

Custer County Commission Meeting (Wednesday, September 26, 2018)

Members present:

Commissioners Travis Bies, Phil Lampert, Jesse Sorenson, Jim Lintz, Mark Hartman and States Attorney Tracy Kelley.

A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.

B. Adopting of the agenda

Chairman Lampert called for any additions or corrections to the agenda. Motion by Lintz and seconded by Sorenson to move item #2 under Airport to Executive Session. Motion carried, unanimous.

C. Consent Agenda

Motion by Bies and seconded by Sorenson to approve the minutes of the September 12, 2018 commission meeting and the following vouchers. Motion carried, unanimous.

Vouchers approved as follows:

PAYROLL: Commission \$1,875; Auditor \$5,547.84; Treasurer \$5,604.70; IST \$2,083.50; States Attorney \$7,078.49; Courthouse Building \$2,888; Equalization \$7,331.64; Register of Deeds \$2,830.91; Veteran Service \$830.88; Human Resource \$1,094.38; Sheriff \$25,134.64; Nurse \$736.31; Library \$5,361.62; Extension \$1,217.05; Weed & Pest \$1,597.50; Planning \$5,177.14; Highway \$26,023.71; Emergency Management \$2,272.51; 24/7 \$836.98; Communications/911 \$6,643.96

COMMISSIONERS: First Interstate Bank Master Card \$126.35; Cholik Signs \$225; Verizon Wireless \$82.19

CONTINGENCY: Western States Fire Protection Company \$1,582

ELECTION: Election Systems & Software \$2,094.60; SD Solutions \$175

COURT: Beesley Law Office \$602.80; Garland Goff \$1,100.30; Grey & Eisenbraun Law \$2,597; Randal Connelly \$1,172.40

AUDITOR: First Interstate Bank Master Card \$97.95; Evergreen Office Products \$114.84

TREASURER: SD Association of County Officials \$50

STATE'S ATTORNEY: Lexisnexi \$303; Carolyn Harkins \$125.30; Rapid City Police Department \$172

COURTHOUSE BUILDING: Servall Towel & Linen \$58.26; First Interstate Bank Master Card \$629.06; Verizon Wireless \$88.08

DIRECTOR OF EQUALIZATION: CJ Designs \$60; First Interstate Bank Master Card \$40.78; Networkfleet \$18.95

VETERANS SERVICES: Quill \$76.77; Dataspec Inc. \$449

INFO TECHNOLOGY: Golden West Technologies \$4,299.84; First Interstate Master Card \$293.84

HUMAN RESOURCE: Division of Criminal Investigation \$43.25; Verizon Wireless \$16.43

SHERIFF: Black Hills Electric \$68.68; Pennington County Sheriff \$516.10; Convergint Technologies \$74.99; Networkfleet Inc. \$170.55; Sherry Weber \$15; Lexisnexis Risk Solutions \$85; Verizon Wireless \$319.90

PRISONER CARE: Pennington County Jail \$8,259.61; SD Department of Revenue \$40; Western SD Juvenile Service \$265; First Interstate Bank Master Card \$111.45; Mary Seifert \$150; Manlove Psychiatric \$119.80; Correct RX Pharmacy \$83.39; Ann Allen \$225; Christine Peters \$150

SEARCH & RESCUE: Custer County Search & Rescue \$4,500

MENTALLY ILL: Lincoln County Treasurer \$54.44

LIBRARY: First Interstate Bank Master Card \$1,171.51; Centurylink \$14.06

WEED & PEST: Gary Woodford \$377.08; Mitch Paulson \$124.57; Jerry Nelson \$571.20; Martin Mahrt \$325

PLANNING: First Interstate Bank Master Card \$708.26; Verizon Wireless \$54.15

COUNTY ROAD & BRIDGE: A & B Welding \$103.35; Black Hills Electric \$821.34; Black Hills Energy \$61.05; Diesel Machinery \$575.62; Eddie's Truck Sales \$169,430.16; French Creek Loggers \$23.09; Fastenal \$183.54; Lynn's Dakotamart \$56.64; Power House \$3.13; Brosz Engineering \$180; Servall Towel & Linen \$98.86; Town of Buffalo Gap \$54; Snap on Tools \$35.65; First Interstate Bank Master Card \$476.89; Black Hills Gravel \$17,043.75; Lyle Signs \$352.25; Gene's Equipment Finder \$872.27; Centurylink \$14.06; Matco Tools \$144; MG Oil Company \$151.93; Diamond D Diesel \$1,274.84; Verizon Wireless \$33.93; South Dakota Overhead Doors \$180; Dakotaland Autoglass \$94; CBH Cooperative \$3,267.10

FIRE PROTECTION: Pringle Fire Department \$3,324

EMERGENCY MANAGEMENT: Mike Carter \$91.90; Networkfleet Inc. \$18.95; Holiday Inn \$220; Verizon Wireless \$54.15

24/7: SD Attorney General \$463

BUILDING: Black Hills Electric \$538.25; Black Hills Energy \$4,333.09; First Interstate Bank Master Card \$100; Stanley Steemer \$1,569.78; G & R controls Inc. \$2,127.30; SD Department of Transportation \$9,367.44

EMERGENCY LINE: Zuercher Technologies \$459.45; Centurylink \$537.38

D. Conflict of Interest Declarations – Sorenson declared a conflict of interest with the Sidney Trail Road District and Hartman declared a conflict of interest with the discussion on the discretionary formula.

E. Emergency Management

1. Motion by Hartman and seconded by Lintz to approve Mike Carter to be an authorized signer for Custer County for Black Hills National Forest Service permit. Motion carried, unanimous.

F. Planning

1. Motion by Hartman and seconded by Lintz to approve the Plat of Diamond E Subdivision Plat of Lots 5 and 7 of Diamond E Subdivision (Formerly Tracts 5, 6, and 7 of Diamond E Subdivision of H.E.S. 264) Located in N2NE4 of Section 30, T3S, R4E, BHM, Custer County, South Dakota. Motion carried, unanimous.
2. Motion by Sorenson and seconded by Bies to approve the Plat of Lot B Revised and Lot A Revised of Box Canyon Subdivision, Located in NE1/4SW1/4, Section 33, T2S, R7E, BHM, Custer County, South Dakota. Motion carried, unanimous.
3. Rex Harris, Planning Director, gave an update on the courthouse drainage project.

G. Safety Officer

1. Kim Kerkvliet, Safety Officer, reported that Jim Kor, Amanda Pierce, Wanda Gramkow and Caley Buckert have agreed to be on the newly formed safety committee.
2. Motion by Lintz and seconded by Sorenson to approve and authorize the chairman to sign the Custer County Safety Manual. Motion carried, unanimous.
3. Kerkvliet reported that some new fire extinguishers have been installed in some of the offices in the courthouse, but is waiting for a price for wall cabinets before having them installed in the jury room.
4. A CPR Course is scheduled for October 11, 2018 at the Custer County Courthouse. All county employees are invited to sign up for the course which be held at 9a.m. and then again at 1 p.m.
5. Kerkvliet is checking on getting No Pet Signs for the Annex Building and the Courthouse.

H. Maintenance

1. Motion by Hartman and seconded by Sorenson to approve the new hire of Gordon Heggen as maintenance worker beginning on October 1, 2018 at a wage of \$12.60 per hour. Motion carried, unanimous.

I. Treasurer

1. The commission acknowledged the resignation of Joni Martinson as Deputy Treasurer effective October 1, 2018.

J. Sidney Trail Road District

1. Motion by Bies and seconded by Hartman to approve the Order for Organization and Incorporation of Sidney Trail Road District. Motion carried, Sorenson abstained.

K. Equalization

1. Discussion was held on the discretionary formula for new commercial structures or additions with a value of \$30,000 or more. The commission had revised Resolution 2015-6 on May 9, 2018, and changed the formula to 0% for five years. The formula had been 20% the first year, 40% the second year, 60% the third year, 80% the fourth year and 100% the fifth year. Motion by Bies and seconded by Lintz to draft a revised resolution to change the formula to 20% the first year, 60% the second year, and 100% the third year and to present at the next regular commission meeting on October 10, 2018. Motion carried, Hartman abstained.

L. Auditor

1. Motion by Sorenson and seconded by Bies to table the approval of the 2019 budget until after the Executive Session. Motion carried, unanimous.
2. After the Executive Session was finished motion was made by Sorenson and seconded by Hartman to untable the 2019 Budget. Motion by Sorenson and seconded by Bies to approve the 2019 Budget. Motion carried, unanimous.

Changes from the published provisional budget to the final 2019 budget include:

- Court budget of \$150,200 was split between Court budget of \$30,200 and Court Appointed Attorney budget of \$120,000
- Sheriff budget increased from \$1,078,433 to \$1,089,998
- Library budget increased from \$225,029 to \$262,786
- Veteran Service budget increased from \$30,015 to \$30,196
- Added Transfer amount of \$453,011
- Increased Communications/911 budget from \$416,216 to \$421,101
- Total expense budget increased from \$8,379,558 to \$8,887,083

Means of Finance for the Final 2019 Budget:

	Governmental Funds								
	101 General Fund	201 Road and Bridge Fund	211 Fire Fund	226 Emergency Management Fund	229 Domestic Abuse Fund	248 24/7 Sobriety Fund	250 Building Fund	251 ROD MOD/ PRESERVE	255 911 EM
Cash Balance Applied	216,105.27	970,228.34	23,578.26			20,724.00	59,553.68	3,450.00	
311 Current Property Tax Levy	3,031,093.00	562,905.00	248,762.00				500,000.00		
Less current uncollected	60,621.86	11,258.10	4,975.00				10,000.00		
Less 25% to Cities	()	()							
311 TIF Property Taxes									
312/319 - Other Taxes	9,800.00	168,000.00	1,050.00				2,100.00		
NET TOTAL TAXES	2,980,271.14	719,646.90	244,837.00	-	-	20,724.00	492,100.00	3,450.00	-
320 Licenses & Permits	93,110.00				2,330.00				
330 Intergovernmental Revenue	848,600.00	1,161,500.00	750.00	23,152.00			1,200.00		102,900.00
340 Charges for Goods & Services	753,214.00	20,000.00			850.00	15,000.00		11,550.00	
350 Fines & Forfeits	6,000.00								
360 Miscellaneous Revenue	59,300.00	13,800.00	1,700.00						300.00
370 Other Financing Sources	26,200.00	62,257.39		71,033.00	1,820.00				317,901.00
SUBTOTAL	4,982,800.41	2,947,432.63	270,865.26	94,185.00	5,000.00	56,448.00	552,853.68	18,450.00	421,101.00
Less 5% (SDCL 7-21-18)	249,140.02	147,371.63	13,543.26				27,642.68		
NET MEANS OF FINANCE	4,733,660.39	2,800,061.00	257,322.00	94,185.00	5,000.00	56,448.00	525,211.00	18,450.00	421,101.00
TOTAL APPROPRIATIONS	4,733,660.39	2,800,061.00	257,322.00	94,185.00	5,000.00	35,724.00	525,211.00	15,000.00	421,101.00

M. Airport

1. Motion by Sorenson and seconded by Lintz to approve and authorize the chairman to sign the Agreement for Professional Services for Airport Project Number AIP 3-46-0011-014-2018. Motion carried, unanimous.

N. Public Comment – Marlena Lerch spoke to the commission regarding her concerns for her father who is one of the mobile home tenants in the Runway Protection Zone of the Custer County Airport and needing to be relocated. The commission assured Ms. Lerch that all the tenants would be informed of the process as it develops.

O. Commission

1. Mail call – a thank you card was received from the family of Elouise Lintz to thank the county for all their support; a letter was received from Banks McCullen Law Firm requesting the county to process the Application for Isolated Tract Easement from Richard & Barbara Drew; a letter was received from the South Dakota Supreme Court notifying the county of the Court Security Grant Program that will be available in 2019.
2. Meeting Schedule – none
3. Meeting Reports – none

P. Executive Session

1. Motion by Bies and seconded by Lintz to go into Executive Session pursuant to SDCL 1-25-2(4). Executive Session began at 8:42 a.m. and was suspended at 9:18 a.m. Motion by Lintz and seconded by Sorenson to go back into Executive Session pursuant to SDCL 1-25-2(1) starting at 9:30 a.m. and ended at 10:54 a.m.

Q. Adjourn

Motion by Lintz and seconded by Bies to adjourn the meeting at 10:55 a.m. The next meeting will be at 8 a.m. October 10, 2018, in the Commissioner's Room in the Custer County Courthouse.

Phil Lampert, Chairman

Attest:

Terri Cornelison, Custer County Auditor

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