTY JAIL 3352.00 NOVEMBER 2013 JAIL BILLING, PHEASANTLAND INDUSTRIES 66.64 CUSTOMER # 06738S INV#049054, PRINGLE FIRE DEPT. 4250.00 4TH QTR 2013 BUDGET PYMT, QUILL CORPORATION 246.62 ACCT# C3305153, TELCO FED CREDIT UNION 604.68 11/18-21/13 HWY/WEED CHARGES, RICOH USA, INC 499.07 CUSTOMER #2123432, RT COMMUNICATIONS 23.17 ACCT 039313, RUSHMORE COMMUNICATIONS 120.00 INV# 0012063-IN, SANDER SANITATION SERVICE INC 408.40 ACCT 142176 INV# 422167, JULIE SAPIENZA 1562.50 4TH QTR 2013 BUDGET PYMT, SD CLE INC 75.00 INV# 4539 10-8-2013, SD PUBLIC ASSURANCE ALL. 355.93 INV# 13213 11-21-2013, SOUTH DAKOTA STATE TREASURER 437.49 7/1-12/31/13 HWY TAX REMIT, SOUTH DAKOTA LIBRARY ASSOC. 55.00 2014 MEMBERSHIP RENEWAL, WESTERN SD SENIOR SERVICES INC 1000.00 2013 BUDGET REQUEST, SERVALL TOWEL & LINEN 183.20 MOP RENTAL, STATE BAR OF SOUTH DAKOTA 415.00 2014 BAR DUES -M.BROWN, STEELE COLLISION 556.38 2013 CHEV TAHOE SERVICE WORK, STUDT ELECTRIC INC 68.40 INV# I975 11-26-2013, STURDEVANTS AUTO PARTS 306.50 11-22-13 650008 HWY BEAD STR, SUNSHINE STORAGE 38.00 INV# 600 DEC 2013 STORAGE, TOWN OF BUFFALO GAP 52.00 NOV 2013 WATER BILL, TOWN OF HERMOSA 449.04 DEC 2013 RENT, US BANK 95.00 SAFE DEPOSIT BOX 2014 RENT, VFW POST 3442 250.00 4TH QTR-2013 BUDGET REQUEST, DR AL WESSEL N 79.22 SERVICES, MARK & SHANNON STITES 3000.00 DECEMBER 2013 PAYMENT, YANKTON COUNTY TREASURER 233.50 INV#201312047441-442,

Chairman Bies adjourned the meeting at 11:25 a.m. with the next meeting being held December 27th, 2013 at 8:00 a.m. in the Commissioner’s Room in the Custer County Courthouse.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Linda Nelson Travis Bies, Chairman

Published once at the total approximate cost of\_\_\_\_\_\_\_\_\_\_.