

**Custer County Commission Meeting (Wednesday, June 20, 2018)**

**Members present:**

Commissioners Travis Bies, Phil Lampert, Jesse Sorenson, Jim Lintz, Mark Hartman and States Attorney Tracy Kelley.

**A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.**

**B. Adopting of the agenda**

Chairman Lampert called for any corrections to the agenda. Motion was made by Bies and seconded by Lintz to approve the agenda with the addition of an Executive Session after item E. Highway and before item F. Planning and removing items #6, #8 and #9 under Planning. Motion carried, unanimous.

**C. Consent Agenda**

Motion by Lintz and seconded by Hartman to approve the June 6, 2018 commission meeting minutes, the following vouchers and travel requests. Motion carried, unanimous.

Travel requests approved: Caley Buckert to Wyoming Medusahead/Ventenata Field Tour in Sheridan, WY, at no cost; Patty Caster to Vanguard Lot Size and Land Valuation Workshop in Pierre, SD, at a cost of \$247; Patty Caster, Julie Jenniges, Amanda Pierce and a new appraiser to Department of Revenue Annual Assessor's School in Spearfish, SD, at a cost of \$3,421.80.

Vouchers approved as follows:

**PAYROLL:** Commission \$1,875; Auditor \$5,547.83; Treasurer \$4,740.38; IST \$2,248.79; State's Attorney \$7,078.49; Courthouse Building \$2,888; Equalization \$6,167.41; Register of Deeds \$2,830.91; Veteran Service \$138.49; Human Resource \$1,094.38; Sheriff \$22,406.43; Nurse \$755.44; Library \$5,671.48; Extension \$1,217.04; Weed & Pest \$1,657.50; Planning \$3,927.54; Highway & Bridge \$26,287.19; Emergency Management \$2,272.51; 24/7 \$730.27; Communications/911 \$9,524.37

**COMMISSIONERS:** Pitney Bowes \$2,540; CNA Surety \$525

**ELECTION:** Vivian Couch \$212; Janet Serino \$160.56; Karen Carr \$124.32; Colleen Mahrt \$182.63; Diane Geeting \$169.35; Election Systems & Software \$4,719.31; Marcia Eisenbraun \$138.02; Joann Stearns \$208.22; Dollie Spencer \$212; Patti Hauschildt \$166.86; Patrick Martin \$99.75; First Interstate MasterCard \$14.61; Janice Fry \$207.38; Amanda Dickoff \$153.30; Sally Nordstrom \$162.80; Cynthia Row \$161.73; Rose Andersen \$164.28; Georgia Ann Graves \$213.68; Cindy Iversen \$186.18; Lucinda Schuft \$207.41; Becky Griffin \$158.85; Ruth Eiring \$151.71; Jen Doyle \$154.43; Brenda Mayer \$166.58; Cece March \$26.55; Ronnie Lacey \$103.92; Sheri Heaton \$136.73; Andrea Lewis \$35.40; Linda Claycomb \$65.70; Steve Baldwin \$88.38; Chuck Ferraro \$40.67; Lavonne Lafollette \$86.70; Judy Lacey \$54.78; Zelda Strand \$165.83; Betty Schmaltz \$157.40; Robert Peplinski \$207.41; Susan Culberson \$120.74; Nancy Baker \$243.73; Bonnie Brouillard \$166.86; DS Solutions \$227.50; Martha Schilling \$160.56; Linda Zachow \$160.56; Jean Matthesen \$158.01; Dennis Hickok \$63.21; Betty Dickoff \$153.30; Joyce Hand \$160.56

**COURT:** Beesley Law Office \$599.80; Justin O’Neill \$331.55; Skinner Law Office \$510; Garland Goff \$1,356.80; Matthew Skinner \$381.40

**AUDITOR:** McLeod’s \$139.90; A & B Business \$613.90; First Interstate Bank MasterCard \$104.56; LCA Bank \$78.29; Golden West \$171.47; Evergreen \$72.08

**TREASURER:** McLeod’s \$11.99; Digital Dolphin \$139.98; A & B Business \$.88; Golden West \$171.48

**IST:** Golden West \$68.59

**STAE’S ATTORNEY:** Colorado Division of Motor Vehicles \$10; Golden West \$171.48; Carolyn Harkins \$485.75; Culligan Water \$37; Rapid City Police Department \$127

**COURTHOUSE BUILDING:** Servall Towel & Linen \$115.52; First Interstate Bank MasterCard \$127.86; Golden West \$34.30

**DIRECTOR OF EQUALIZATION:** SDAAO \$900; Networkfleet \$18.95; Golden West \$205.78

**REGISTER OF DEEDS:** A & B Business \$21.79; Golden West \$137.19

**VETERANS SERVICES:** Golden West \$34.30

**INFO TECHNOLOGY:** Golden West Technologies \$1,940; A & B Business \$1,473.13; Golden West Telecommunications \$10; Schneider Corporation \$2,715; Pitney Bowes \$399; High Point Network \$2,637

**HUMAN RESOURCE:** Division of Criminal Investigation \$43.25

**SHERIFF:** Black Hills Electric \$50.83; Pennington County Sheriff \$696.10; Quill \$52.13; Denny Menholdt Chevrolet \$1,096.75; A & B Business \$68.22; First Interstate Bank MasterCard \$168.25; Liberty Superstores \$1,404.03; Networkfleet \$170.55; Sherry Weber \$38; Golden West \$346.96; Culligan Water \$53; Nelson’s Oil & Gas \$63.60; Leads Online \$1,428

**PRISONER CARE:** Kevin Kirschenmann \$75; City of Rapid City \$105; Pennington County Jail \$7,299.61; SD Department of Revenue \$35; Correct RX \$62.87; Hillyard \$225.80; Golden West \$14; MG Oil \$6,429.97

**MENTAL ILLNESS BOARD:** Lincoln County Treasurer \$202.80

**LIBRARY:** Dakota Business Center \$88.72; Mt Rushmore Telephone \$112.55; First Interstate Bank MasterCard \$911.24; Golden West \$281.14; Centurylink \$13.20

**EXTENSION:** A & B Business \$1.72; Golden West \$221.36; Discovery Benefits \$13.89

**WEED & PEST:** A & B Business \$21.37; Golden West \$48.81

**PLANNING:** Quill \$145.44; First Interstate Bank MasterCard \$46; Golden West \$137.19; Discovery Benefits \$13.89

**COUNTY ROAD & BRIDGE:** Black Hills Electric \$1,313.85; Butler Machinery \$48,233.95; Custer Do It Best \$3.30; Eddie's Truck Sales \$90.35; French Creek Loggers \$85.31; Fastenal \$234.71; Grimms Pump Service \$70.35; Johnson Machine \$35.98; Keiffer Sanitation \$152.79; Servall \$98.18; Rosane Construction \$11,943.27; Snap On Tools \$349.75; First Interstate Bank MasterCard \$231.90; Black Hills Gravel \$14,850; Custer Ace Hardware \$129.15; Golden West \$269.75; Lyle Signs \$2,484.72; Centurylink \$13.20; Matco Tools \$62; Nelson's Oil & Gas \$254.24; Crop Production Service \$3,580.80; CBH Cooperative \$2,329.85

**EMERGENCY MANAGEMENT:** Interstate Batteries \$102.95; Lynn's Dakotamart \$45.46; Networkfleet \$18.95; Golden West \$102.89

**BUILDING:** Black Hills Electric \$527.03; Black Hills Energy \$5,059.66; Double E Systems \$1,550; Sander Sanitation \$334.94

**ROD MODERAT & PRESERVATION:** Microfilm Imaging System \$822.25

**EMERGENCY LINE:** Quill \$47.55; Rushmore Communications \$1,074; A & B Business \$16.22; Golden West \$1,375.99; Culligan \$33.50; Centurylink \$532.43; Discovery Benefits \$13.88; SD Retirement System \$146

**D. Conflict of Interest Declarations** – Jim Lintz declared a conflict of interest with the approval of the Malt Beverage License Renewals.

**E. Highway**

1. Motion by Sorenson and seconded by Hartman to approve the Application for Occupancy of the Right of Way from Golden West Telecommunications on Pass Creek Road. Motion carried, unanimous.
2. Motion by Bies and seconded by Lintz to approve and authorize the chairman to sign the Bridge Improvement Gant Funding Agreement BRO 8017(00) 18-3, Custer County, PCN 06VL from the South Dakota Department of Transportation. Motion carried, unanimous.

**F. Executive Session**

1. Motion by Bies and seconded by Lintz to go into Executive Session pursuant to SDCL 1-25-2(3). Motion carried, unanimous. Executive Session began at 8:06 a.m. to consult with legal counsel and concluded at 8:20 a.m. No action was taken.

**G. Planning**

1. Motion by Lintz and seconded by Hartman to deny Plat of Painted Canyon Tract A, Painted Canyon Tract B, Painted Canyon Tract C, Painted Canyon Tract D, Pray Tract West, Pray Tract East and a Private Access Easement containing all of Gov't Lot 6, Gov't Lot 7, the SE4SW4 and the SE4 of Section 6, and all of the SW4SW4, the N2SW4, and the NW4SE4 of Section 5, all in T3S, R7E, BHM, Custer County, South Dakota. Motion carried, unanimous.
2. Motion by Hartman and seconded by Lintz to approve a Structure Setback Variance for Jonathan Moseley on Tract 35 of Diamond E Subdivision located in the W2NW4 of Section 20, T3S, R4E, BHM, Custer County, South Dakota. Motion carried, unanimous.

3. Motion by Sorenson and seconded by Hartman to approve the Plat of Phillips Subdivision No. 2 Plat of Tracts Apache, Mojave and Iroquois of Phillips Subdivision No. 2 (formerly Tract Mesa of Phillips Subdivision No. 2 of Tract 7 of M.S. 1968) located in SE4 of Section 27, T3S, R3E, BHM, Custer County, South Dakota. Motion carried, unanimous.
4. Motion by Sorenson and seconded by Hartman to approve the Plat of Perli Ranch Estates Subdivision Plat of Tract 2A and 2B of Perli Ranch Estates Subdivision (formerly Lot 2 of Tract 4 of Perli Ranch Estates Subdivision), located in the S2NW4 of Section 5, T3S, R7E, BHM, Custer County, South Dakota. Motion carried, unanimous.
5. Motion by Sorenson and seconded by Hartman to approve the Plat of GJH Subdivision Tract A and Tract B of Lot 1 (formerly all of Lot 1 of GJH Subdivision), located in the SW4 of Section 22, T4S, R7E, BHM, Custer County, South Dakota. Motion carried, unanimous.
6. Motion by Lintz and seconded by Hartman to approve the Plat of Swedlund Subdivision Tract 1 and Tract 2 of Tract Bauer-Anderson of H.E.S. 476, located in the SW4 of Section 8 and SW4 of Section 17, T4S, R4E, BHM, Custer County, South Dakota. Motion carried, unanimous.
7. Motion by Hartman and seconded by Sorenson to approve the Plat of Swedlund Tract, Containing the Balance of H.E.S. 49, the Balance of Gov't Lot 3, the Balance of Gov't Lot 2, the Balance of NW4NE4, all located in the NE4 of Section 17, T4S, R4E, BHM, Custer County, South Dakota. Motion carried, unanimous.

#### **H. Payroll Committee**

1. Motion by Hartman and seconded by Lintz to approve the recommendation from the payroll committee to promote Monica DeNardis to a Deputy Treasurer II with a wage of \$13.43 per hour, increase the wage for Joni Martinson, Deputy Treasurer II to \$13.63 per hour and increase the wage of Paula Arthur, Deputy Treasurer/Auditor II to \$13.43 per hour. Motion carried, unanimous.

#### **I. Treasurer**

1. Motion by Bies and seconded by Lintz to approve the new hire of Kelly Holden as a Deputy Treasurer II starting June 18, 2018 at a wage of \$13.23 per hour and to approve the addition of Monica DeNardis and Kelly Holden and the deletion of Diane Ruggiero as authorized signers on the First Interstate Checking Account. Motion carried, unanimous.

#### **J. SDSU Extension**

1. The commission acknowledged the resignation of Brad Keizer as SDSU Extension 4-H Youth Program Advisor effective June 29, 2018.

#### **K. Auditor**

1. Motion by Sorenson and seconded by Hartman to approve the following Malt Beverage License Renewals:
  - Elk Haven Horse Camp – Judd Homesite Section 35, T2S, R6E, BHM, Custer County, South Dakota
  - Big Pine Campground – Lot 2 of TrB of N2NE4 in Section 33, T3S, R4E, BHM, Custer County, South Dakota
  - Spokane Creek Campground and Cabins – Spokane Creek Subdivision, Lot 1 in the S2NW4 of Section 35, T2S, R6E, BHM, Custer County, South Dakota
  - Custer/Mt Rushmore KOA – Nelson TR in SW4SW4 and Lot K of Lots G & F (less Hwy ROW) in Section 33, T3S, R4E, BHM, Custer County, South Dakota

- Wheels West RV Park – Svoboda TR (pt of Dawson TR a part of Richardson PL#724) in Section 20 & 21, T3S, R5E, BHM, Custer County, South Dakota
  - Heartland RV Park & Campground – HJW Subdivision Lot 1 in E2E2 in Section 6, T3S, R8E, BHM, Custer County, South Dakota
  - Lintz Brothers Pizza – HJW Subdivision Lot 2 in E2E2 in Section 6, T3S, R8E, BHM, Custer County, South Dakota
  - Battle Creek Post #303 – North Corral Subdivision Lot Legion in S2SE4SE4 in Section 29, T2S, R8E, BHM, Custer County, South Dakota
  - BJS Hermosa – McDowell Subdivision Lot b of Lot 1 in Section 6, T3S, R8E, BHM, Custer County, South Dakota
  - Legion Lake Resort – Custer State Park all in Section 25, T3S, R5E, BHM, Custer County, South Dakota
  - Sylvan Lake Resort – Custer State Park all in Section 30, T2S, R5E, BHM, Custer County, South Dakota
  - Blue Bell Lodge – Custer State Park in Balance of Section 11, T4S, R5E, BHM, Custer County, South Dakota
  - Wolf Camp – TR B of Halley Ranch Subdivision and Pipeline Easement in NE4NE4 of Section 34, T2S, R6E, BHM, Custer County, South Dakota
- Motion carried, Ay Hartman, Sorenson & Bies. Lintz abstained.

2. Motion by Sorenson and seconded by Lintz to approve the combined general election agreement with Custer City and Custer County. Motion carried, unanimous.

**L. Commission**

1. The commission reviewed pages 1 through 16 of the proposed revised employee handbook.
2. Motion by Hartman and seconded by Sorenson to approve the lien release for JP. Motion carried, unanimous.
3. A signed easement acquisition was returned by Robert and Beatrice Plaisted. It was the consensus of the commission that since all the easement acquisitions for the airport had been approved at the last commission meeting on June 6, 2018, the signed acquisition could be handled through the monthly voucher system and a check to be written and sent to Plaisted.

**M. Public Comment** – Sheriff Marty Mechaley stated he will be negotiating with the City of Custer on next year’s law enforcement contract and would like to have a commissioner present at that meeting. Commissioner Sorenson volunteered to attend the meeting. The commission was informed of flooding that occurred in the basement of the courthouse early this morning. There was 4” of water in the basement and the maintenance department is handling this issue. Director of Equalization, Patty Caster, stated she had a request from a taxpayer on whether or not there is a form to fill out to request an area to be declared a blighted area and thus qualify for the discretionary. It was determined there is not currently a form and the commission would need to establish guidelines and pass a resolution.

**N. Commission**

1. Mail call – none
2. Meeting Schedule – none
3. Meeting Reports – Sorenson attended the Preliminary Disaster Assessment Class held at the Custer Fire Hall on June 14, 2018.

**O. Executive Session**

1. Motion by Lintz and seconded by Sorenson to go into Executive Session pursuant to SDCL 1-25-2 & SDCL 28-13-42. Executive Session began at 9:40 a.m. to discuss two indigent requests and concluded at 9:55 a.m.
2. Motion by Hartman and seconded by Sorenson to approve Indigent Request #1. Motion carried, unanimous.
3. Motion by Lintz and seconded by Bies to table Indigent Request #2 due to lack of information. Motion carried, unanimous.

**P. Adjourn**

Motion by Lintz and seconded by Sorenson to adjourn the meeting at 9:56 a.m. The next meeting will be at 8 a.m. July 11, 2018, in the Commissioner's Room in the Custer County Courthouse.

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Phil Lampert, Chairman

Attest:  
Terri Cornelison, Custer County Auditor

Published once at the total approximate cost of \_\_\_\_\_.