**Custer County Commissioner Meeting**

**Date: April 9th, 2014**

Chairman Lampert called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. Jim Lintz, Mark Hartman, Dave Hazeltine, Travis Bies, Tracy Kelley and Auditor Nancy Christensen were present.

**Minutes** -The Board moved to approve the minutes of the March 26th, 2014 meeting as presented. Motion carried.

**Adopt Agenda** -Chairman Lampert approved the agenda with the addition of Resolution 2014-6, surplus of county property and an automatic supplement in work session. In the following proceedings, all action taken was first duly moved and seconded, received a unanimous vote of the Commissioners without dissenting vote or abstention, unless otherwise stated.

**Declaration of Conflict of Interest** None declared

**Highway** Golden West has made application to occupy the ROW located on Riverside Rd. in Sections 20, 29 & 28, Township 6S Range 9E in Custer County. The Board moved to approve the request. Motion carried. Brosz Engineering, Inc has submitted a Letter of Transmittal for signature by the chairman regarding a work order for consultant services. The work order is for bridge inspection by Brosz Engineering in the amount of $4,153.12 with a completion date of Jan 1, 2015. The Board moved to authorize the chairman to sign the work order. Motion carried.

The Board moved to authorize the chairman to sign the SD State DOT Funding Exchange Agreement which allows the exchange of County STP funds with state highway funds in the amount of $167,022.02. Motion carried.

**Emergency Management – Mike Carter** Mike informed the Board that the shop and the annex do not have automatic external defibrillators and he recommends that the County look into purchasing some. A study needs to be done for alternative power sources for Hermosa school so that it can be used as a safe haven in emergency situations. Mike is looking into grants to provide funding for the project. Upon receipt of a letter from US Dept of Agriculture regarding Custer County RAC membership Mike has written a response letter and has requested that allocation of funds be directed towards Custer County for gravel purchase and equipment cost.

**Custer County Housing Request** A letter was received from CC Housing requesting $8,000 for support of their reorganization efforts. The Board moved to approve the request. Motion carried.

**Executive Session – Personnel** The Board moved to go into executive session for personnel at 8:45 am and adjourned at 9:00 am. Motion carried. The Board moved to form a committee to interview applicants for the County GIS position consisting of Mike Carter, David Green, Travis Bies and Tracy Kelley. Motion carried.

**Search & Rescue** Steve Baldwin, SAR Director has proposed reorganizing the leadership of SAR. Upon review of the proposal the Board moved to approve and have asked that SAR adopt the Leadership Succession Process in their by-laws and provide a copy to the County. Motion carried.

**David Kline** David approached the Board with a proposal of creating a ‘community’ sign near Pringle that would allow local businesses to advertize while keeping the amount of billboards and signage to a minimum. The Board suggested to David that he communicate with other towns in Custer County and present a unified proposal from all interested parties and the Board would consider it at that time.

**Airport – Contracts Executive Session** The Board moved to go into executive session for contract negotiations at 10:05 am and adjourned at 10:20 am. Motion carried. No action taken.

**Mail Call/General Business** The Board acknowledged the following: An invitation from the Civil Air Patrol to a potluck on April 3rd, 2014. A request from Experience Works, a program designed to help mature individuals re-enter the workforce. The Board will to allow a client to work for Custer County with the wage paid by the state.

**Civil Air Patrol Lease** The Board moved to approve the 5 year lease between Custer County and the Civil Air Patrol effective March 31st, 2014 thru March 30th, 2015. Motion carried.

**Lien Release Waiver** Tracy Kelley requested that the Board authorize the chairman to sign a lien release waiver. The Board moved to approve the authorization. Motion carried.

**Human Resources:** The Board moved to approve the hire of Ben Grams as full-time permanent Deputy Sheriff with a starting wage of $18.20 per hour effective 3-23-14. Motion carried. Darwin Coy, Weed & Pest Coordinator/Highway Operator II, completed his 6 month probation period on March 25th, 2014. Leon Cordell, Highway Operator II, completed his 6 month probation period on April 1, 2014. Nathan Chowning was recognized by the Board for receiving the 2014 1st quarter Sheriff’s Achievement Award. Nathan is the first recipient of this award as he has shown a special interest in highway safety while providing respect, courtesy and sensitivity in communicating with citizens.

**Unfinished Business** The Board authorized the chairman to sign a letter to Hell Canyon Ranger District responding to request for scoping comments on reforestation of Elk Mountain. Motion carried.

**Indigent** Two indigent requests were made to the Board. One was for assistance with utilities and a house payment in the amount of $1095.00. The Board moved to deny the request as the applicant was not found indigent. Motion carried. The other one was a request for help paying for propane in the amount of $321.10. The Board moved to approve the request as the applicant was found indigent and has exhausted all other resources. Motion carried.

**General Fund Surplus** The General Fund Surplus analysis completed as of March 31st, 2014 shows the unassigned balance to be $971,194.89 resulting in a fund balance percentage of 24.02%.

**Operating Transfer**  A motion was made by the Board to approve an operating transfer from the Communications budget to the Emergency Management and IST budgets in the amount of $18,863.00. Motion carried.

**Surplus County Property**  The Board moved to approve the surplus of an Alco-Sensor III intoximeter Serial #1205162 and an Olympus digital voice recorder-WS-100-#100462963 to trash as both items no longer work. Motion carried.

**Resolution 2014-6** NATIONAL COUNTY GOVERNMENT MONTH – APRIL 2014

“Ready and Resilient Counties: Prepare. Respond. Thrive”

WHEREAS, Custer County may focus on how they prepare and respond to natural disasters and emergencies or any situation that the county may face, such as economic recovery or public health and safety challenges; and

WHEREAS, Custer County participates in NCGM by hosting a variety of community outreach events and activities. These include: distribution of information about county programs and services, sponsoring local service organizations, and adoption of resolutions; and

WHEREAS, Custer County is fully committed to public safety and our sworn obligation to protect our persons, property and environment.

NOW, THEREFORE, BE IT RESOLVED THAT I, Phil Lampert, Chairman, do hereby proclaim April 2014 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

s/scommissioners Dated this 9th day of April, 2014.

**Automatic Supplement** The Board approved an automatic supplement to the contingency budget 101-112-429 in the amount of $14,799.78 and to highway operating expense budget 201-311-429 in the amount of $34,577.62 using unexpected revenue from the State for costs related to storm Atlas.

**Modified Law Enforcement Agreement:** The Board moved to authorize the chairman to sign the modified law enforcement agreement between Custer County Sheriff Department and USDA, Forest Service Black Hills National Forest #11-LE-11020300-13 which outlines the activities and patrol for Fiscal Year 2014. Motion carried.

**Monthly Reports** Register of Deeds March 2014 statement of fees with $180.00 collected in state fees, $7,294.50 for county fees, and $256.00 for SDACO for a total of $7730.50.

The Auditor’s report with the Treasurer for March 2014 as follows: Cash $4,205.04; Checks/ Drafts <3days $85,709.96; Checks/Drafts >3 days $1,050.00; SD FIT $500,063.35; 1st Interstate Bank checking $166,183.82; 1st Interstate Bank Savings $1,582,506.52; 1st Interstate Bank Flex $59,609.78; ED Jones MM $999,616.20; 1st Interstate Investment $36,776.47; TELCO Checking $208.03; TELCO TIIA $31,143.30; TELCO Savings $79,874.93; Highmark Investment $148,918.16; Highmark Savings $10,172.61; Highmark Checking $5,000.00; Dacotah Bank Checking $10,500.00; Dacotah Investments $650,000.00; Accrued Interest $1,426.79, ED Jones $2,264,223.85 for a total of $6,637,188.81. Custer County Sheriff’s March 2014 report: $40.00 fingerprints; $59.24 accident reports; $108.00 pistol permits; $158.99 in mileage; $590.00 service fees; Warrants $450.00; $216.30 commissions on distress warrants; $245.00 executions; $719.00 from 24/7 Program; $64.43 fees & postage; $25.00 Levy Fees; $50.00 Sheriff Sale Service; $25.00 warrant processing; $600.00Grants and Awards; for a total $3,665.96 submitted to Custer County Treasurer.

-Chairman Lampert adjourned the meeting at 10:25 a.m. with the next meeting being held April 23rd, 2014 at 8:00 a.m. in the Commissioner’s Room in the Custer County Courthouse.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Christensen Phil Lampert, Chairman

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