**Custer County Commissioner Meeting**

**Date:** March 25, 2015

Chairman Lampert called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. Mark Hartman, David Hazeltine, Travis Bies, Jim Lintz, Tracy Kelley, State’s Attorney and the Auditor were present.

Travis Bies moved and Jim Lintz seconded to approve the agenda as presented. Motion carried. In the following proceedings, all action taken was first duly moved and seconded, received a unanimous vote of the Commissioners without dissenting vote or abstention, unless otherwise stated.

**Minutes**

Dave Hazeltine moved and Travis Bies seconded to approve the minutes of the February 26th, 2015 commission meeting as presented. Motion carried.

**Declaration of Conflict of Interest** - None declared

**East County Highway Shop**

-Jim Semmler of Semmler Construction submitted a contract to the Board for the design build plans for the new East County Highway Shop in the amount of $484,000 for the main shop area and $72,900 for the office space which will be a complete turnkey building. Dave Hazeltine moved and Mark Hartman seconded to authorize the Chairman to sign the contract when the AIA criteria has been reviewed by the States Attorney. Motion carried.

**Buffalo Gap Hazard Mitigation Resolution 2015-4**

-Mark Hartman moved and Travis Bies seconded to approve Resolution 2015-4. Motion carried

CUSTER COUNTY RESOLUTION 2015-4 APPOINTMENT OF APPLICANT AGENT For the Hazard Mitigation Grant Program (HMPG)

WHEREAS, Custer County is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and,

WHEREAS, Custer County is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW, THEREFORE BE IT RESOLVED, that Custer County appoints Phil Lampert as the authorized Applicant Agent. Dated this 25th day of March, 2015.

**Senate Bill #1 Power Point**

-The Board reviewed a power point presentation on Senate Bill #1 provided by the State with information on changes to highway funding and revenue that goes into effect on April 1st, 2015.

**Ordinance #2**

-Travis Bies moved and Dave Hazeltine seconded to table the 1st reading of Ordinance #2 until a later Commission meeting date. Motion carried.

**Canal Road Maintenance**

-Travis Hartshorn requested that the Commissioners authorize improvements to Canal Road in Custer County. The Commissioners will revisit this issue at the April 8th, 2015 Commission meeting after determining if the road is a county road.

**Executive Session**

-Mark Hartman moved and Jim Lintz seconded to go in and out of executive session at 9:55 a.m. and adjourned at 10:17 a.m. Motion carried. No action was taken.

**Mail call/General Business**

-The Board received a letter from South Dakota Board of Geographic Names seeking comments on a proposed name change for Harney Peak in Pennington County. Dave Hazeltine moved and Jim Lintz seconded to authorize the Chairman to sign a letter of opposition to SDBGN. Motion carried.

**Travel Requests**

-Mark Hartman moved and Dave Hazeltine seconded to approve a travel request from Teresa Cornelison, Director of Equalization for herself and her staff to travel to a Vanguard User Group Meeting in Oacoma, SD on May 5th and 6th, 2015 at an approximate cost to the County of $590.40. Motion carried.

**Abatement/Refunds**

-Travis Bies moved and Mark Hartman seconded to approve Abatement #1071A in the amount for $236.25. Motion carried.

-Dave Hazeltine moved and Travis Bies seconded to approve Refund #990R in the amount of $138.72 and Refund #991R in the amount of $151.54. Dave Hazeltine aye, Mark Hartman aye, Travis Bies aye, Jim Lintz abstained. Motion carried.

-Travis Bies moved and Mark Hartman seconded to approve Abatement #1072A in the amount of $1,554.30 and Refund #992R in the amount of $1,564.27. Motion carried.

-Mark Hartman moved and Dave Hazeltine seconded to approve Abatement #1073A in the amount of $2,018.98. Motion carried.

**Meeting Schedule**

The following upcoming meetings/events were approved by the commissioners for purposes of providing notice to the public as required by law: BH Association meeting on the 26th of March, 2015 at 11:30 a.m. to be held at Wooley’s Restaurant, 1648 Hwy 18 (Truck Bypass) HotSprings, SD.

**Fairground Ball Field Fence Bid Opening**

-A bid was received from Rushmore Fencing, Rapid City SD in the amount of $29,324.56 for materials and labor. A bid was received from Foothills Fence Co., Black Hawk SD in the amount of $33,500.00 for materials and labor. The Board acknowledged the bids and will accept a bid after the Fair Board has reviewed them.

**Human Resources/Personnel**

-The Board acknowledged the resignation of Deb Davis effective March 29th, 2015 which is a change from April 30th, 2015 as previously submitted.

**2014 Annual Report**

-The Board acknowledged the 2014 Annual Report as presented.

**W.E.A.V.E**

-Dave Hazeltine moved and Jim Lintz seconded to authorize the Chairman to sign the Emergency Solutions Grants Program approval. Motion carried.

**SDPAA Declarations**

-Travis Bies moved and Dave Hazeltine seconded to authorize the Chairman to sign a declarations page for the Conservation District liability coverage and the Airport’s liability coverage. Motion carried.

**Resolution 2015-3 County Fees**

-Travis Bies moved and Jim Lintz seconded to approve Resolution 2015-3 County Fee Schedule with a modification to the approach permit fee from $250 to $200. Travis Bies aye, Dave Hazeltine aye, Jim Lintz aye, Mark Hartman nay. Motion carried.

**Resolution 2015-3 County Schedule of Fees and Permits.**

WHEREAS, the County has determined the cost of providing services to the public and finds it is necessary to cover the cost for these services.

WHEREAS, Custer County has reviewed the proposed rates at a regularly scheduled board meeting and have resolved to adopt a revised fee schedule and permit rate.

 NOW, THEREFORE, BE IT RESOLVED by the Custer County Board of Commissioners that the proposed County fee and permit rate schedule attached is hereby approved and shall become effective at 8:00 a.m. on March 26th, 2015. Dated this 25th day of March, 2015.

**CUSTER COUNTY STANDARD FEE AND PERMIT POLICY**

**COMMON SERVICE FEES**

 Copies up to 11 X 17 $1.00 per page

 Reports (81/2 x 11) $1.00 per page

 Photo reprint/copy $1.00 per print/page

 County Highway Map $5.00 per map

 Plats $3.00 per Blue Line copy

 Fax $5.00 plus copy fee

 County Atlas $25.00

 Research Fee $55.00 per hour pro-rated

Department of Equalization:

 Electronic Data File Transfer $50.00

Highway Department:

 Approach Permit $200.00

 Blade a Road/Road District $110.00 per hour

 Sand a Road/Road District $110.00 for equipment +

 $24.50 per ton for sand

 Magwater on County Maint. Road ½ current price of magwater

 Magwater on Private Road $110.00 per hour for the blade +

 $65.00 per hour for the applicator +

 Full cost of current price for magwater

Treasurer:

 Tax Sale Certificate Lists $25.00 standard mail

 $10.00 e-mailed

Auditor:

 Road District Formation Fees $400.00

Information Systems and Technology:

 Map Size Charge/Page Sales Tax Total Fee

 8 ½ X 11” $ 9.43 $0.57 $10.00

 8 ½ X 14” $14.15 $0.85 $15.00

 18” X 24” $23.58 $1.42 $25.00

 24” X 42” $33.02 $1.98 $35.00

 34” X 44” $42.45 $2.55 $45.00

 36” X 60” $51.89 $3.11 $55.00

 36” X 72” $61.32 $3.68 $65.00

 42” X 60” $56.50 $3.40 $60.00

 42” X 72” $67.92 $4.08 $72.00

**BUILDING PERMITS (BASED ON AREA)** Permit Cost Calculation: (total sq. feet x rate) + $75

**BUILDING TYPE**  **RATE** **COMMENTS**

Agricultural & Greenhouses $0.05 No permit required for structures smaller than 300 sq. ft. Commercial $0.14 Rate includes area of basements, outbuildings and other appurtenant structures. Bath House add $15 for each stool & lavatory.

Garages/Storage Buildings $0.05 No permit required for structures smaller than 160 sq. ft. Industrial $0.16 Rate includes area of basements, outbuildings, and other appurtenant structures.

Residential $0.10 Rate includes finished and unfinished area of additions, apartments, basements, cabins, other dwelling areas or structures, and manufactured or mobile homes.

**PERMITS AND FEES BASED ON FLAT OR PER-ITEM RATES**

**PERMIT/FEE TYPE** **RATE**  **COMMENTS**

Demo/Relocation Permit n/c Informational permits

Carport, Lean-to, Shelters $75.00

Mobile home on leased site $75.00

Church Buildings $75.00

Floodplain Development Permit $100.00

Grading Permit $200.00

Late Application Fee $250.00 Fee charged when construction has begun w/out a Sign Permit $50.00 permit.

Subdivision Review Fee

 Sketch Plan Review $100.00

 Access Map Review $100.00

 Preliminary Plat –

minimum $350 $150.00 Plus $40 per newly-created, platted lot, plus ROD fee of $60 filing fee.

 Final Plat $100.00

Section Line Highway or

 Public Road Vacation $300.00 Plus $30 Register of Deeds Fee.

Variance $200.00 Plus $30 Register of Deeds Fee.

Wastewater Disposal Permit $250.00

 Failed Inspection Fee $100.00

 Septic Component Fee $150.00

Wireless Communication Tower $5,000.00

 Modification $2,500.00

Custer County Atlas $25.00 includes tax

Comp Plan $46.00 includes tax

Policy as of 11-6-13 lot consolidation

and lot line adjustments $100.00

**Vouchers**

-Dave Hazeltine moved and Travis Bies seconded to approve the vouchers as presented. Motion carried.

A & B WELDING INC 79.17 BEESLEY LAW OFFICE, P.C.4,395.80 BEST WESTERN RAMKOTA INN 189.98 BLACK HILLS ELECTRIC COOP 2,509.72 BLACK HILLS POWER EQUIP 79.95 BLACK HILLS POWER-6001 1,689.94 BUTLER MACHINERY CO INC 36.92 CBH COOPERATIVE 17,958.42 CENTURYLINK 19.84 CENTURYLINK 615.33 CERTIFIED LABORATORIES 75.24 CIVIL AIR PATROL/CRAZY 900.00 ANGELA M COLBATH 739.98 CROELL REDI-MIX, INC 243.71 CUSTER GAS COMPANY 988.96 CUSTER SENIOR CENTER 3,100.00 CUSTER TRUE VALUE 67.18 DAKOTA SECURITY SYSTEMS, INC 2,954.03 DEMERSSEMAN JENSEN & LLP 501.50

FAB TOOL 114.58 FASTENAL COMPANY INC 193.37 FRENCH CREEK LOGGERS SUPPLY 16.57 GODFREY BRAKE 835.45 GOLDEN WEST TECHNOLOGIES 3,875.00 GREAT WESTERN TIRE, INC 28.70 HARVEY'S LOCK SHOP INC 149.88 HILLS SEPTIC SERVICE 260.00

HILLYARD/SIOUX FALLS 129.33 INTERSTATE ALL BATTERY CENTER 350.85 JOHNSON MACHINE INC 9.42 LEXISNEXIS SO RISK DATA MGMT 85.00 LYLE SIGNS, INC 64.97 AUDRA MALCOMB CONSULTING INC 709.33 MARY JO MARCY 8.47 MATCO TOOLS 178.00 MAY CONSTRUCTION, INC. 11,918.39 MCLEOD'S PRINTING & 337.80 MG OIL COMPANY 553.69 TERRY MORGAN 9,900.00 NELSON'S OIL & GAS, INC. 392.94 NEVE'S UNIFORMS INC. 86.30 OFFICE DEPOT 48.95 PENNINGTON COUNTY JAIL 1,391.55 PENNINGTON CO STATE'S ATTORNEY R 215.00 PENNINGTON COUNTY SHERIFF'S OFFR 118.83 PITNEY BOWES/PURCHASE POWER 6,000.00 PITNEY BOWES 399.00 POWERPHONE, INC. 387.00 POWERPLAN 1,816.14 QUILL CORPORATION 322.15 CITY OF RAPID CITY, FINANCE OF 350.00 TELCO FED CREDIT UNION 4,091.71 REGIONAL HEALTH CLIENT BILLING 200.73 REGIONAL HEALTH PHYSICIANS 100.00 RICOH USA, INC 140.17 RICOH USA, INC 1,280.72 RUSHMORE COMMUNICATIONS 4,309.00 SD ASSOC OF WEED & PEST SUPERV 50.00 SD DEPARTMENT OF REVENUE 440.00 SD DEPT OF HEALTH 340.00 SERVALL TOWEL & LINEN 88.67 SOUTHERN HILLS FIRE & SAFETY 189.00 SUNSHINE STORAGE 71.00 TASER INTERNATIONAL 2,763.00 TEI LANDMARK AUDIO 70.91 VERIZON WIRELESS 1,261.83 WALMART COMMUNITY 141.80 WHISLER BEARING CO. 342.10 YANKTON CO. SHERIFF 25.00

-Chairman Lampert adjourned the meeting at 10:30 a.m. with the next meeting being held April 8th, 2015 at 8:00 a.m. in the Commissioner’s Room in the Custer County Courthouse.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phil Lampert, Chairman

Nancy Christensen, Auditor

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