
APPROACH PERMIT APPLICATION

Applicant/Property Owner:

Names(s) _____

Mailing Address _____

City, State, Zip _____

Phone Number _____

Email _____

Name of Public Road to be Accessed:

Date Construction to Begin: _____**Contractor Name, Address, Phone Number:** _____
_____**Legal Description of Property to be Accessed:**

Tax Assessment Parcel Number: _____

Property Classification:

Residential _____ Commercial _____

Industrial _____ Agricultural _____

Permit Cost \$250.00 Sign ONLY \$100.00

Applicants are advised to consult with County Highway Superintendent phone 605-673-5678, **prior** to construction if they have any questions with respect to siting an approach and whether culverts will be required. **Please attach a drawing or sketch showing the proposed location of the approach and set stakes in the ground to enable Highway Department staff to locate the proposed approach.**

The applicant agrees to construct or modify an access approach and any required drainage structures subject to the provisions of Custer County Road Specifications and the Terms and Conditions of the County Approach Permit (See reverse). The Applicant understands and agrees that the access approach shall be completed to required specifications within one year of the date of this application.

Applicant Signature_____
Date_____
Accepting Officer Signature_____
Date**HIGHWAY DEPARTMENT USE ONLY:**

Preliminary Site Evaluation: Date: _____

Sight Lines: _____ Grade for first 30': _____ Width (Minimum 24') _____

Shoulder radius (angle to road): _____ Will a culvert be required? Yes _____ No _____

Comments: _____
_____Final Inspection: Approved / Denied. Comments: _____
_____**LAT:****LONG:**_____
Highway Superintendent Signature/DOT_____
Date

Terms and Conditions

The construction and maintenance of an approach and any appurtenances is the responsibility of the landowner and/or permit holder. The landowner and/or permit holder is responsible for the repair, removal or relocation of any public or private utility within the public right-of-way. All materials used in construction within the public right-of-way or on permanent easements shall become public property. The Highway Superintendent, or his representative, may inspect the approach site before and during construction and upon completion of the approach to determine that all conditions and requirements of the Custer County Road Specifications have been met. Reconstruction, improvement or removal of the approach may be required when the landowner and/or permit holder has failed to meet required specifications with respect to design or materials.

A copy of Custer County Road Specification may be obtained at the Custer County Highway Department, Superintendent, 25365 U.S. Hwy. 385, Custer, SD 57730. Phone 605-673-5678.

The landowner has one year from the date of the application to complete the approach to approved specifications. When construction of the approach has been completed, contact the Custer County Highway Department to schedule a final inspection. The landowner is not required to be present for the final inspection.

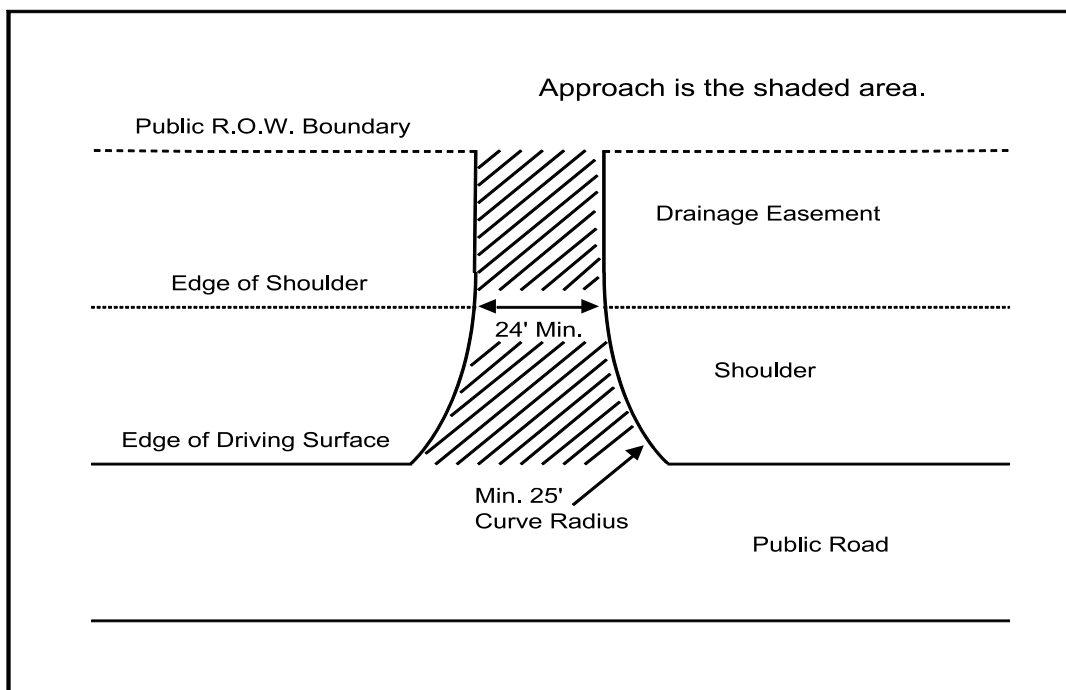
**CONSTRUCTION REQUIREMENTS FOR ACCESS APPROACHES
TO CUSTER COUNTY PUBLIC ROADS**

No point of access providing for the movement of vehicular traffic between a public road and adjacent private property may be constructed without an *Approach Permit* issued by the Custer County Planning Department.

Grading Permits are required if grading an acre or more of ground to build or alter any new or existing driveway, private road, farm, field, commercial entrance or turn-out which accesses a public road. If the road is a state and/or federal highway, additional permitting requirements may apply. Contact the SD Department of Transportation, phone 605-673-4948, for information.

Private roads and driveways are considered to extend as far as the edge of the driving surface of the public road (the through-traffic, or traveled lanes). The *approach* is that portion of the driveway that crosses the public right-of-way from the right-of-way boundary to the edge of the driving surface. The road's shoulder extends from the edge of the driving surface to the point where the inside slope of the adjacent drainage ditch begins (see diagram).

Typical Approach Detail



In general, approaches to public roads are to be located to best advantage in relation to sight distances, grade and curve profiles, and road alignment. As nearly as possible, approaches should be positioned at right angles to the intersecting road.

A maximum of one approach will be allowed for each lot, tract, and parcel of land or business establishment unless otherwise first approved by the Custer County Highway Superintendent

Construction Requirements

Approaches for private roads and driveways are required to be constructed with a minimum width of twenty-four feet (24') at the point where the approach intersects with the edge of the shoulder of the public road.

For a minimum distance of thirty feet (30') before a private road or driveway approach intersects with the edge of the driving surface of the road, a vertical gradient of zero percent (0%) plus or minus two percent (+/- 2%) is required.

The edges of a private road or driveway are required to be connected to the edge of the driving surface of the road with a curve radius of no less than twenty-five feet (25'). Approaches with lesser shoulder radii may be allowed with the prior approval of the Highway Superintendent.

The driving surface of an approach for a private road or driveway must be constructed with at least four inches (4") of gravel compacted to a uniform consistency.

Drainage

All private roads and driveways must be constructed so as not to impair existing roadway drainage systems and ditches. Drainage structures are required to be of a size, type and length to ensure proper drainage at the approach site.

The minimum size required for culverts is eighteen inches (18") in diameter. The minimum lengths required are thirty feet (30') or thirty-two feet (32'). Culverts must be constructed of concrete or galvanized material; however, double-walled plastic pipe may be used with the prior approval of the Highway Superintendent.

The required minimum bottom depth of ditches at all culvert inlets and outlets is two and one-half feet (2½') below the driving surface.

Approval of the Highway Superintendent is required prior to the installation of any drainage structure.

Construction Recommendations for Private Access Roads and Driveways

For areas of private access roads and driveways which do not lie within the approach, a minimum driving surface width of twelve feet (12') is recommended.

Inslopes (the inside slope of an adjacent drainage ditch) of 4:1 or shallower for a minimum of six horizontal feet from the edge of the driving surface of the driveway are recommended.

Vertical grades should not exceed 12% and should in no case be so steep as to impede use by emergency vehicles.

Private access roads which exceed one thousand three hundred feet (1,300') in length should provide for intermediate turn-arounds in conformity with *Custer County Road Specifications (12/28/06)*