**Custer County Commissioner Meeting**

**Date: September 1st, 2016**

Chairman Lampert called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. Mark Hartman, Jim Lintz, Travis Bies, Oonagh Wood, Tracy Kelley, State’s Attorney and the Auditor were present.

The Board moved to approve the agenda as presented. Motion carried. In the following proceedings, all action taken was first duly moved and seconded, received a unanimous vote of the Commissioners without dissenting vote or abstention, unless otherwise stated.

**Minutes**

Jim Lintz moved and Travis Bies seconded to approve the minutes of the Aug. 24th, 2016 commission meeting as presented. Motion carried.

**Declaration of Conflict of Interest** - None declared.

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**Gary Woodford, Highway Superintendent**

-Mark Hartman moved and Jim Lintz seconded to authorize the Chairman to sign a South Dakota Department of Transportation Haul Road Agreement with Custer County for use and restoration of county road 6 also known as Hasselstrom Place. Motion carried.

-Jim Lintz moved and Oonagh Wood seconded to approve the following applications to occupy right-of-way. Motion carried.

Golden West Telecommunications for a utility facility on Shirttail Canyon Rd in Sections 24, 25 & 30, Township 5S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility to provide service on Spur Rd in Sections 4 & 9, Township 6S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Wolf Lane in Section 16, Township 6S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Beaver Creek Rd in Sections 17 & 18, Township 5S, Range 5E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Bowman Rd in Sections 7 & 18, Township 5S, Range 5E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Big Horn Run Rd in Section 7, Township 5S, Range 5E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Bowman Ridge Rd in Sections 17 & 18, Township 5S, Range 5E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Camp Rd in Section 27, Township 4S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Cedar Lane in Section 4, Township 6S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Ellenbecker Rd in Section 3, Township 5S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Horse Camp Rd in Section 27, Township 4S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Jack Pine Rd in Section 6, Township 6S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Kimberly Drive in Sections 16 & 17, Township 6S, Range 4E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Prairie Schooner Drive in Sections 34, 2 & 3, Township 5S, Range 4E and 5E, Custer County, South Dakota.

Golden West Telecommunications for a utility facility on Sherry Drive in Sections 7, Township 5S, Range 5E, Custer County, South Dakota.

**Al Schaefer, Legislative Audit**

Al Schaefer, Auditor, discussed his findings with the Board from the recent audit of the fiscal years 2014 and 2015. Mark Hartman moved and Oonagh Wood seconded to authorize the Chairman to sign the Audit Management Letter to Legislative Audit. Motion carried.

**Executive Session – Personnel**

-Travis Bies moved and Jim Lintz seconded to go in and out of executive session for personnel at 8:47 a.m. until 9:10 a.m. Motion carried. No action taken.

**Public Hearing on the 2017 Annual Custer County Revenue & Expense Budgets**

The 2017 budget hearing was held in the Custer County Commissioners Room in the Custer County Courthouse at which time no interested person appeared to give public testimony. The annual budget, with any changes, will be adopted at the September 21st meeting. The Board approved a decrease to the following budgets: Commissioners $955, Auditor $2,641, Treasurer $664, IST $391, Courthouse $1,395, DOE $332, ROD $260, Veterans Services $1,000, HR $401, Airport $7,160, Library $4,204, Extension $143, Weed & Pest $4,523, Highway $41,599, Fire $77,156, Emergency Management $26,691, 24/7 Program $11, Mental Health Services $20,216, Custer County Housing $5,000. An increase the following budgets: Sheriff $893, Conservation $247, Planning $18,943 and 911 Communications $2,239.

**Tim Sander, Sander Sanitation**

At the Commissioners request, Tim talked with the Board about implementing county clean-up dates and the cost involved. Planning is in progress.

**County Carport on Washington Street**

The Planning Department presented blue prints and specifications on a carport for county vehicles on the corner of 4th and Washington St. Bid proposals are being requested.

**Hagenson Subdivision Plat**

-Mark Hartman moved and Oonagh Wood seconded to authorize the Chairman to sign the Hagenson Subdivision Plat A Plat of Lots 1 through 3 of Hagenson Subdivision. Motion carried.

**Amended Resolution 2016-8 Vacation of Section Line Highway**

-Oonagh Wood moved and Mark Hartman seconded to approve the Amended Resolution 2016-8 vacation of section line highway right-of-ways that run north and south and east and west within the boundaries of Henderson Subdivision. Motion carried.

**New Business - Closure of the Custer Library**

-Jim Lintz moved and Oonagh Wood seconded to close the Custer Library to the public until it is deemed safe after the repairs to the west side of the building are completed. The Board has authorized Jim Lyndoe, Maintenance Supervisor, to proceed under the emergency procurement provisions SDCL 5-18A-9 to get bids for the repairs to the library. Motion carried.

**Executive Session – Personnel**

-Jim Lintz moved and Oonagh Wood seconded to go in and out of executive session for personnel at 10:00 a.m. until 10:35 a.m. Motion carried.

-Mark Hartman moved and Oonagh Wood seconded to advertise for the positions of Planning Secretary, Deputy Register of Deeds and Department of Equalization Assessor I. Motion carried.

**Mail Call / General Business**

-A letter from the US Board of Geographic Names informing the Commissioners that Harney Peak is now named Black Elk Peak.

-A letter from the Hermosa Senior Citizens Center thanking the Commissioners for their support.

-A letter from the Black Hills National Forest requesting comments on the Black Hills Resilient Landscapes Project, activities which would include reduction of hazardous fuels, prescribed burning, enhancement of hardwoods and grasslands.

**Travel Requests**

-Mark Hartman moved and Jim Lintz seconded to approve the following travel requests: from Gary Woodford, Highway Superintendent, to travel to the 2016 County Convention in Sioux Falls, SD Sept. 12th – 13th, 2016 at a cost to the county of $300.00 plus the use of a county vehicle; A request from Joel Behlings, Dispatcher, Jennifer Smart, Dispatcher, Michelle Boehrs, Dispatcher, and Ellie Douglas, Dispatcher to travel to the 2016 Dakota 911 Conference in Spearfish, SD Sept. 20th, 2016 at a cost to the county of $160.00 plus the use of a county vehicle. Motion carried.

**Meeting Schedule**

-More than two Commissioners will be present at the 2016 County Convention Sept 12th – 13th, 2016 in Sioux Falls, SD.

**Human Resources**

-The Board acknowledged the resignation of Kimberly Kerkvliet, Deputy Register of Deeds, effective Sept. 16th, 2016 and the completion of 6 months hire probation of Jesse Doyle, Highway Operator II, and effective Sept. 1st, 2016.

**Vouchers**

-Mark Hartman moved and Oonagh Wood seconded to approve the vouchers as presented. Motion carried.

ANDERSEN JAMES JUROR FEES 75.20 ANDERSON PATRICIA JUROR FEES 50.84

ARGYLE FIRE DEPARTMENT 3RD QT PAYMENT & FIRE INSURANCE REFUND 14,113.88 BEESLEY LAW OFFICE, P.C. MENTALLY ILL 327.50 BLACK HILLS ENERGY-6001 SHERIFF 59.84 BOB MCCLAREN WEED FORESTRY GRANT 92.20

BROSZ ENGINEEERING, INC. HWY FAIRBURN 755.90 BUFFALO GAP FIRE DEPT. SEPT PAYMENT & FIRE INSURANCE REFUND 5,206.74 BURNS LAURA JUROR FEES 61.76 BUTLER MACHINERY CO INC 133.97 CBH COOPERATIVE UNLEADED, DIESEL 3,801.92 CITY OF RAPID CITY, FINANCE OFFFICE PRISONER CARE

210.00 CROELL REDI-MIX, INC HWY HFC CHI 144.87 CUSTER CITY COURTHOUSE ANNEX WATER BILL 1,116.80 CUSTER DO IT BEST BUILDIING & HIGHWAY 97.99

CUSTER STOREHOUSE SUPPORT 875.00 CUSTER VOLUNTEER FIRE DEPARTMENT. 3RD QRTR PAYMENT & FIRE INSURANCE REFUND 18,478.50 D&W CRANE & RIGGING, INC. HWY HFC/CFC 800.00 DAKOTALAND AUTOGLASS, INC. GLASS REPAIR HWY 500.00 DAVIS, JAMES JUROR FEES 11.68 DENNIS, DIANE JUROR FEES 50.84 DEWEY FIRE DEPT. 3RD QRTR PAYMENT 1,250.00 DIANN ASHER PRISONER CARE 25.00 DOLL, DAVID JUROR FEES 10.84 DR. MELISSA RUPERT PRISONER CARE 171.00 EDDIE'S TRUCK SALES INC HIGHWAY EQUIPMENT 87.71

ENDERBY, PAM JUROR FEES 11.68 FAIRBURN FIRE DEPT. 3RD QRTR PAYMENT 2,085.92 FOLSOM FIRE DEPARTMENT 3RD QRTR PAYMENT & FIRE INSURANCE REFUND 6,590.90 GARLAND LEE GOFF COURT APPOINTED ATTORNEY 382.80

GAUSMAN, NANCY JUROR FEES 53.36 GEETING, DIANE JUROR FEES 16.72

GODFREY BRAKE HWY PARTS 960.52 GREAT WESTERN TIRE, INC HWY TIRES 1,344.75 GRESETH, CATHERINE JUROR FEES 10.84 GRIMMS PUMP SERVICE INC HWY NOZZLES 33.92 HANSON, RAYMOND JUROR FEES 50.84 HAYWARD FIRE DEPT. FIRE INS REFUND 952.38 HERMOSA FIRE DEPARTMENT 3RD QRTR PAYMENT 4,016.19 HIGHLANDS FIRE DEPARTMENT 3RD QRTR PAYMENT & FIRE INSURANCE REFUND 5,238.46 HODGES, MARK JUROR FEES 12.52 HOT SPRINGS FIRE DEPT. FIRE INSURANCE REFUND 442.54 HUNSAKER, DIXIE JUROR FEES 12.52 JOE CARTER WEED FORESTRY GRANT 329.29 KEYSTONE FIRE DEPT. FIRE INSURANCE REFUND 446.34 KRETSCHMER, RICHARD JUROR FEES 53.36 LAWSON, KATHLEEN JUROR FEES 10.84 LAWSON, TRACEY JUROR FEES 12.52

MARK & SHANNON STITES AIRPORT CONTRACT 3,000.00 MASSA, LOIS JUROR FEES 13.36 MCLEOD'S PRINTING ELECTION SUPPLIES 12.50 MCNEIL, PAUL JUROR FEES 40.24 MG OIL COMPANY HWY TUBE 62.31 MOLZ, SHARON JUROR FEES 72.68 PRINGLE FIRE DEPT. 3RD QRTR PAYMENT 5,440.43 PUTNEY, JAMES JUROR FEES 10.84 QUILL CORPORATION STATES ATTORNEY SUPPLIES 116.82

RELIASTAR LIFE INSURANCE COMPANY COUNTY PAID LIFE 740.97 RICOH USA, INC COPIER SUPPLIES 176.65 RIEPMA, MARIE JUROR FEES 11.68 RITTBERGER, DUSTIN JUROR FEES 26.80 SCHROEDER, JERRY JUROR FEES 71.00 SCOTT & ELIZABETH SMITH TAX REFUND #’S 1002R, 1003R, 1004R, 1005R 649.37 SD ASSOC OF CNTY COMMISSIONERS CONVENTION FEES 175.00 SERVALL TOWEL & LINEN UNIFORMS 94.37 SEVENTH CIRCUIT CASA PROGRAM SUPPORT 800.00

THE OVERHEAD DOOR CO. HWY BG DOOR 1,311.47 TOWN OF BUFFALO GAP HAZ MITIGATION GRANT 487.00 UNITED STATES GEOLOGICAL SURVEY PLANNING 2,745.00 VFW POST 3442 QRTLY PAYMENT 250.00 WESTERN COMMUNICATIONS, INC. AIRPORT RADIOS 1,652.95 WHITE, PEGGY JUROR FEES 15.04 WHITTAKER, DIXIE JUROR FEES 10.84 WOODHALL, JOHN JUROR FEES 52.52

Chairman Lampert adjourned the regular session at 10:40 a.m. with the next meeting being held Sept. 21st, 2016 at 8:00 a.m. in the Commissioner’s Room in the Custer County Courthouse.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Christensen, Auditor Phil Lampert, Chairman

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