**Custer County Commissioner Meeting**

**Date: July 6th, 2016**

Chairman Lampert called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. Mark Hartman, Jim Lintz, Travis Bies, Oonagh Wood, Tracy Kelley, State’s Attorney and the Auditor were present.

 The Board moved to approve the agenda with the addition of proposed Resolution 2016-5 under unfinished business. Motion carried. In the following proceedings, all action taken was first duly moved and seconded, received a unanimous vote of the Commissioners without dissenting vote or abstention, unless otherwise stated.

**Minutes**

Jim Lintz moved and Travis Bies seconded to approve the minutes of the June 22nd, 2016 commission meeting as presented. Motion carried.

**Declaration of Conflict of Interest** - None declared.

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**Gary Woodford, Highway Superintendent**

-Mark Hartman moved and Oonagh Wood seconded to authorize the Chairman to sign enforcement letters for prairie dog infestations on South Fork Rd, Fairburn SD. Motion carried.

-Travis Bies moved and Jim Lintz seconded to approve the following applications to occupy right-of-way. Motion carried.

Golden West Telecommunications for a facility on Harbach Lane in Section 30, Township 3S, Range 5E, Custer County, South Dakota.

Golden West Telecommunications for a facility on Pilot Road in Section 32, Township 3S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a facility on Hazelrodt Cutoff in Section 33, Township 3S, Range 5E, Custer County, South Dakota.

-Travis Bies moved and Oonagh Wood seconded to approve an application from Jack Dye for boring under road on Spring Creek Road in Section 35, Township 2S, Range 9E, Custer County, South Dakota.

**Rick Wheeler, Sheriff**

-Rick discussed building a carport for sheriff vehicles to park under. The Board requested that Rick compare the cost of putting the carport on the courthouse parking lot or on the west lot on Washington Street and bring it back to the Board.

**1st Interstate Bank Credit Card Presentation**

-Gail Trask and Dennis Krull from 1st Interstate Bank gave a presentation on the benefits of having their bank credit cards for county accounts payable and county employees to make county purchases. The Board will take the information under consideration.

**Jim Lyndoe, Maintenance Supervisor**

-Jim discussed work that needed to be completed at the county fairgrounds with the handicap access to the buildings to be completed in a couple of weeks. Phase II of the fairgrounds improvement project will be to fix the cement in front of the grandstands.

**Rex Harris, Planning Director**

-Jim Lintz moved and Mark Hartman seconded to approve the WDRPI-SD007: Exhibit A, access easement in mitigation lot of WDRPI-SD077 subdivision located in Section 32, T3S, R10E & in Section 5, T4S, R10E, BHM, Custer County, SD. Exhibit B, Access easement in mitigation lot of WDRPI-SD077 subdivision located in section 31m T3S, R10E, BHM, Custer County, SD. Untitled Exhibit, Access easement in mitigation lot of WDRPI-SD077 to proposed sale of parcel to Halverson, (Reservation of 30 feet wide access easement extending westerly of the east line of Sections 24 & 25), T3S, R9E, BHM, Custer County, SD. Motion carried.

**James Farmer – Gate on Farmer Road**

-James addressed the Board about a gate that had been placed on Farmer Road which is a dedicated public right-of-way and therefore cannot have a gate on it. The Board assured James that Tracy Kelley, States Attorney, had taken steps to resolve the matter of the gate. Oonagh Wood moved and Jim Lintz seconded to authorize Gary Woodford, Highway Superintendent, to remove the gate if necessary. Motion carried.

**2017 County Budget Presentation**

-Nancy Christensen, County Auditor, presented expense budget requests for the 2017 county budget. There will be budget talks on July 20th, 2016 to finalize the provisional budget.

**Executive Session – Personnel/Legal**

-Travis Bies moved and Oonagh Wood seconded to go in and out of executive session for indigent at 10:35 a.m. until 11:24 a.m. Motion carried. No action taken.

**Monthly Reports**

Register of Deeds June 2016 statement of fees with $430.00 collected in state fees, $10,179.50 in county fees, and $296.00 for SDACO for a total of $10,905.00. The Auditor’s report with the Treasurer for June 2016 as follows: Cash $1,601.65; Checks/ Drafts <3days $40,751.10; Checks/Drafts >3 days $1,050.00; 1st Interstate Bank checking $666,566.72; 1st Interstate Bank Savings $3,027,872.98; ED Jones MM $12,635.21; SD FIT $500,191.92; 1st Interstate Bank Flex $59,699.19; 1st Interstate Investment $37,244.51; Sentinel Checking $208.03; Sentinel TIIA $31,203.33; Sentinel Savings $79,934.85; Highmark Investment $150,904.37; Highmark Savings $10,184.06; Highmark Checking $5,000.00; Dacotah Bank Checking $12,000.00; Dacotah Investments $659,079.91; Accrued Interest $204.78, ED Jones $2,725,882.09 for a total of $8,022,214.70. Custer County Sheriff’s June 2016 report: $110.00 fingerprinting service; $36.47 accident reports; $126.00 pistol permits; $150.00 in enhanced pistol permits; $158.67 in mileage; $505.00 service fees; $75.00 Distress Warrants; $70.00 executions; $1,651.00 from 24/7 Program; $500.00 Awards/Grants; $13.21 for postage fees; $215.00 Work Release; for a total of $3,660.35 submitted to Custer County Treasurer.

**Travel Requests**

-Travis Bies moved and Jim Lintz seconded to approve a travel request from Terri Cornelison, Director of Equalization, Shannon Lehmann, Appraiser, Julie Jenniges, Appraiser and Amanda Pierce, Appraiser, to travel to a Vanguard User’s Meeting in Pierre, SD on July 26th, 2016 at a cost to the county of $104.00 plus the use of a county vehicle; A request from Terri Cornelison, Director of Equalization, Shannon Lehmann, Appraiser, Julie Jenniges, Appraiser and Amanda Pierce, Appraiser, to travel to SDAAO School in Sioux Falls, SD September 18th through 23rd, 2016 at a cost to the county of $3,675.80 plus the use of a county vehicle; A request from Tammie Price to attend a budget workshop in Pierre, SD July 7th through 8th, 2016 at a cost to the county of $344.70; A request from Tracy Kelley to attend a Forensic Toxicology Conference in Pierre, SD on July 15th, 2016 at a cost to the county of the use of a county vehicle. Motion carried.

**Meeting Schedule**

-More than two Commissioners will be present at the 2016 Black Hills Association of County Commissioners meeting held July 15th, 2016 at the Meade County Administration building in Sturgis, SD at 11:30 a.m.

**Human Resources**

-A correction to a resignation letter from Preston Martin, Highway Operator. His resignation date is August 20th, 2016 instead of October 1st, 2016.

**Unfinished Business**

-Gary Denker requested that the county adopt Granite Valley Drive into the county road maintenance system, since the road is in a private subdivision the road will not be added.

-Mark Hartman moved and Oonagh Wood seconded to assign a 2012 Chevy Tahoe to the Department of Equalization office for priority use. Mark Hartman aye, Oonagh Wood aye, Travis Bies nay, Jim Lintz nay, Phil Lampert aye. Motion carried.

-As per SDCL 10-12-13, the county has the opportunity to impose a new tax that would generate funds for highway purposes. The Board does not wish to impose this tax.

**Auto-Supplement**

-Mark Hartman moved and Jim Lintz seconded to approve an auto-supplement to 226-4-226-436.11 Emergency Management, using revenue from a grant received for the Buffalo Gap Mitigation project in the amount of $12,874.00. And an auto-supplement to 226-331.23 Emergency Management, using revenue from a grant received for the purchase of a homeland security command post trailer in the amount of $39,985.00. Motion carried.

**Supplemental Budget Request**

-Travis Bies moved and Mark Hartman seconded to authorize the Auditor to set a supplemental budget hearing: Motion carried.

**Custer County Commissioner’s Notice of**

**Supplemental Budget Hearing**

 A supplemental budget hearing will be held July 20, 2016 at 9:00 a.m. in the Custer County Courthouse Commissioner’s Room, 420 Mt. Rushmore Road, Custer, SD at which time and place any person interested may appear to give public testimony on the consideration and adoption of a supplemental budget in the amount of $255,881.51 as follows: Commissioner budget $78,545.13, Highway Budget $138,816.38, 911 Communications budget $7,020.00 and Custer County Fair budget $31,500. Means of finance will come from the General Fund Balance Unassigned Reserve.

 In the event you are unable to attend the hearing, you may present information, opinions and arguments in writing to the Custer County Auditor, 420 Mt. Rushmore Road, Custer, South Dakota 57730 prior to the date of the hearing.

**State and Local Agreement**

-Travis Bies moved and Jim Lintz seconded to authorize the Chairman to sign the 3rd quarter SLA activity report for FY 2016 and a 2016 EMPG Subaward Agreement – Amendment #1. Motion carried.

**Buffalo Gap Mitigation Grant Quarterly Report**

-Mark Hartman moved and Oonagh Wood seconded to authorize the Chairman to sign a quarterly report for the Buffalo Gap Hazard Mitigation Grant. Motion Carried.

**Vouchers**

-Jim Lintz moved and Travis Bies seconded to approve the vouchers as presented. Motion carried.

PAYROLL: COMMISSIONERS 5,966.63; ELECTION 5,626.33; AUDITORS 6,353.86; TREASURERS 11,710.50; GIS 4,764.97; STATES ATTORNEY 15,015.82; MAINTENANCE 9,776.96; DOE 14,817.32; ROD 5,653.71; VETERANS SERVICES 2,443.48; HUMAN RESOURCES 2,401.80;SHERIFF 56,770.58; NURSE 764.92; LIBRARY 11,644.90; EXTENSION 1,861.66; CONSERVATION 811.65; WEED & PEST 3,350.40; PLANNING 7,920.27; HIGHWAY 70,060.86; EMERGENCY MANAGEMENT 5,212.75; 24/7 PROGRAM 1,284.96; COMMUNICATIONS 27,103.14 TOTAL PAYROLL 271,317.48

A & B WELDING INC 80.93 INDUSTRIAL SUPPLY CO., INC. 24.64 ALLISEN JENSON 43.34 BEESLEY LAW OFFICE, P.C. 1,245.15 BEST WESTERN RAMKOTA INN 197.98 BLACK HILLS CHEMICAL 119.97 BLACK HILLS ENERGY 4,483.25 BROSZ ENGINEEERING, INC. 2,620.54 CBH COOPERATIVE 1,214.55 CUSTER COUNTY SEARCH & RESCUE 1,714.06 CUSTER CO. SHERIFF'S OFFICE 99.58 RANDAL CONNELLY 810.14 CROELL REDI-MIX, INC 360,500.00 CUSTER CITY 906.83 CUSTER TRUE VALUE 469.20 DAKOTA BUSINESS CENTER INC 55.06 STATE OF SOUTH DAKOTA 21.00 FASTENAL COMPANY INC 39.98 FORWARD DISTRIBUTING 97.05 FRENCH CREEK LOGGERS SUPPLY 173.24 GARLAND LEE GOFF 656.60 GODFREY BRAKE 98.64 GOLDEN WEST TELECOMMUNICATIONS 25.86 GOLDEN WEST TECHNOLOGIES 1,910.00 GRIMMS PUMP SERVICE INC 422.67 JEAN CARLSON 452.25 JESSE DRURY 43.56 JOSEPH KOPP 20.80 KENNEDY IMPLEMENT 489.40 KIMBALL MIDWEST 117.51 LYNN'S DAKOTAMART 49.99

MATCO TOOLS 321.60 MCCOLLEY'S CHAPEL OF THE HILLS 2,000.00 MT RUSHMORE TELEPHONE COMPANY 136.49 PENNINGTON COUNTY JAIL 10,924.00 PENNINGTON COUNTY SHERIFF'S 320.00 PITNEY BOWES 399.00 POWERPLAN 145.28 QUILL CORPORATION 117.09 RAPID CITY JOURNAL 232.11 RC POLICE DEPT 15.96 REGIONAL HEALTH CLIENT BILLING 565.30 RELX INC. DBA LEXISNEXIS 289.00 RICOH USA, INC 126.49 RT COMMUNICATIONS 24.72

RUSHMORE COMMUNICATIONS 39.50 SANDER SANITATION SERVICE INC 293.82 SD ATTORNEY GENERAL'S OFFICE 255.00 SD DEPARTMENT OF REVENUE 150.00 SDAAO C/O WENDY SEMMLER, CAA 1,200.00 SD ASSOC OF COUNTY OFFICIALS 30.00 SERVALL TOWEL & LINEN 94.37 SIMONS CONTRACTORS OF SD, INC 6,740.05 MATTHEW L SKINNER, P.C. 5,667.20 SOUTHERN HILLS PUBLISHING INC 3,053.40 SUSAN PARKER 43.29 TOWN OF BUFFALO GAP 12,874.00 WEST RIVER INTERNATIONAL 243.73 MARK & SHANNON STITES 3,100.00 WITT WALKER 42.50 WRANGLER CAFE 325.00

Chairman Lampert adjourned the regular session at 3:40 p.m. with the next meeting being held July 20th, 2016 at 8:00 a.m. in the Commissioner’s Room in the Custer County Courthouse.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Christensen, Auditor Phil Lampert, Chairman

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