

**Custer County Commission Meeting (Wednesday, December 27, 2018)**

**Members present:**

Commissioners Travis Bies, Phil Lampert, Jesse Sorenson, Jim Lintz, and Mark Hartman.

**A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.**

**B. Adopting of the agenda**

Chairman Lampert called for additions or corrections to the agenda. With no additions or corrections, the agenda will stand as presented.

**C. Consent Agenda**

1. Motion by Lintz and seconded by Sorenson to approve the minutes of the December 12, 2018 Commission Meeting, the following travel request and vouchers. Motion carried, unanimous.

Travel requests approved: Sherry Weber to SD Dept of Health Regional Meeting in Sturgis, SD, at a cost of \$44.

Vouchers approved as follows:

**PAYROLL:** Commissioners \$1,875; Auditor \$6,288.32; Treasurer \$5,516.58; IST \$2,083.50; States Attorney \$7,078.50; Courthouse Building \$3,996.80; Equalization \$7,225.81; Register of Deeds \$2,830.91; Veterans Service \$830.89; Human Resource \$1,094.38; Sheriff \$23,184.07; Nurse \$714; Library \$6,242.67; Extension \$1,207.22; Weed & Pest \$1,597.50; Planning \$5,177.14; Highway \$25,114.27; Emergency Management \$2,272.51; 24/7 \$799.86; Communications/911 \$9,209.75; Coroner James Sanders \$1,931.25

**COMMISSIONERS:** Pitney Bowes \$2,015; SDML Worker's Compensation \$271; Verizon Wireless \$82.19

**COURT:** Beesley Law Office \$5,851.60; Whiting Hagg Hagg Dorsey Law Office \$881.90; Justin L. O'Neill \$2,729.02; Garland Goff \$1,520; Laubach Law Office \$1,031; Randal Connelly \$1,309.40

**AUDITOR:** McLeod's \$129.90; SDML Worker's Compensation \$216

**TREASURER:** Quill \$81.22; SDML Worker's Compensation \$271; First Interstate Master Card \$167.49; First National Bank \$145

**IST:** SDML Worker's Compensation \$54

**STATE'S ATTORNEY:** Quill \$82.95; SDML Worker's Compensation \$336; First Interstate Master Card \$273.87; SD CLE Inc. \$700; Heartland State Bank \$62.71; Thomson Reuters \$99.78; Rapid City Police Department \$767

**COURTHOUSE BUILDING:** SDML Worker's Compensation \$2,818; Servall Towel & Linen \$58.26; Black Hills Industries \$323; First Interstate Bank Master Card \$861.95; Freeman's Electric Service \$219.70; Verizon Wireless \$70.53

**DIRECTOR OF EQUALIZATION:** Quill \$1,174.78; SDML Worker's Compensation \$1,777; First Interstate Bank Master Card \$81.59; Networkfleet \$18.95

**REGISTER OF DEEDS:** Evergreen Office Products \$119.52

**VETERANS SERVICES:** Golden West Technologies \$1,131.58; Quill \$73.65; SDML Worker's Compensation \$54; Jana Virtue \$377.18

**INFO TECHNOLOGY:** Golden West Technologies \$6,784.74

**Human Resource:** Division of Criminal Investigations \$86.50; Fred Pryor Seminars \$211.94; First Interstate Bank Master Card \$1,274.54; Verizon Wireless \$16.43

**SHERIFF:** Corner Station \$31.66; Black Hills Electric \$178.98; Jenny's Floral \$42.60; Pennington County Sheriff's Office \$493.60; Lynn's Dakotamart \$66.63; SDML Worker's Compensation \$10,513; First Interstate Bank Master Card \$849.65; Networkfleet \$170.55; Survival Armor \$706.49; Innovative Office Solutions \$133.99; Culligan Water \$46.50; Verizon Wireless \$196.23; Great Western Tire \$615.80; Axon Enterprises \$1,900; First National Bank \$145

**PRISONER CARE:** City of Rapid City \$175; Pennington County Jail \$9,880; Western SD Juvenile Services \$4,770; First Interstate Bank Master Card \$53.14; Correct RX Pharmacy Service \$15.78; South Dakota Public Health Laboratory \$770

**SEARCH & RESCUE:** SDML Worker's Compensation \$550

**AIRPORT:** MG Oil Company \$4,489

**NURSE:** SDML Worker's Compensation \$30

**MENTALLY ILL:** Yankton County Sheriff \$50; Lincoln County Treasurer \$42.58; Minnehaha County Auditor \$180

**LIBRARY:** Dakota Business Center \$1,433.44; SDML Worker's Compensation \$433; First Interstate Bank Master Card \$1,475.19; Centurylink \$15.74; First National Bank \$217.50

**EXTENSION:** Quill \$228.86; SDML Worker's Compensation \$54

**CONSERVATION:** Quill \$24

**WEED & PEST:** SDML Worker's Compensation \$1,138; First Interstate Bank Master Card \$204.80

**PLANNING:** SDML Worker's Compensation \$746; First Interstate Bank Master Card \$30; Verizon Wireless \$44.14; Evergreen Office Products \$85.16

**COUNTY ROAD & BRIDGE:** Black Hills Electric \$892.50; Butler Machinery \$2,210.75; Eddie's Truck Sales \$44,505.28; French Creek Loggers \$146.54; Fastenal Company \$73.13; Godfrey Brake \$1,127.03; Roessel Technologies \$735.92; Interstate Batteries \$120; Prairie Auto Parts \$17.97; SDML Worker's

Compensation \$20,623; Kieffer Sanitation \$167.32; Servall Towel & Linen \$98.86; Town of Buffalo Gap \$54; Rockmount Research & Alloy Inc. \$900.44; First Interstate Bank Master Card \$471.66; South Dakota State Treasurer \$557.88; Evans Repair \$349; Custer Ace Hardware \$94.30; Adams Industrial Supply \$69.96; Lyle Signs \$2,175.79; Pirates \$175; Running's Supply \$199.99; Croell \$336,665; Culligan Water \$46.50; Centurylink \$15.75; Matco Tools \$23.65; Nelson's Oil & Gas \$1,215.36; MG Oil \$19,341; Diamond D Diesel \$3,575.38; Verizon Wireless \$26.39; Great Western Tire \$13,033.61; Powerplan \$5,297.54; Pacific Steel & Recycle \$3,197.16; CBH Cooperative \$1,050.06

**FIRE PROTECTION:** SDML Worker's Compensation \$5,036

**EMERGENCY MANAGEMENT:** Networkfleet \$18.95; Verizon Wireless \$44.14

**24/7 SOBRIETY:** SD Attorney General \$526; SDML Worker's Compensation \$54; Pharmchem Inc. \$28.55

**BUILDING:** Black Hills Electric \$275.94; Black Hills Energy \$1,621.92; Harvey's Lock Shop \$236; Convergent Technologies \$2,695.16; Custer Heating & Air \$1,054.79; SD Dept of Transportation \$2,753.27; First Interstate Master Card \$50; Simpson Inc. \$1,300; A & B Electric \$422.39

**EMERGENCY LINE:** SDML Worker's Compensation \$614; First Interstate Bank Master Card \$1,174.19; Culligan Water \$33.50; Centurylink \$537.11; First National Bank \$145

**D. Conflict of Interest Declarations** – none declared

**E. Highway**

1. Motion by Hartman and seconded by Sorenson to approve the Highway to advertise for gravel bids in the Buffalo Gap and Pringle areas and to advertise for bids for mag chloride county-wide. Motion carried, unanimous.
2. Highway Superintendent, Gary Woodford, addressed some concerns that were received regarding a vehicle accident in the Box Canyon area resulting in a fatality. Woodford will contact a representative from South Dakota LTAP to look at the site.

**F. Planning**

1. Motion by Lintz and seconded by Sorenson to approve the Plat of Fall River Well Tract and a Private Access Easement Located in the E2SW4SW4 of Section 21, T4S, R7E, B.H.M., Custer County, South Dakota. Motion carried, unanimous.

**G. Safety Officer**

1. Motion by Lintz and seconded by Bies to approve Safety Officer, Kim Kerkvliet to proceed with securing surface mounted steel fire extinguisher cabinets for the courtroom and juror's room. The estimated cost of the fire extinguishers and cabinets is \$2,388, which will be paid out of the 2019 Safety budget. Motion carried, unanimous.

**H. Airport**

- 1. Kim Kervliet gave an update on the RPZ Relocation Project. As of date, one mobile home has been relocated, one mobile home is in the process of being relocated and the third mobile home still needs to be relocated.

**I. Auditor**

- 1. A supplemental budget hearing was held at 8:30 a.m. in the Custer County Courthouse, Custer, SD, at which time no interested persons appeared. Motion by Bies and seconded by Lintz to adopt Resolution 2018-16. Motion carried, unanimous.

**Resolution 2018-16**

**Supplemental Budget 2018**

**Whereas**, The Board of County Commissioners propose a supplement to the General Fund Budget (101) in the amount of \$91,750 as follows: Commission Budget \$6,400; Election Budget \$6,650; Auditor Budget \$23,200; Register of Deeds Budget \$6,500; Airport Budget \$35,000; Support of Poor Budget \$1,000; Mental Illness Board Budget \$3,000; and Library Budget \$10,000. Means of finance will come from the General Fund Unassigned Reserve.

**Now Therefore Be It Resolved** by the Board of County Commissioners to adopt the Supplemental Budget for 2017.

Dated this 27<sup>th</sup> day of December, 2018.

- 2. Terri Cornelison, Auditor, reviewed the county unassigned general fund dollars. The general fund budget for 2019 is \$4,733,660.39 of which 40% can be unassigned. Currently the unassigned amount is 64.12% and the county will need to look at assigning more funds in 2019.
- 3. Motion by Hartman and seconded by Lintz to approve the 2019 wages with the correction as presented. Motion carried, unanimous.

Commissioners: Jim Lintz \$9,000 plus \$1,200 for travel expenses; Mark Hartman \$9,000 plus \$1,200 for travel expenses; Jesse Sorenson \$9,000 plus \$1,200 for travel expenses; Mike Linde \$9,000 plus \$1,200 for travel expenses; Craig Hindle \$9,000 plus \$1,200 for travel expenses

DEPARTMENT HEADS: Terri Cornelison, Auditor \$46,818 plus \$3,000 for Fire Advisory Board Administrative Assistant; Dawn McLaughlin, Treasurer \$50,408.73; Tracy Kelley, States Attorney \$60,220.80; Wendy McGowan, Deputy States Attorney \$41,519.71; Troy Schmidt, IST/GIS \$51,000; Robert Skinner, Maintenance Supervisor \$41,616; Patty Caster, Director of Equalization \$43,696.80; Teri L Morgan, Register of Deeds \$40,800; Jana Virtue, Veterans Services Officer \$18.00 hourly; Tim Holland, Human Resource Officer \$26,790.42; Marty Mechaley, Sheriff and Dispatch Supervisor \$67,320; Doris Ann Mertz, Library Director \$45,050.54; Rex Harris, Planning Director \$49,830.02; Gary Woodford, Highway Superintendent \$62,057.04; Mike Carter, Emergency Manager/Grant Coordinator \$55,631.04

Hourly employees: Paula Arthur, Deputy Auditor II /Deputy Treasurer II \$13.96; Christina Bohnet, Deputy Auditor II \$13.76; Jeremy Uphoff, Deputy Auditor II \$13.76; Monica DeNardis, Deputy Treasurer II \$13.96; Kelly Holden, Deputy Treasurer II \$13.76; Jill McNulty, Deputy Treasurer II \$13.23; Cinda Jones, States Attorney Legal Assistant \$15.53; Lela Larson, States Attorney Office Manager \$19.40; Jamie Walton, Maintenance \$14.04; Gordon Heggen, Maintenance \$12.60; Karen Whitney, Department of Equalization Office Manager \$20.16; Julie Jenniges, Appraiser \$16.11; Amanda Pierce, Appraiser \$15.52; Laura Rosane, Appraiser \$13.23; Wanda Gramkow, Deputy Register of Deeds \$13.76; Steve McMillin, Lieutenant \$25.48; Jeffrey McGraw, Lieutenant \$24.90; David Clevenger, Deputy Sheriff \$19.54; Heath Lowry, Deputy Sheriff \$21.84; Carl Maude, Deputy Sheriff \$20.44; Ross Norton, Deputy Sheriff \$21.84; Derrick Reifenrath, Deputy Sheriff \$22.31; Matthew Tramp, Deputy Sheriff/School Resource Officer \$21.32; Matthew Warren, Deputy Sheriff \$21.32; Stephen Yenulonis, Deputy Sheriff \$20.50; Matthew Kunz, part-time temporary Deputy Sheriff \$21.32; Seth Thompson, part-time temporary Deputy Sheriff \$19.65; Nicole Parker, Administrative Assistant \$15.84; William Schleining, Reserve Deputy \$14.21; Ryan Mechaley, Reserve Deputy \$14.21; Nick Novak, Reserve Deputy \$14.21; Joshua Scheck, Reserve Deputy \$14.21; Ned Westphal, Reserve Deputy \$21.84; Janice Carter, part-time 24/7 attendant \$14.75; Paula Arthur, part-time 24/7 attendant \$14.45; Alan Dubbeldee, part-time 24/7 attendant \$13.89; Joel Behlings, Dispatcher \$23.14; Nancy Cates, Dispatcher \$21.32; Mary Douglas, Dispatcher \$16.83; Michelle Lyon, Dispatcher \$17.63; Leslie Skinner, Dispatcher \$16.83; Mindy Pilcher, Dispatcher \$15.62; James Laverick, part-time Dispatcher \$16.29; Sherry Weber, Nurse Secretary \$13.26; Mary Richards, Librarian \$16.11; Janice Stalder, Librarian \$16.96; Thea Teasley, Librarian \$12.60; Roberta Upton, part-time Librarian \$15.56; Penny Kane, part-time temporary Librarian \$12.73; Caleb Ross, part-time temporary Librarian \$13.37; Eileen Wahlstrom, part-time temporary Librarian \$13.37; Angela Keierleber, Extension/Conservation Coordinator \$14.38; Caley Buckert, Weed & Pest Coordinator \$18.46; Terri Kester, Administrative Assistant \$12.60; James Kor, part-time Planning Engineer \$18.30; Kim Kerkvliet, Planning Administrative Assistant \$15.29 plus \$3,000 for Safety Officer; Patrick Assman, Highway Equipment Operator I \$20.05; Kenny Brendel, Highway Equipment Operator II \$18.46; Cathy Carter, Highway Office Manager \$17.48; Jesse Doyle, Highway Equipment Operator II \$18.44; Craig Golder, Highway Equipment Operator II \$18.44; Jon Jurrens, Highway Equipment Operator II \$17.92; Mark Jurrens, Highway Equipment Operator II \$17.92; Paul Kock, Highway Equipment Operator II \$18.44; Dave Minzel, Highway Mechanic \$22.28; Justin Neville, Highway Equipment Operator II \$17.23; Darcy Smith, part-time temporary Operator/Sign Man \$19.52; David Stanton, Equipment Operator II \$17.92; Ron Stanton, Equipment Operator II \$17.23; Kevin Treloar, Equipment Operator II \$20.05.

4. Motion by Bies and seconded by Sorenson to approve the compromise/settlement of a lien for MM in the amount of \$5,433.90. Motion carried, unanimous.

**J. Equalization**

1. Motion by Lintz and seconded by Sorenson to accept the low bid of \$6,938.99 from Josh Scheck for the new service window in the Equalization Office, with the approval of the terms of the bid by States Attorney, Tracy Kelley. Motion carried, unanimous.

**K. Library**

1. Motion by Hartman and seconded by Lintz to approve the project management proposal from Craig Walz and Custer Do It Best for the Custer County Library addition. Motion carried, unanimous.

**L. Weed & Pest**

1. Motion by Bies and seconded by Lintz to assign \$15,000 to the Weed & Pest Account #101-4-615-429.00 from the reserved fund Account #101-277.00. Motion carried, Aye – Bies, Lintz and Sorenson, Nay – Hartman.

**M. Custer Highlands Fire Department**

1. Motion by Hartman and seconded by Sorenson to approve a payment to Custer Highlands Fire Department in the amount of \$13,550 and funds to be taken out of Fire Departments Other Expenses Account #211-4-221-429.09 2018 Budget. Motion carried, unanimous.

**N. Public Comment – none.**

**O. Commission**

1. Mail call – A letter was received from the Town of Buffalo Gap regarding testing of chlorine in the drinking water; A letter was received from South Dakota Public Utilities Commission notifying the county of the permit that has been filed by Lookout Solar Park for an Energy Conversion Facility; A letter was received from US Department of Energy notifying the county of the upcoming meeting on January 16, 2019 from 5:00 p.m. to 7:00 p.m. at the Hot Springs Library for Western Area Power Administration's comment period for the proposed Lookout Solar Project.
2. Meeting Schedule – none
3. Meeting Reports – Commissioner Lintz reported he had attended the Black Hills Association of County Commissioners meeting in Philip on December 13<sup>th</sup> in Philip, SD.
4. Discussion on Committee Appointments – the commission discussed the upcoming committee appointments that will be done at the January 9, 2019 commission meeting.

**P. Executive Session**

1. Motion by Lintz and seconded by Bies to go into Executive Session pursuant to SDCL 1-25-2(1) and SDCL 1-25-2(4). Executive Session started at 9:00 a.m. to discuss personnel and contract negotiations and concluded at 9:45 a.m.
2. Motion by Bies and seconded by Lintz to accept the resignation from Rex Harris, Planning Director, effective January 4, 2019. Motion carried, unanimous.
3. Motion by Bies and seconded by Hartman to appoint Kim Kerkvliet to the Planning Director position effective January 5, 2019 with a salary of \$40,000. Motion carried, unanimous.
4. Motion by Bies and seconded by Hartman to extend an offer to Brenden Hendrickson for the Airport Manager position at a rate of \$40,000 annually with the contract to be negotiated. Motion carried, unanimous.
5. Motion by Hartman and seconded by Sorenson to authorize the chairman to sign the Independent Employee Contract/Agreement with Rex Harris for consulting purposes upon his retirement. Motion carried, unanimous.

Commissioner Lintz presented plaques to commissioners Lampert and Bies. The county would like to acknowledge and thank both commissioners for their years of service as Custer County Commissioners.

**Q. Adjourn**

Motion by Bies and seconded by Sorenson to adjourn the meeting at 9:50 a.m. The next meeting will be at 8 a.m. January 9, 2019 in the Commissioner's Room in the Custer County Courthouse.

\_\_\_\_\_  
Phil Lampert, Chairman

Attest:

Terri Cornelison, Custer County Auditor

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