

Custer County Commission Meeting (Wednesday, August 22, 2018)

Members present:

Commissioners Travis Bies, Phil Lampert, Jesse Sorenson, Jim Lintz, Mark Hartman and States Attorney Tracy Kelley.

A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.

B. Adopting of the agenda

Chairman Lampert called for any additions or corrections to the agenda. With no additions or corrections, the agenda will stand as presented.

C. Consent Agenda

Motion by Lintz and seconded by Sorenson to approve the minutes of the August 8, 2018 commission meeting and the following vouchers and travel requests. Motion carried, unanimous.

Travel requests approved: Dawn McLaughlin, Teri Morgan and Terri Cornelison to SDACO County Convention in Pierre, SD, at a cost of \$1,220.94; Doris Ann Mertz to South Dakota Library Association Conference in Sioux Falls, SD, at a cost of \$813.10; and Gary Woodford to SD County Convention in Pierre, SD, at a cost of \$400

Vouchers approved as follows:

PAYROLL: Commission \$1,875; Auditor \$5,309.50; Treasurer \$5,604.70; IST \$1,666.67; States Attorney \$7,078.49; Courthouse Building \$2,888; Equalization \$7,331.64; Register of Deeds \$2,830.91; Veteran Service \$155.79; Human Resource \$1,094.38; Sheriff \$25,253.25; Nurse \$819.19; Library \$5,482.84; Extension \$1,217.04; Weed & Pest \$1,597.51; Planning \$3,918.74; Highway & Bridge \$34,700.017; Emergency Management \$2,272.51; Dispatch \$670.01; Communications/911 \$10,125.13

COMMISSIONERS: Pitney Bowes \$2,015; SDACO \$370; First Interstate Bank Master Card \$12; Verizon Wireless \$82.18

ELECTION: Everyone Counts \$14,203; First Interstate Bank Master Card \$7.20

COURT: Beesley Law Office \$803.60; Dawn Puckett \$77.72; Justin O'Neill \$4,789.42; Grey & Eisenbraun \$300; Laubach Law \$947; Samuel Ainsley \$50.84; Ellen Ballard \$92; Casey Brazell \$66.80; James Brunner \$50.84; Carol Capistrant \$72.68; Melony Filipi \$50.84; Jeremy Schmidt \$54.20

AUDITOR: Quill \$49.80; A & B Business \$627.87; SDACO \$185; SDACES \$15

TREASURER: SDACO \$185; SDACES \$15

IST: First Interstate Master Card \$108.26

STATE'S ATTORNEY: Quill \$446.95; First Interstate Bank Master Card \$40.49; Helaman Jeffs \$45.20; Jason Rosane \$21.68; Mackenzie Miller \$40.16; Culligan Water \$37; The Lodge at Deadwood \$96; Rapid City Police Department \$90

COURTHOUSE BUILDING: Servall Towel & Linen \$58.26; First Interstate Bank Master Card \$1,229.23; Custer Ace Hardware \$21.37; Verizon Wireless \$89.44

DIRECTOR OF EQUALIZATION: Quill \$249.52; First Interstate Bank Master Card \$62.21; Networkfleet \$18.95; SDACES \$15

REGISTER OF DEEDS: SDACO \$185; SDACES \$15

VETERANS SERVICES: First Interstate Bank Master Card \$42.75

INFO TECHNOLOGY: Golden West Technologies \$9,472.77; A & B Business \$1,295.02

HUMAN RESOURCES: Division of Criminal Investigation \$43.25; Verizon Wireless \$16.44

SHERIFF: Black Hills Electric \$75.02; French Creek Loggers \$29.99; Pennington County Sheriff \$601.80; First Interstate Bank Master Card \$245.88; Networkfleet \$170.55; Innovative Office Solutions \$69.06; Rapid Window Tinting \$150; Culligan Water \$51; Lexisnexis Risk Solutions \$85; Verizon Wireless \$157.98; Premier Vehicle Installation \$225.02

PRISONER CARE: City of Rapid City \$385; Pennington County Jail \$12,600; Department of Revenue \$105; Correct RX Pharmacy \$95.02; Linda Nohr \$225

AIRPORT: Grimm's Pump Service \$4,808.18; First Interstate Bank Master Card \$158.55; Custer Ace Hardware \$53.52

LIBRARY: Tei Landmark Audio \$68.29; Black Hills Library Consortium \$1,428.53; First Interstate Bank Master Card \$785.42; Centurylink \$14.75

ART GALLERY: Lynn's Dakotamart \$14.97

EXTENSION: Discovery Benefits \$13.89

WEED & PEST: Larry Thomas \$24.63; Southern Hills Publishing \$40.99; Troy Lyndoe \$34.18; George Luba \$46.20; Benita Trump \$50; Custer Ace Hardware \$7.49; Gary Benson \$12.98; Teresa Storm \$56.88; Two Hour Road District \$75.19; Dave Busskohl \$1,000; Gene Ferguson \$297.22; Tom King \$25; Michael Welton \$93.80; Lone Elk Road District \$73.13

PLANNING: Quill \$101.30; First Interstate Bank Master Card \$51.66; Discovery Benefits \$13.89; Verizon Wireless \$54.15

COUNTY ROAD & BRIDGE: Black Hills Electric \$740.47; Butler Machinery \$1,232.32; French Creek Loggers \$41.88; Fastenal \$213.46; Grimm's Pump Service \$121.34; Golden West Technologies \$579.77; Electrical Engineer & Equipment \$505.88; Rushmore Communications \$929.80; Keiffer Sanitation

\$162.25; Servall Towel & Linen \$98.86; Rosane Construction \$442.26; Snap On Tools \$175.95; First Interstate Bank Master Card \$833.02; Black Hills Gravel \$6,750; Custer Ace Hardware \$7.49; Lyle Signs \$740.24; Croell Inc. \$1,017.99; Culligan Water \$33.50; Centurylink \$14.73; Nelson's Oil & Gas \$321.78; SDACO \$185; The Lodge at Deadwood \$182; Verizon Wireless \$33.93; Great Western Tire \$955.80; Forward Distributing \$67; CBH Cooperative \$2,646; Federal Safety Compliance \$298.50

EMERGENCY MANAGEMENT: Lynn's Dakotamart \$311.40; Networkfleet \$18.95; Verizon Wireless \$54.15

BUILDING: Black Hills Electric \$5,307.70; the Overhead Door Company \$239.70; Thyssenkrupp Elevator \$375; Mayer Plumbing \$1,328.68

EMERGENCY LINE: Powerphone Inc. \$908.55; Rushmore Communications \$1,240; CMI \$12,750; Culligan Water \$33.50; Centurylink \$541.52; Discovery Benefits \$13.88

NON- DEPARTMENTAL: Argyle Fire Department \$2,033.87; Buffalo Gap Fire Department \$949.62; Custer Volunteer Fire Department \$20,065.86; Dewey Fire Department \$173.62; Folsom Fire Department \$641.34; Fairburn Fire Department \$2,033.87; Highlands Fire Department \$1,055.91; Hot Springs Fire Department \$481.89; Pringle Fire Department \$1,240.16; Battle Creek Fire Department \$6,757.12

D. Conflict of Interest Declarations – Commissioner Mark Hartman declared a conflict of interest on Item G Commission discussion on discretionary formula and Item H 1881 Courthouse Museum acquisition of historic building.

E. Highway

1. Gary Woodford, Highway Superintendent presented an Application to Occupy the Right of Way from Vacation Races, Inc. for a running event. The group has not contacted Custer County Emergency Management or Law Enforcement. It was the consensus of the commission that more information would be needed before approving. No action was taken on the application.
2. The commission acknowledged the resignation of Douglas Christensen, Highway Equipment Operator, effective August 17, 2018, and Scott Schramm, Highway Equipment Operator, effective August 24, 2018.
3. Motion by Hartman and seconded by Lintz to approve the hiring of Justin Neville as an Equipment Operator starting August 9, 2018, at a wage of \$17.23 per hour and Ron Stanton as an Equipment Operator starting September 4, 2018, at a wage of \$17.23 per hour. Motion carried, unanimous.

F. Planning

1. Motion by Sorenson and seconded by Hartman to approve the hiring of Terri Kester as an Administrative Assistant starting September 4, 2018, at a wage of \$12.60 per hour. Motion carried, unanimous.

G. Commission

1. The commission discussed the Discretionary Formula for new commercial buildings or additions with representative of cities and towns located in Custer County. In attendance were Linda Kramer and Vicki Henrichsen from the Hermosa Town Board, Terry Kizer from the Buffalo Gap Town Board and Tim Hartman, Planning Director and Laurie Woodward, Finance Officer, from Custer City. Discussion was held on the current formula that gives a new commercial building or addition valued at \$30,000 or more a 0% tax on the building or addition for five years. Previously the formula had been 20% the first year, 40% the second year, 60% the third year, 80% the fourth year and 100% the fifth year. Motion by Lintz and seconded by Bies to table until the next commission meeting on September 12, 2018. Motion carried, Hartman abstained.

H. 1881 Courthouse Museum

1. Gary Enright with the 1881 Courthouse Museum appeared before the commission with information regarding the acquisition of a historic building for display on the Museum grounds at 411 Mt. Rushmore Road in Custer, South Dakota. The heirs to the “12 Mile Ranch and Stagecoach Stop” have offered a considerable amount of historic memorabilia and one of the four remaining log cabins which still stand on the property, to be used as a site to display the historical artifacts. Enright believes the costs involved in moving and placing the cabin on the far northeastern corner of the back yard of the museum would be covered by a State Historical Grant. Tim Hartman, City of Custer Planning Director, commented that the placement of the building would have to be approved by the Custer City Council.

I. Airport

1. Discussion was held on the RPZ property acquisition. Rex Harris, Planning Director stated that one of the residents of the mobile homes acquired in the acquisition has been relocated. The county has incurred an expense to fix the well on the property. Motion by Hartman and seconded by Sorenson to surplus the mobile homes and sell by an online auction as the mobile homes become available. Motion carried, unanimous.

J. Sheriff

1. Motion by Lintz and seconded by Hartman to approve the new hire of Liliana Puente-Chavoyo as a part-time 24/7 technician starting August 27, 2018 at a wage of \$13.89 per hour.

K. Library

1. Doris Ann Mertz informed the commission that some of the shelves at the library are being replaced. New ones are being built and as they are replaced she will need to dispose of the old shelves. Motion by Hartman and seconded by Sorenson to surplus the shelves for disposal as they become available. Motion carried, unanimous.

L. SD Department of Health

1. Wade Huntington, Public Health Regional Manager, appeared before the commission to give an update on the programs being offered by the Community Health Nurse. Currently there are an average of 84 WIC clients and 2 Baby Care clients per month at the Custer County Nurse’s Office. Previously, the commission had inquired to the Department of Health of the possibility of the nurse secretary position being funded by the state. Huntington informed the commission that he had visited with executive management and at this time the funds are not

available to make that position a state employee. Huntington will email the commission quarterly reports and be available to visit the commission either annually or semi-annually.

M. Payroll Committee

1. Mike Carter, representative from the Payroll Committee, presented to commission the payroll committee's recommendation for employee wages and longevity pay for 2019. The committee recommends a 4% wage increase for the hourly and salaried staff and an initial 2% offering to department heads. In the event the county again saw a return of surplus budget monies to the general fund, all department heads would receive an additional 2% as a bonus. The committee is also recommending a new longevity policy that would include an employee receiving \$10 per month of uninterrupted employment and initial payout would not be made until the end of the year on their 5 year anniversary date. If an employee leaves prior to the 5 years they will not only not receive those monies but the accrual amount will revert to fund the longevity program. After 5 years the monies will be distributed on an annual basis with a ceiling cap of no more than \$3,000. In looking at the preliminary budget for the next fiscal year, this proposed increase will not have a negative impact on the process in delivering a balanced budget. The committee respectively submits this proposal and believes it constructively addresses both salary considerations and fiscal responsibility.

N. Auditor

1. Terri Cornelison, Auditor, presented the proposed departmental budgets for 2019. The budgets include the proposed wage increase from the payroll committee, but do not include the proposed change in longevity. If the commission would adopt the new longevity policy, it would increase the department budgets by \$41,760. Motion by Hartman and seconded by Lintz to approve the proposed budgets with a change of removing the \$125,000 budgeted for Search & Rescue in the Building Fund and to add the additional amount of \$41,760 for the proposed longevity pay. Motion carried, unanimous.
2. Discussion was held on when to advertise and meet to approve the provisional budget. It was the consensus of the commission to meet on Thursday, September 6, 2018 at 10:00 for the purpose of approving the provisional budget and the provisional budget will be advertised in the paper next week.

- O. Public Comment** – Travis Hartshorn spoke to the commission and asked why he was denied his request several months ago to have the Highway Department maintain a road located on his property, but at the last meeting the commission approved maintaining 2.1 miles on French Fork Road. The commission sympathized with Hartshorn and felt that the issue should be put on the next commission agenda so that information could be gathered and the commission could then address the issue. Patty Caster, Director of Equalization, told the commission she would, at the next commission meeting, have examples of new discretionary formulas for the commission to consider.

P. Commission

1. Mail call – A letter was received from the Friends of Wind Cave inviting the commission to a reception on Saturday, September 8, 2018 from 5:30 p.m. until 7:30 p.m. Commissioners Lampert and Hartman are planning on attending; a letter from the SD National Guard was received inviting the commission to Employer Support of the Guard and Reserve on Tuesday, September 11, 2018 from 8:30 a.m. until 11:00. It was suggested that Tim Holland, Human Resource Director attend that meeting; a letter was received from the Federal Emergency

Management Agency notifying the commission of the engineering data models being used in FEMA's ongoing flood risk project in Custer County and City of Custer, South Dakota. Any comments related to the type of models selected should be provided to FEMA by September 17, 2018; a response letter for the county's offer to purchase property from the State of South Dakota was received. The state would be willing to offer the county to purchase HES 168 West (45.10 acres) and HES 168 East (28.21 acres, located in the W2 of Section 22, T4S, R4E, BHM, Custer County, South Dakota for \$330,000

2. Meeting Schedule – none
3. Meeting Reports – Commission Lintz attended a Weed & Pest meeting and a weed tour is being planned. Area residents will be invited and information provided to identify the different types of weeds; Lintz reported the County Fair had a good attendance; Lintz also attended an Agricultural meeting with staff from the Equalization Office; Commissioner Bies reported he had attended a meeting with the Black Hills National Forest Advisory Board and good discussion was held that benefits all counties.

Q. Adjourn

Motion by Bies and seconded by Lintz to adjourn the meeting at 10:45 a.m. The next meeting will be a special meeting at 10 a.m., September 6, 2018 in the Commissioner's Room in the Custer County Courthouse.

Phil Lampert, Chairman

Attest:

Terri Cornelison, Custer County Auditor

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