**Custer County Commissioner Meeting**

**Date: September 21st, 2016**

Chairman Lampert called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. Jim Lintz; Mark Hartman; Travis Bies; Oonagh Wood; Tracy Kelley, State’s Attorney; and the Auditor were present.

The Board moved to approve the agenda as presented. Motion carried. In the following proceedings, all action taken was first duly moved and seconded, received a unanimous vote of the Commissioners without dissenting vote or abstention, unless otherwise stated.

**Minutes**

Travis Bies moved and Mark Hartman seconded to approve the minutes of the Sept 1st, 2016 commission meeting with a change to the minutes as follows: “The Board has authorized Jim Lyndoe, Maintenance Supervisor, to proceed under the emergency procurement provisions SDCL 5-18A-9 to get bids for the repairs to the library.” Motion carried.

Travis Bies moved and Oonagh Wood seconded to approve the minutes of the Sept. 8th, 2016 Special Meeting minutes as presented. Motion carried.

**Declaration of Conflict of Interest** – Travis Bies declared a conflict of interest in the Fall River Water Users Association request to occupy right-of-way.

**Gary Woodford, Highway Superintendent**

-Jim Lintz moved and Oonagh Wood seconded to table the application to occupy right-of-way from Fall River Water Users Association until the Oct. 5th, 2016 Commission meeting so that Gary Woodford, Highway Superintendent, can gather more information about the request. Motion carried.

-Gary discussed changes to the five-year plan that Brosz Engineering is preparing for work that would qualify for bridge improvement grants from the state. There will be a public hearing on Oct. 5th, 2016 at the regular Commission meeting regarding the updated plan. The five-year plan will intertwine with the SD DOT road study that is being prepared.

-Gary requested the purchase of 50,000 ton of gravel from the Button pit in the Dewey area while the crusher is at the pit.

**SD DOT County Road Study**

-Steve Grabel from Kadermas, Lee and Jackson Engineers updated the Board on the SD DOT county road study that is currently underway. Gary Woodford and Steve Grabel are working with stakeholders to determine the impact on county roads from local industries’ use of the roads. There will be public involvement meetings on Oct. 18th, 2016 at the Custer County Commission meeting room at the Custer County Courthouse from 5:30 p.m. until 7:00 p.m. and at the Hermosa Elementary School gymnasium on Oct. 19th, 2016 from 5:30 p.m. until 7:00 p.m.

**Pass Creek Cottages Plat**

-Mark Hartman moved and Travis Bies seconded to approve the Pass Creek Cottages plat – A plat of lot 2R and 3R (formerly lots 2 and 3 of Pass Creek Cottages Subdivision of Tract J.W. of HES 430) located in the SE ¼ of Section 17 and the NW ¼ of Section 20, T4S, R3E, BHM, Custer County, South Dakota. Motion carried.

**Variance on Setback Requirements**

-Mark Hartman moved and Oonagh Wood seconded to approve a variance to Ordinance #2, Article IV, Section 1, 7. (B) setback requirements for parcel 5575 Lot 2, Block 2, Lightning Creek Estates Section 19, T3S, R4E, BHM, Custer County, South Dakota. Motion carried.

**Jim Lyndoe, Maintenance Supervisor**

-Jim received three bids for repairs at the Library as follows: Mister Handy a Division of GBA Construction in the amount of $56,211 – Scull Construction in the amount of $77,500 – RCS Construction in the amount of $62,550. Jim Lintz moved and Oonagh Wood seconded to accept the low bid from Mister Handy/GBA Construction with RCS Construction as an alternate contractor should Mister Handy/GBA not be able accept due to the limited time frame. Motion carried.

**Executive Session - Personnel**

-Travis Bies moved and Oonagh Wood seconded to go in and out of executive session for personnel at 9:23 a.m. until 9:32 a.m. Motion carried. No action taken.

**Resolution 2016-12**

-Mark Hartman moved and Oonagh Wood seconded to adopt Resolution 2016-12 taxes are levied by Custer County for the year January 1, 2017 through December 31, 2017. General Fund = $2,734,684 = 3.027 $’s/1000 Building Fund = $490,749 = .543 $’s/1000. Secondary Road = $532,796 = .962 $’s/1000 Fire Fund = $248,762 = .377 $’s/1000. Total County Funds = $4,006,991 = Total Levy = 4.909 $’s/1000. Motion carried.

**Adopt 2017 Annual Budget**

-Jim Lintz moved and Travis Bies seconded to adopt the 2017 annual budget with a decrease to the 911 Communications budget in the amount of $4,000 for defunding the Safety Coordinator position and a proposed 3% wage increase with a $0.50 cent cap for hourly employees and a $1,500 cap for salaried employees. The Commissioners also discussed possibly combining county offices to reduce expenses. Motion carried.

**Unfinished Business:**

-Quinn Construction had submitted a bid in the amount of $24,000 to remove the existing Quonset for the Custer County Fairgrounds. As the Board did not advertise for bids they are unable to accept their bid.

**New Business: Airport Improvement Grant**

-Due to a five-day deadline for completion of the grant award, the Commissioners voted via email to authorize the Chairman to sign the Airport Improvement Grant Award 3-46-0011-012-2016 in the amount of $60,000. Phil Lampert aye, Oonagh Wood aye, Mark Hartman aye. Motion carried.

**Executive Session – Indigent**

-Travis Bies moved and Mark Hartman seconded to go in and out of executive session for indigent at 10:10 a.m. until 10:19 a.m. Motion carried.

-Travis Bies moved and Jim Lintz seconded to deny an indigent claim in the amount of $450.00 due to lack of indigent status. Motion carried.

-Mark Hartman moved and Jim Lintz seconded to approve an indigent claim for burial expenses in the amount of $1,109.30. Motion carried.

**Mail Call/General Business**

-A letter from the Custer County Conservation Board requesting a commission liaison on their board. Oonagh Wood was appointed as liaison for the remainder of 2016.

-A letter from Black Hills Vision stating that they have suspended Phase III of the economic development project.

-A letter from the SD State Historical Society regarding the State Property Tax Moratorium and Deadwood Fund Grant.

-A mining proposal from USDA for the Beck Mine located 4.4 miles east-southeast of Custer. USDA is requesting comments.

-A mining proposal from USDA for the Jefferson Claim located 5 miles southeast of Custer. USDA is requesting comments.

-A thank-you letter from the Storehouse for the support from the County in the amount of $875.00

**Monthly Meeting Schedule**

More than two Commissioners will be present at the following meetings: KLJ Engineers and SD Department of Transportation will be holding two public involvements meetings on Oct. 18th, 2016 at the Custer County Commission meeting room at the Custer County Courthouse from 5:30 p.m. until 7:00 p.m. and at the Hermosa Elementary School gymnasium on Oct. 19th, 2016 from 5:30 p.m. until 7:00 p.m. Brosz Engineering will be holding a discussion on bridge repair at a bridge 10.5 miles southeast and 2 south of Fairburn on East French Creek Road Sept. 27th, 2016 at 2:00 p.m.

**Abatements and Refunds**

-Mark Hartman moved and Travis Bies seconded to approve Abatement #1100A in the amount of $543.34 and deny refund 1103R in the amount of $218.11, refund 1104R in the amount of $129.89, refund 1105R in the amount of $133.07, refund 1106R in the amount of $151.22, refund 1107R in the amount of $151.36, refund 1108R in the amount of $151.68 and refund 1109R in the amount of $120.63. Motion carried.

**Travel Requests**

-Travis Bies moved and Jim Lintz seconded to approve the following travel requests:

Pat Parsons, Nurse Secretary, to attend WIC training in Pierre, SD Aug. 15 - 16, 2016 at a cost to the county of $403.17; Troy Schmidt, GIS Director, to attend a Black Hills Digital Mapping Association meeting in Rapid City, SD Oct. 4-5, 2016 at a cost to the county of $100.00. Motion carried.

**Human Resources**

-Mark Hartman moved and Oonagh Wood seconded to approve the new hire of Craig Golder as full-time permanent Operator II with the Highway Department effective Sept. 7, 2016 with a starting wage of $16.40 per hour with full-time benefits. Motion carried.

**Monthly Reports**

Register of Deeds July 2016 statement of fees with $470.00 collected in state fees, $13,368.00 in county fees, and $338.00 for SDACO for a total of $14,176.00. The Auditor’s report with the Treasurer for July 2016 as follows: Cash $4,321.60; Checks/ Drafts <3days $12,194.76; Checks/Drafts >3 days $1,050.00; 1st Interstate Bank checking $83,956.98 1st Interstate Bank Savings $2,289,231.50; ED Jones MM $14,276.36; SD FIT $500,216.86; 1st Interstate Bank Flex $59,790.71; 1st Interstate Investment $37,356.24; Sentinel Checking $208.03; Sentinel TIIA $31,207.93; Sentinel Savings $79,940.76; Highmark Investment $151,155.72; Highmark Savings $10,185.33; Highmark Checking $5,000.00; Dacotah Bank Checking $12,000.00; Dacotah Investments $667,165.58; Accrued Interest $204.78, ED Jones $2,741,151.09 for a total of $6,700,614.23. Custer County Sheriff’s July 2016 report: $150.00 fingerprinting service; $56.00 accident reports; $135.00 pistol permits; $150.00 in enhanced pistol permits; $234.35 in mileage; $1,505.00 service fees; $100.00 Distress Warrants; $285.00 executions; $207.62 Commissions; $1,076.00 from 24/7 Program; $19.41 for postage fees; for a total of $3,918.38 submitted to Custer County Treasurer.

**Vouchers**

-Travis Bies moved and Mark Hartman seconded to approve the vouchers as presented. Motion carried.

PAYROLL: COMMISSIONERS 4,261.88; AUDITORS 11,539.26; TREASURERS 12,055.99; GIS 4,689.96; STATES ATTORNEY 15,304.50; MAINTENANCE 9,416.28; DOE 15,358.30; ROD 5,765.09; VETERANS SERVICES 2,332.67; HUMAN RESOURCES 2,384.75; SHERIFF 65,142.53; NURSE 1,359.25; LIBRARY 12,332.91; EXTENSION 1,950.30; CONSERVATION 850.30; WEED & PEST 3,367.45; PLANNING 6,012.09; HIGHWAY 52,386.59; EMERGENCY MANAGEMENT 4,928.63; 24/7 PROGRAM 1,315.65; COMMUNICATIONS 24,165.08; TOTAL PAYROLL 256,919.44

ADRIAN RANCH, LLC FORESTRY GRANT 161.86 RONALD ANDERSON WEED STATE GRANT 21.94 BATTLE MT HUMANE SOCIETY ANIMAL CONTROL 800.00

BEESLEY LAW OFFICE, P.C. COURT APPOINTED ATTORNEY 1,825.00 BEST WESTERN RAMKOTA INN VETERANS SERVICE TRAINING 288.00 EMERGENCY MANAGEMENT CONVENTION 228.00 TOTAL: 516.00 BLACK HILLS ELECTRIC COOP SHERIFF EAST BUILDING 67.77 HWY ELECTRICITY 566.64 ECS ELECTRICITY 153.73 STORAGE BUILDING 87.41 AIRPORT 433.04 TOTAL: 1,308.59

BLACK HILLS CHEMICAL BUILDING 113.56 BLACK HILLS ENERGY-6001 BUILDING 3,456.06 LIBRARY ANNEX 692.12 TOTAL: 4,148.18 BUTLER MACHINERY CO INC 0916 GL 594.38 JOE CARTER FORESTRY GRANT 20.00 CBH COOPERATIVE HWY UNLEADED 273.06 DIESEL 1,946.57 EAST COUNTY SHOP DIESEL 2,280.86 BUFFALO GAP DIESEL 511.94 HWY UNLEADED1,749.60 HWY DIESEL 2,384.58 HWY UNLEADED 1,113.60 HWY DIESEL 1,734.79 TOTAL: 11,995.00 CUSTER CO. SHERIFF'S OFFICE PETTY CASH 179.21 CEDAR SHORE RESORT DIRECTOR OF EQUALIZATION TRAINING 184.94 REGISTER OF DEEDS TRAINING 103.32 TOTAL: 288.26 CENTURYLINK INTERNET/PHONE EAST LIBRARY 12.60 HIGHWAY 12.60 911 EMERGENCY LINE 619.02 TOTAL: 644.22 CERTIFIED LABORATORIES HWY SHOP 182.03 CITY/COUNTY ALCOHOL & DRUG PRISONER CARE 332.00 CNA SURETY DIRECT BILL SD NOTARY PUBLIC 50.00 ANGELA M COLBATH COURT APPOINTED ATTORNEY 550.00 RANDAL CONNELLY COURT APPOINTED ATTORNEY 1,521.70 CROELL REDI-MIX, INC HWY 1" ROCK 167.79 CULLIGAN WATER SHERIFF 68.50 HWY WTR/RNT 33.50 911 EMERGENCY TOTAL: 166.00

CUSTER CITY SAVE YOURSELF TRAINING 1,445.00 CUSTER TRUE VALUE COURTHOUSE BUILDING 178.76 AIRPORT 78.78 HWY 394 RP 109.00 TOTAL: 366.54 DATASPEC, INC VETERANS SERVICES STATE SOLLUTION YEARLY FEE 399.00 DEB'S PRINTING 2500 WINDOW ENVELOPES AUDITOR 188.94

DIAMOND D DIESEL HWY REPAIR AND PARTS 2,250.83 DISCOVERY BENEFITS FSA FEE 41.66 EDDIE'S TRUCK SALES INC HWY FILTERS 166.80 FASTENAL COMPANY INC HWY SHOP SUPPLIES 56.88 FORWARD DISTRIBUTING HWY TIRE REPAIR 20.60 FRENCH CREEK LOGGERS VEHICLE MAINTENACE SHERIFF 21.98 PLANNING 29.99 HWY REDUCER 23.99 HWY 394 POS 24.00 TOTAL: 99.96 G & R CONTROLS, INC DAIKIN UNIT LEAKING BUILDING REPAIRS 506.53 GARLAND LEE GOFF COURT APPOINTED ATTORNEY 1,223.80 GODFREY BRAKE HWY AIR BRAKE REPAIRS 418.50 HWY PARK 77.00 TOTAL: 495.50 GOLDEN WEST TELECOMMUNICATIONS AUDITOR PHONE 85.30 TREASURER PHONE 124.18

IST PHONE 61.61 STATES ATTORNEY PHONE 124.18 DATA TECHNOLOGY 995.00

MAINT PHONE 39.66 DIRECTOR OF EQUALIZATION PHONE 145.03 REGISTER OF DEEDS PHONE 103.32 VETERANS SERVICE PHONE 40.76 DATA TECHNOLOGY PHONE 416.93 SHERIFF PHONE 240.45 AIRPORT PHONE 198.64 LIBRARY PHONE 281.02 EXTENSION PHONE/FAX 220.38 WEED INTERNET 48.63 PLANNING PHONE 103.32 HWY PHONE 270.83 EMERGENCY MANAGEMENT PHONE 82.47 911 COMMUNICATIONS PHONE 1,332.75 TOTAL: 3,962.68 GOLDEN WEST TECHNOLOGIES MONTHLY FEE/INTERNET 1,910.00 GREAT WESTERN TIRE, INC HWY TIRES 3,935.20 IWORQ SYSTEMS PERMIT 1,584.00 JOHN PARKER WEED STATE GRANT 148.32 KEIFFER SANITATION HWY GARBAGE 147.17 BRAD KEIZER EXTENSION AUG 2016 TRAVEL 312.48 KENNEDY IMPLEMENT HWY BLADES 749.18 KEVIN KIRSCHENMANN MT (ASCP) PRISONER CARE 75.00 L & A WELDING COURTHOUSE BUILDING 56.00 LYLE SIGNS, INC HWY 911 SIGNAGE 2,822.62

AUDRA MALCOMB CONSULTING INC MENTAL HEALTH 290.16 MATCO TOOLS HWY LG HEX 97.20 MATTHEW BENDER & CO., INC LAW LIBRARY 201.72 MG OIL COMPANY AIRPORT FUEL 5,016.70 HWY DEF 303.85 TOTAL: 5,320.55 MT RUSHMORE TELEPHONE COMPANY HERMOSA LIBRARY 111.91 EAST COUNTY HIGHWAY SHOP 114.01 TOTAL: 225.92 NEVE'S UNIFORMS INC.SHERIFF 617.71

NORTHWEST PIPE FITTINGS BUILDING 36.26 OFFICE DEPOT EXTENSION 383.96

PACIFIC STEEL & RECYCLING HWY 313 CTL 354.80 PENNINGTON CO. AUDITOR MENTALLY ILL ATTORNEY FEES 46.00 PENNINGTON COUNTY SHERIFF TRANSPORTATION 436.80 PENNINGTON COUNTY SHERIFF'S OFFICE JAIL 20,891.20 PITNEY BOWES INFO TECHNOLOGY 399.00 POWERPLAN HWY 1207 PARTS 13.21 PREMIER VEHICLE INSTALLATION 2014 DODGE DURANGO CONSOLE SHERIFF 5,454.91 QUALITY AUTO BODY HWY 0916 RPR 85.00 QUILL CORPORATION TREASURER 508.14 STATES ATTORNEY 443.98 DIRECTOR OF EQUALIZATION 568.71 VETERANS SERVICES 88.98 SHERIFF 154.35 HIGHWAY 52.93 TOTAL: 1,817.09 RC POLICE DEPT STATES ATTORNEY 626.00 TELCO FED CREDIT UNION DIRECTOR OF EQUALIZATION OFFICE MAX 32.98 PLANNING 68.12 HIGHWAY 43.89 TOTAL: 144.99 RDO EQUIPMENT CO. HWY 2016 CC BELLY DUMP TRAILER 45,000.00 REDWOOD TOXICOLOGY LAB, INC TESTING 88.90 REGIONAL HEALTH NETWORK INC PRISONER CARE 57.60 REGIONAL PHARMACY PRISONER CARE 228.05 RELX INC. DBA LEXISNEXIS STATES ATTRONEY SOFTWARE 289.00 ALLEN REUER BAC 75.00 RICOH USA, INC DIRECTOR OF EQUALIZAIONT 66.93 TECHNOLOGY 51.17 LEASE 1280.72 SHERIFF 36.08 HIGHWAY 27.03 911 COMMUNICATIONS 8.76 TOTAL: 1470.69 RT COMMUNICATIONS 911 COMMUNICATIONS BATTERY 66.00 S&B MOTOR PARTS SHERIFF BRKS ETC 717.25 HWY SUP/PARTS 65.83 TOTAL: 783.08 SANDER SANITATION SERVICE INC COURTHOUSE BUILDING 304.82 SCHAFER, LISA BAC 150.00 THE SCHNEIDER CORPORATION BEACON 2,715.00 SD DEPT OF HEALTH PRISONER CARE 305.00 SOUTH DAKOTA STATE TREASURER AUGUST 2016 MV FEES 213,317.29 JULY/AUG SALES TAX 45.23 TOTAL: 213,362.52 SDSU WEST RIVER AG CENTER EXTENSION HURON FAIR 179.82 SERVALL TOWEL & LINEN COURTHOUSE BUILDING 108.91 HIGHWAY 94.36 TOTAL: 203.27 SHERATON HOTELS AND RESORTS SDACO FALL CONVENTION TRAVEL 2,100.00 SIOUX CITY FOUNDRY CO. HWY 0918 BLADE 1,550.00 MATTHEW L SKINNER, P.C. COURT APPOINTED ATTORNEY 2,532.00 SOUTHERN HILLS PUBLISHING INC NOTICES IN PAPER 498.47 TASER INTERNATIONAL SHERIFF CABLE/ COILED 77.71 TROY LYNDOE STATE WEED GRANT 22.82 TYLER TECHNOLOGIES INC TAX BILL TRAINING 375.00 VERIZON WIRELESS COMMISSIONER IPADS 82.15 HUMAN RESOURCES 16.45 TOTAL: 98.60 WESTERN SD JUVENILE SERVC PRISONER CARE 9,240.00 WHISLER BEARING CO. HWY 2014 VA 21.70 YOUNG'S MOBIL-PIERRE AMOCO SHERIFF 24.42 EMERGENCY MANAGEMENT 51.52 TOTAL: 75.94

ZUERCHER TECHNOLOGIERS, LLC ANNUAL MAINTENANCE/DISPATCH 1,950.00

-Chairman Lampert adjourned the regular meeting at 10:25 a.m. The next meeting will be held Oct. 5th, 2016 at 8:00 a.m. in the Commissioners Room in the Custer County Courthouse.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Christensen, Auditor Phil Lampert, Chairman

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