

Custer County Commission Meeting (Wednesday, January 23, 2019)

Members present:

Commissioners Jim Lintz, Mark Hartman, Jesse Sorenson, Mike Linde, and Craig Hindle.

A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.

B. Adopting of the agenda

1. Motion by Hartman and seconded by Sorenson to move the discussion on state land offered for sale to the county (item 1 under Planning/Emergency Management) to executive session.

Motion carried, unanimous. Motion by Sorenson and seconded by Linde to approve the agenda with the change. Motion carried, unanimous.

C. Consent Agenda

1. Motion by Hartman and seconded by Hindle to approve the minutes of the January 9, 2019 commission meeting, the following travel request and vouchers. Motion carried, unanimous.

Travel requests approved: Marty Mechaley and Nicole Parker to Sheriff's Conference in Pierre, SD, at a cost of \$808.

Vouchers approved as follows:

PAYROLL: Commissioners \$1,875; Auditor \$6,174.45; Treasurer \$5,376.37; IST \$2,125; States Attorney \$7,033.59; Courthouse Building \$3,865.20; Equalization \$6,942.92; Register of Deeds \$2,800.80; Veterans Service \$477; Human Resource \$1,116.27; Sheriff \$25,379.19; Coroner \$1,300; Nurse \$636.48; Library \$5,588.35; Extension \$1,035.36; Weed & Pest \$1,759.49; Planning \$3,296.87; Highway \$23,431.53; Emergency Management \$2317.96; 24/7 \$742.79; Communications/911 \$9,968.12

COMMISSIONERS: First Interstate Bank Master Card \$173.05; State of SD Department of Legislative Audits \$20,906.20

ELECTION: Election Systems & Software \$474.24

COURT: Garland Goff \$615.90

AUDITOR: A & B Business \$653.99; First Interstate Bank Master Card \$112.84; Thomson Reuters \$99.78; Tyler Technologies \$3,340.85

TREASURER: McLeod's Printing \$123.11; A & B Business \$170

IST: Schneider Corporation \$6,850

STATE'S ATTORNEY: Bridgette Banks \$326.80; A & B Business \$170; First Interstate Bank Master Card \$315.10; Culligan Water \$37

COURTHOUSE BUILDING: Custer Do It Best \$5.16; Black Hills Chemical \$229.96; Servall Towel & Linen \$58.26; First Interstate Bank Master Card \$1,170.94; CR Concrete & Masonry \$14,400.39; Verizon Wireless \$70.61

DIRECTOR OF EQUALIZATION: A & B Business \$85; Networkfleet \$18.95

REGISTER OF DEEDS: A & B Business \$85; State of SD \$21; Evergreen Office Products \$161.99

VETERANS SERVICES: A & B Business \$60

INFO TECHNOLOGY: Schneider Corporation \$2,715

HUMAN RESOURCE: First Interstate Bank Master Card \$55.56; Vector Designs \$44

SHERIFF: Corner Station \$30.97; Black Hills Electric \$56.51; French Creek Loggers \$184.99; Pennington County Sheriff \$422.70; A & B Business \$170; First Interstate Bank Master Card \$166.37; Networkfleet \$170.55; Sherry Weber \$17.43; John Reid & Associates \$575; Culligan Water \$57.50; Nelson's Oil & Gas \$84.15; Verizon Wireless \$296.51

PRISONER CARE: Pennington County Jail \$10,374; First Interstate Bank Master Card \$89.38; Correct RX Pharmacy \$52; Bob Barker Company \$154.72; Regional Health \$26.77

AIRPORT: Hillyard \$40.30; Quill \$217.98; Airport Lighting Company \$740.14

SUPPORT OF THE POOR: Chamberlain McColley's \$1,725

MENTALLY ILL: Lewis & Clark BHS \$165; Dean Schaefer \$30

LIBRARY: First Interstate Bank Master Card \$504.53; Centurylink \$15.03

MUSEUM: Custer County Museum \$57,500

HERMOSA ARTS & HISTORY ASSOCIATION: Hermosa Arts & History Association \$50,000

EXTENSION: A & B Business \$170; Discovery Benefits \$27.78

PLANNING: First Interstate Bank Master Card \$200.42; Discovery Benefits \$27.78; Verizon Wireless \$44.18

COUNTY ROAD & BRIDGE: A & B Welding \$168.55; Black Hills Electric \$2,652.29; Butler Machinery \$1,466.92; Custer Do It Best \$156.27; Eddie's Truck Sales \$1,420.47; French Creek Loggers \$145.77; Fastenal \$82.24; Grimms Pump Service \$436.29; Power House \$54.32; A & B Business \$170; SD Department of Transportation \$1,363.55; Brosz Engineering \$60; Kieffer Sanitation \$172.39; Summit Signs & Supply \$162.50; Servall Towel & Linen \$197.72; Town of Buffalo Gap \$54; Snap on Tools \$229.50; First Interstate Bank Master Card \$152.23; Freeman's Electric \$109; Evans Repair \$65; Custer Ace Hardware \$38.93; Hills Toilet Service \$81.51; Running's \$401.81; Culligan Water \$33.50; Centurylink

\$15.03; Twilight 1st Aid & Safety \$9.88; Nelson's Oil & Gas \$2,748.19; MG Oil Company \$382.24; Verizon Wireless \$26.43; Forward Distributing \$5; Pacific Steel & Recycling \$272.82; CBH Cooperative \$2,912.62

EMERGENCY MANAGEMENT: Networkfleet \$18.95; Verizon Wireless \$44.18

STATE GRANTS-GENERAL GOVERNMENT: Kadrmass Lee & Jackson \$22,620

24/7 SOBRIETY: Pharmchem \$199.85

BUILDING: Black Hills Electric \$832.58; McGas \$1,747.31; Convergent Technologies \$311.05; First Interstate Bank Master Card \$381.98; A & B Electric \$401.80; Karlson Mobile Home Transit \$5,900

EMERGENCY LINE: Corner Station \$19.59; Rushmore Communications \$496; A & B Business \$170; Zuercher Technologies \$3,250; Innovative Office Solutions \$72.20; Culligan Water \$40; Centurylink \$537.08; Discovery Benefits \$27.76

LAW LIBRARY: Thomson Reuters \$99.78

D. Conflict of Interest Declarations – none declared.

E. Highway

1. Motion by Sorenson and seconded by Hartman to approve and authorize the chairman to sign the notice of termination of coverage under the SWD general permit for stormwater discharges associated with construction activities from the South Dakota Department of Environment and Natural Resources. Motion carried, unanimous. The permit is no longer needed as construction on the county shop in Hermosa is completed.

F. Planning

1. Motion by Hindle and seconded by Lintz to appoint Roland Bauer and Jess Doyle to the planning board for a three year term. Motion carried, unanimous.

G. Safety Coordinator

1. Kim Kerkvliet, current safety coordinator, updated the commission on the safety coordinator position. An interest form has been sent to all department heads to seek an hourly employee as a replacement for this position. Once all applicants are received, the safety committee will review and make a recommendation for a replacement to the county commissioners. Kerkvliet also noted that the cabinets for the fire extinguishers in the jury room and courtroom have been ordered.

H. 8:30 a.m. Bid Opening for gravel and magnesium chloride

1. The Highway Department advertised for bids for crushed limestone – ¾" road base for the period beginning January 24, 2019 and ending December 31, 2019. Bids received for the Pringle area included:

- Nielsen Enterprises, LLC – 42,600 tons of ¾ road base for Pringle/Argyle area on an as needed bases for the year 2019 - \$7 per ton.
- Southern Hills Rock & Gravel – ¾” minus Road Base - \$6.70 per ton; 1 ½ “drain field rock - \$9.50 per ton; 4” minus - \$10 per ton.
- Black Hills Gravel LLC – Crushed Limestone ¾ Road Base for Pringle Area 42,600 ton at \$6.45 per ton FOB Quarry at 26248 Lime Kiln Road.

Motion by Linde and seconded by Hindle to accept the lowest bid from Black Hills Gravel LLC.

Motion carried, unanimous.

2. The Highway Department advertised for bids for crushed limestone – ¾” road base for the period beginning January 24, 2019 and ending December 31, 2019. Bids received for the Buffalo Gap area included:

- Simon – ¾” Roadstone –DOT Spec Crushed Limestone – ¾” Road Base (±42.600 Ton) - \$6.75 per ton in stockpile Loring Quarry in the stockpile.
- Croell – Crushed Limestone Road Base 50,000 tons ± - \$5 per ton

Motion by Hindle and seconded by Hartman to accept the lowest bid from Croell. Motion carried, unanimous.

3. The Highway Department advertised for bids for Magnesium Chloride for Road Stabilization for the period beginning January 24, 2019 and ending December 31, 2019. Bids received included:

- Z & S Dust Control - \$0.84 per gallon applied at project site.
- Rosane Construction, LLC – RoadSaver (Magnesium Chloride) - \$0.87 per gallon delivered FOB to the Custer County Highway Shop in quantities requested with a minimum of 1 tanker load per request.

Motion by Linde and seconded by Hartman to accept the lowest bid from Z & S Dust Control.

Motion carried, unanimous.

I. Weed & Pest

1. Motion by Hartman and seconded by Sorenson to unassign the \$15,000 that was assigned at the December 27, 2018 commission meeting to the Weed & Pest account #101-4-615-429.00 and reassign the money to the weed & pest chemical reimbursement fund account #101-4-615-426.90 with an additional 10,000 for a total of \$25,000. Motion carried, unanimous.

J. Airport

1. Motion by Hartman and seconded by Sorenson to approve the following items for surplus and to be auctioned online and if not sold online then can be disposed of:

- 1000 gallon tank used for jet fuel. Includes tank pump and piping
- Desk 60” x 60” double pedestal color tan
- TV, Hitachi 42”
- Coffee table, walnut, 18” x 37”
- Lawnmower, HOP, push, Briggs engine, 24”, 4.5H
- Lawnmower, push, 24”

- Desk, 36" x 72" double pedestal, brown
- Wood guest chair w/arms
- Aircraft tug, 2 seat w/doors, white, 6,700 lbs GVW, manufacturer 44185, part #JGOPT164 and serial number LT0073

Motion carried, unanimous.

K. Equalization Office

1. Director of Equalization, Patty Caster, updated the commission on Senate Bill 4 which takes out all wording of ag law as it stands. The Department of Revenue is trying to implement a pilot study that would take the current soil survey and remove all adjustments and add a new layer over the old soil layer. The new layer would only be used for study purposes and would not change any values. Department of Revenue is looking at the actual use of ag land. Motion by Sorenson and seconded by Hindle to authorize the Equalization Office to participate in the pilot study. Motion carried, unanimous.
2. Caster updated the commission on the new service window that was approved for the Equalization Office at the December 27, 2018 commission meeting. The lowest bid from Josh Scheck was approved, but now Mr. Scheck has some personal issues that will cause a delay in the work being completed. The commission agreed to give Mr. Scheck some time to complete the project.

L. Custer Post #46 American Legion

1. Donald Hone, Post Commander, presented to the commission on the struggles the post has to meet their annual budget. With 2019 being the centennial year, the post would like to request funding from the commission and seize the opportunity to make both organizations more visible. Motion by Hartman and seconded by Sorenson to assign \$50,000 from the unassigned reserve fund Account #101-277.00 to the Custer Post #46 American Legion. Motion carried, unanimous.

M. SD Legislative Audit

1. Bruce Hintz, Auditor with the South Dakota Department of Legislative Audits, presented the closing letter for the audit of the 2016 and 2017 years. Documents for the audit findings are available in the Custer County Auditor's Office.

N. 1881 Courthouse Museum

1. Gary Enright, Museum Director, along with Museum Board members, Oonagh Wood and Rick Wheeler, presented to the commission. The group expressed their appreciation for the financial support from the county and reviewed the financial statement for the museum for the 2018 year.

O. Auditor

1. The commission acknowledged the updated roster for the Battle Creek Fire Department. Auditor Cornelison informed the commission that she had been working with Jerome Harvey, Pennington County Fire Administrator, and Custer County will work with Pennington County on the workman compensation coverage for the members of the Battle Creek Fire Department since it overlaps into both counties.
2. Cornelison presented a list of volunteers for the Custer County Fair. Motion by Hindle and seconded by Linde to add the volunteers for the Custer County Fair to the county's workman compensation policy. Motion carried, unanimous.
3. The commission acknowledged the updated Library Board and volunteers.

P. Public Comment – Patty Caster, Director of Equalization, reported that she would have a representative from their CAMA system and two employees from the SD Dept of Revenue in her office tomorrow and invited commissioners to stop in with any questions they might have. Travis Hartshorn reported that he has been designated as a liaison to the county for the Custer County School Board.

Q. Commission

1. Mail call – Thank you card was received from Custer Highlands Fire Department; Thank you card was received from the Storehouse; Thank you card was received from SD Youth Hunting; and the South Dakota Game, Fish and Parks sent the 2018 Annual Report for Wildlife Damage Management.
2. Meeting Schedule – The South Dakota Association of County Commissioners will host the County Commission and Welfare Officials Workshop on March 13th and 14th, 2019 in Pierre, SD.
3. Meeting Reports – Sorenson attended the Custer County School Board meeting and the Western Area Power Administration meeting for the proposed Lookout Solar Project; Lintz attended the Fire Advisory Board meeting; Hartman, along with Mike Carter, Emergency Management, met with the City of Custer on the new Search & Rescue building; and Linde attended the Solid Waste Management Board meeting and has a Conservation meeting coming up.

R. Executive Session

1. Motion by Hartman and seconded by Sorenson to go into Executive Session pursuant to SDCL 1-25-2(1) and SDCL 1-25-2(4). Executive Session started at 9:52 a.m. to discuss personnel and contract negotiations and concluded at 11:15 a.m.
2. Motion by Sorenson and seconded by Linde to direct all Department Heads to complete annual employee reviews for the employees in their departments by February 28, 2019. Motion carried, unanimous.
3. Motion by Hartman and seconded by Hindle to authorize a letter be sent to the state requesting the consideration of the county purchasing HES 168 West and HES 168 East for the appraised priced stated on a letter from the state dated July 26, 2017. Motion carried, unanimous.

S. Adjourn

Motion by Linde and seconded by Hindle to adjourn the meeting at 11:20 a.m. The next meeting will be at 8 a.m. February 6, 2019 in the Commissioner's Room in the Custer County Courthouse.

Jim Lintz, Chairman

Attest:

Terri Cornelison, Custer County Auditor

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