**Custer County Commissioner Meeting**

**Date: November 20, 2013**

Chairman Bies called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. David Hazeltine, Jim Lintz, Phil Lampert, Mark Hartman, Tracy Kelley, State’s Attorney and the Auditor were present.

The Board moved to approve the agenda with the following addition:

under Work Session. Motion carried. In the following proceedings, all action taken was first duly moved and seconded, received a unanimous vote of the Commissioners without dissenting vote or abstention, unless otherwise stated.

**Minutes**

The Board moved to approve the minutes of the September 25th, 2013 commission meeting as presented. Motion carried. Correction to Minutes – Slade Heeb should be 19.20

**Declaration of Conflict of Interest**-None declared

**Gary Woodford, Highway Superintendent**

**Mike Carter, Director of Emergency Management**

**Variance Hearing, David McGill**

* -As advertised, a public hearing was held on a variance request. The Board of County Commissioners adjourned and sat as the Board of Adjustments for the hearing at 9:09 a.m. to consider a Variance Request for the McGill subdivision. Motion was made approve the McGill variance request. Motion carried. The Board of Adjustors adjourned at 9:15 am and reconvened as County Commissioners.

**David Green Planning**

**Work Session**

**Mail Call/**

-The Board acknowledged the following:

**General Business**

* September budget expenditure report for commissioners

**Monthly Reports**

**Monthly Reports**

The Board acknowledged the following reports.

**Travel Requests**

* Leslie Skinner made a travel request to attend the all staff public health meeting in Sturgis on October 29th at a cost to the county of mileage and wages.
* David Green made a travel request to attend the SD Planning Association Annual Planning and Zoning Conference in Yankton on October 23-24 at a cost to the county of $225.50 plus mileage.

**Meeting Schedule**

2013 Chamber of Commerce Awards Banquet being held Thursday, October 17th at the Sylvan Lake Auditorium????

**Indigent (Executive Session)**

-Action was taken to go in and out of executive session to consider indigent claims. The session began at \_\_\_\_\_\_\_ a.m. and adjourned at \_\_\_\_\_\_\_a.m.

\*\*DA- Asking for $400.00 for rent. Borrowed $309.11 in July for power bill, now asking for rent.

Did not make any payments. Claims she will bring $100 or $150 tomorrow to pay towards debt. Landlord wants paid in full and is charging her $20.00 per day late charge.

\*\*KM-Asking for help with rent. Living with boy friend and broke up, now living in her car. Can’t go see mother because she has a restraining order to not go to apt. that a certain

**Human Resources/Personnel**

* Acknowledge letter of resignation from Pamela Johnson as deputy register of deeds.
* Letter of hire from Linda Nelson to hire Pat Winter as a deputy auditor. Pat will transfer from the treasurer office effective October 21st at the same rate of pay, $13.00 per hour.
* Letter of hire from Dawn McLaughlin to hire Pamela Johnson as a deputy treasurer. Pamela will transfer from the register of deeds office effective October 21st at the same rate of pay, $12.25 per hour.

**Unfinished Business**

**New Business**

**East County Highway Shop**

* Purchased from John Allan, Strater Lode, LLC on 5-14-12 for $64,993.73. Gary and Mike made up some specifications for the project and asked me to post on CIC. I contacted Gene Fennell to let me know the process for posting with CIC. Gene gave me the name Bob Conway with RCS Construction. I sent him the specs and he gave me a rough preliminary budget number but suggested that we hire an architect and have them design the project and then put out for bid. His estimate was $590,792.00.

**Title III Funds**

* We were supposed to spend our Title III funds received after 2008 by the 30th of September. In order to do that we had to request a Bill for Collection which I did on 8-15-13.

* They responded on 8-19-13 that they needed to do an analysis of the funding we received in 2013 to ensure the amount we return has taken the sequester amount into consideration.
* 9-6-13 I contacted them again and they said that they are working on it
* 9-30-13 I contacted them again and they said they are still working on it and that they would have a bill out next week provided the government is not shut down.

* We have $66,827.07 in funds received after 2008. We have $27,811.89 left in old Title III funds.

**Automatic Supplement**

* The Board moved to approve an automatic supplement for a Weed & Pest grant in the amount of $5.984.71 to expense account 234-500-429 and revenue account 234-000-334.30

**Contingency Transfer/Supplemental Budget**

**EXPENDITURES:**

As of the end of August 2013 the expense percentages should be at 66.7%. Budgets that are over that are circled on the Expenditure report.

**General Fund:**

**111 Commissioners:** 72.4%

422-Professional fees are at 150%. Cause-Holland’s salary (Need to use contingency or do a supplement) July, August, September, October, November, December @4000= Needs $24,000

**331-Airport 83%.**

426.51 Airport fuel at 109.6%- Cause-airport fuel Shannon needs $25,000

428.00 Utilities at 125.4% (Utilities over because under budgeted; phone $200.00 month or $3,600 year plus propane for the SRE building was higher this year.) Needs $900.

**421 – Nurse at 80.9%**

415-Insurance- Leslie opted for health insurance (our portion $3,700.00) Needs $3,700

Will need $18,002.25 in Data Processing for Tyler Enterprises for 25% of license fees

Looking at $71,602.25 to cover all. Contingency balance is $72,500.00

**Suggestions: Do airport fuel 25,000 and/or Data Processing for 18,002.25=$43,002.25 do rest as supplemental budget???**

**201-Highway Fund: at 54.1%** **211-Fire Fund: 50.4%**

**226-EM: 61.8%** **24/7 Sobriety: 67.3%**

**250-Building Fund:** **58.4%** **255-911 Fund**: 60.1%

**Vouchers**

-The Board moved to approve the vouchers as presented. Motion carried.

PAYROLL: COMMISSIONERS 8,076.85 INCLUDES TRAVEL 1,500.00; AUDITOR 11,884.99 INCLUDES TRAVEL 33.00; TREASURER 14,349.99 INCLUDES TRAVEL 33.00; IST 3,146.32 INCLUDES UTILITIES 30.00; ST ATTORNEY 15,051.57 INCLUDES UTILITIES 30.00; BUILDING 10,533.33 INCLUDES SUPPLIES 12.69; DOE 17,552.47 INCLUDES UTILITIES 30.00 INCLUDES TRAVEL 749.00; ROD 7,349.10; VETERANS 2,475.67; SHERIFF 56,767.45 INCLUDES UTILITES 60.00;CORONER 569.05 INCLUDES TRAVEL 1.11; NURSE 1,603.26; LIBRARY 12,022.04 INCLUDES TRAVEL 140.51; EXTENSION 2,100.28; CONSERVATION 700.09; WEED 3,852.43 INCLUDES UTILITIES 41.07 INCLUDES TRAVEL 115.90; PLANNING 10,343.38 INCLUDES TRAVEL 142.52; HIGHWAY 61,372.43 INCLUDES SUPPLIES 739.63 & UTILITIES 30.00; EMERGENCY MGMT 4,706.29 INCLUDES TRAVEL 115.00; 24/7 SOBRIETY 597.47; 911 EM 24,965.05. TOTAL PAYROLL 270,019.51. 30.70 PAYROLL FEES FIRST INTERSTATE BANK; 720.00 ANIMAL CONTROL GENEY ZIOLKOWSKI; 481.29 EXTENTION TRAVEL BRAD KEIZER.

-Chairman Bies adjourned the meeting at \_\_\_\_\_\_\_\_a.m. with the next meeting being held \_\_\_\_\_\_\_\_\_ at 8:00 a.m. in the Commissioner’s Room in the Custer County Courthouse.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Linda Nelson Travis Bies, Chairman

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