

## **Custer County Commission Meeting (Wednesday, May 23, 2018)**

### **Members present:**

Commissioners Travis Bies, Phil Lampert, Jesse Sorenson, Jim Lintz, Mark Hartman and States Attorney Tracy Kelley.

### **A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.**

### **B. Adopting of the agenda**

Motion by Bies and seconded by Hartman to approve the agenda with the correction of adding project name of 266<sup>th</sup> Street to item #1 under Highway for Friends of Wind Cave- proposal to have county purchase culverts and gravel for 266<sup>th</sup> Street Project. Motion carried, unanimous.

### **C. Consent Agenda**

Motion by Bies and seconded by Sorenson to approve the May 9, 2018 commission meetings minutes, the following vouchers and travel requests. Motion carried, unanimous.

Travel requests approved: Jana Virtue to SDDVA Mini Conference in Rapid City, SD, at a cost of \$30

Vouchers approved as follows:

**PAYROLL:** Commissioners \$1,875; Auditor \$5,477.30; Treasurer \$5,496.46; IST \$2,189.26; States Attorney \$7,078.50; Courthouse Building \$3,058.09; Director of Equalization \$6,092.75; Register of Deeds \$2,830.91; Veteran Service \$830.88; Human Resource \$1,094.38; Sheriff \$21,284.37; Nurse \$691.69; Library \$5,603.55; Extension \$1,217.04; Weed & Pest \$1,420; Planning \$4,002.34; Highway & Bridge \$36,597; Emergency Management \$2,272.51; 24/7 \$829.53; Communications/911 \$10,263.70

**COMMISSIONERS:** Cholik Signs \$225; ASBSD \$775; Verizon Wireless \$82.20

**ELECTION:** A. Rifkin Co. \$188.95; SD Secretary of State \$50

**COURT:** Justin O'Neill \$320; Garland Goff \$2,702

**AUDITOR:** A & B Business \$244.76; First Interstate Bank MasterCard \$191.57; Evergreen Office Products \$104.71

**INFO SYSTEMS & TECH:** Schneider Corp. \$1,750

**STATE'S ATTORNEY:** Quill \$201.38; SD Dept of Revenue \$100; Rapid City Police Dept. \$127

**COURTHOUSE BUILDING:** Custer Do It Best \$70.09; Crescent Electric Supply \$118.90; Servall \$57.76; First Interstate Bank MasterCard \$696.85

**DIRECTOR OF EQUALIZATION:** Network fleet \$18.95

**REGISTER OF DEEDS:** Evergreen Office Products \$173.75

**VETERANS SERVICES:** Quill \$51.98; First Interstate Bank MasterCard \$271.58; Dataspec \$399

**INFO TECHNOLOGY:** Quill \$127.52

**HUMAN RESOURCE:** Verizon Wireless \$16.42

**SHERIFF:** Black Hills Electric \$47.47; Custer Ambulance \$410; Custer County Sheriff \$205.43; French Creek Loggers \$128.99; Pennington County Jail \$458.30; First Interstate Bank MasterCard \$1,549.56; Network fleet \$132.65; Black Hills Pediatrics \$177.39; Innovative Office Solutions \$90.60; LexisNexis \$85; CBH Cooperative \$500.68; Battle Mountain Humane Society \$800

**PRISONER CARE:** City of Rapid City \$70; Pennington County Jail \$6,260; Allen Reuer \$75; First Interstate MasterCard \$101.40; Correct RX Pharmacy \$11.91; Rapid City Police Department \$37

**AIRPORT:** Custer Do It Best \$94.96; Grimm Pump Service \$28.30; MG Oil \$1,395.93

**MENTAL ILLNESS BOARD:** Lincoln County Treasurer \$219.70

**LIBRARY:** First Interstate Bank MasterCard \$1,124.52; Centurylink \$15.01

**FAIR:** Custer County Fair Association \$8,000

**EXTENSION:** Discovery Benefits \$13.89

**WEED & PEST:** David Gies \$49.15; Godfrey Brake \$114.01; Warne Chemical & Equipment \$301.42; First Interstate Bank MasterCard \$3,131.34; Larry McIntyre \$56.13; Gene Gillen \$56.07

**PLANNING:** Discovery Benefits \$13.89

**COUNTY ROAD & BRIDGE:** Black Hills Electric \$1,962.18; French Creek Loggers \$2.49; Fastenal \$236.56; Godfrey Brake \$8.46; Electrical Engineer & Equipment \$505.88; SD Federal Property \$600; Servall \$98.18; Town of Buffalo Gap \$54; Snap on Tools \$294.95; First Interstate Bank MasterCard \$114.64; Black Hills Truck & Trailer \$285.08; Black Hills Gravel \$17,313.75; Custer Ace Hardware \$40.26; Centurylink \$15; Matco Tools \$196.20; Nelson's Oil & Gas \$957.18; MG Oil \$620.39; Great Western Tire \$955.60; CBH Cooperative \$4,145.42; Custer Industrial \$12.40

**EMERGENCY MANAGEMENT:** First Interstate Bank MasterCard \$355.60; Network fleet \$18.95

**24/7:** SD Attorney General \$196

**STATE GRANTS-GENERAL GOVERNMENT:**

**BUILDING:** Black Hills Electric \$641.77; Black Hills Energy \$5,323.93; First Interstate Bank MasterCard \$746.70; Cummins Sales & Service \$460.02

**EMERGENCY LINE:** Centurylink \$532.43; Discovery Benefits \$13.88

**D. Conflict of Interest Declarations – none declared**

#### **E. Emergency Management**

1. Mike Carter, Emergency Management Director phoned in and Tim Hartman, Planning Administrator, and Rick March, Search & Rescue were in attendance to the meeting. Discussion was held on a proposal submitted by Carter stating Custer City supporting the efforts of Carter in procuring the tract and building at 1039 Montgomery (building b) for the county's Search & Rescue organization. In addition, the utilization of the radio tower and contiguous radio building located adjacent to the building is also desired. Motion by Lintz and seconded by Bies to approve and authorize Carter to proceed with the proposal. Motion carried, unanimous.

#### **F. Highway**

1. Motion by Hartman and seconded by Sorenson to approve the purchase of culverts and gravel by the county for the 266<sup>th</sup> Street Project. Friends of Wind Cave will reimburse the county for the cost and correspondence was received from the Department of Revenue that the county would be allowed to purchase the culverts and gravel and the purchase would be exempt from sales tax as the county is a governmental entity. Motion carried, unanimous.
2. Motion by Bies and seconded by Hartman to approve and authorize the chairman to sign the Road Project Agreement between Custer County and the USDA, Forest Service, Region 2, Black Hills National Forest. The agreement documents the parties' cooperation in the cattle guard cleaning, repair, replacement and by pass road work on roads having County jurisdiction. Motion carried, unanimous.
3. Motion by Bies and seconded by Sorenson to approve the following Applications for Occupancy of the Right of Way from Golden West: Cooper Lane in Section 1, Township 6S, Range 3E, Custer County, South Dakota; Spring Valley Road in Section 1, Township 6S, Range 3E, Custer County, South Dakota; and Wind Song Valley Road in Section 8, Township 4S, Range 4E, Custer County, South Dakota. Motion carried, unanimous.

#### **G. Planning**

1. Motion by Hartman and seconded by Bies to approve the Plat of North Tract of Lot 2 of Conlon Subdivision of Tract 1 of H.E.S. No. 433, Located in the NE4SE4 of Section 18, T5S, R5E, BHM, Custer County, South Dakota. Motion carried, unanimous.

#### **H. Sheriff**

1. Sheriff Mechaley gave an update on the School Resource Position. Custer School District has approved the hiring of a School Resource Officer for the 2018-2019 school year. Mechaley is working with the school superintendent to develop a job description and policy.

#### **I. SDSU Extension Service**

1. Motion by Hartman and seconded by Bies to table the review of job description until the end of the meeting. Motion carried, unanimous. Brad Keizer, Extension Office 4-H Youth Program Advisor, arrived later in the meeting. Hartman moved and Bies seconded to un table the review of the job description. Motion carried, unanimous. Motion by Bies and seconded by Hartman to approve the job description for the Extension/Conservation office with the position title of Office Manager. Motion carried, unanimous.

#### **J. States Attorney**

1. Tracy Kelley prepared an addendum to the county employee handbook outlining elected positions and benefits for those positions when someone is appointed to fill a vacated position. Motion by Bies and seconded by Sorenson to adopt the addendum that will be in effect for any future appointments. Motion carried, unanimous.

**K. Human Resource**

1. Tim Holland reviewed the Safety Officer position that had been approved at the April 11, 2018, Custer County Commission meeting. The position was opened up for any current hourly county employees to apply. Motion by Lintz and seconded by Sorenson to approve Kim Kerkvliet to fill the position with a \$3,000 wage increase for duties associated with the position. Motion carried, unanimous.

**L. W.E.A.V.E.**

1. Motion by Hartman and seconded by Sorenson to approve and authorize the chairman to sign the Emergency Solutions Grant Program Local Government Certification on behalf of W.E.A.V.E. Motion carried, unanimous.

**M. Auditor**

1. The commission acknowledged the updated Fairburn Volunteer Fire Department roster that was presented.
2. Terri Cornelison, Auditor, and Tim Holland, Human Resource, gave an update on the employee health insurance program. Cornelison and Holland had met with the administrator of the health plan and were informed that the county can expect a 3% increase in the employee health insurance premiums for the year 2019.

**N. Application for Isolated Tract Easement**

1. A letter objecting to the proposed Application for Isolated Tract Easement submitted by Richard and Barbara Drew was received from Whiting Hagg Hagg Dorsey & Hagg LLP representing Ruth Bartelson. The commission is scheduled to review the property at 11:00 a.m. today.

**O. Public Comment**

1. Candidates for county positions were in attendance and introduced. The candidates included Harry Martinez for Custer County Sheriff, Mike Linde and Heath Lowery for Custer County Commission.

**P. Commission**

1. Mail call – A letter was received from SD DENR approving the mine permit transfer from Pacer Corporation to Pacer Minerals LLC.
2. Meeting Schedule – The commission will visit the Drew property today at 11 a.m. regarding their proposed Application for Isolated Tract Easement. Lintz will attend the Black Hills Coop annual meeting will be held May 31, 2018 at the Mueller Center in Hot Springs, SD. Lintz had also attended a Weed Board meeting and landowners have been notified about their responsibility to control noxious weeds.
3. Meeting Reports – Phil Lampert and a few county employees had attended the ribbon cutting ceremony for SLICe (former STAR Academy property) that was held Friday, May 17, 2018.

**Q. Executive Session**

1. Motion by Bies and seconded by Lintz to go into Executive Session pursuant to SDCL 1-25-2(1) and SDCL 1-25-2(4). Motion carried, unanimous. Executive Session began at 9:24 a.m. to discuss personnel and contract negotiations and concluded at 10:33 a.m. with no action taken.

**R. Adjourn**

Motion by Lintz and seconded by Hartman to adjourn the meeting at 10:35 a.m. The next meeting will be at 8 a.m. June 6, 2018 in the Commissioner's Room in the Custer County Courthouse.

---

Phil Lampert, Chairman

Attest:

Terri Cornelison, Custer County Auditor

Published once at the total approximate cost of \_\_\_\_\_.