

Custer County Commission Meeting (Wednesday, March 25, 2020)

Members present:

Commissioners Jim Lintz, Mark Hartman, Jesse Sorenson, Mike Linde, Craig Hindle, States Attorney Tracy Kelley and Deputy States Attorney Susan Anderson.

A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.

1. The commission held a moment of silence in respect of the recent passing of former Custer County Commissioner, Dave Hazeltine.

B. Adopting of the agenda

1. Motion by Sorenson and seconded by Hindle to remove Item I Human Resource – Drug testing policy and costs and to approve the agenda with the change; vote, all aye; motion carried.

C. Consent Agenda

1. Motion by Hartman and seconded by Linde to approve the minutes of the March 11, 2020 Commission meeting, minutes of the March 16, 2020 Special Commission meeting, the following vouchers and travel request; vote, all aye; motion carried.

Travel requests approved: Kim Kerkvliet to 2020 Western SD Hydrology Conference in Rapid City, at a cost of \$75 to the county.

Vouchers approved as follows:

PAYROLL: Commissioners \$1,912.50 Auditor \$4,819.43; Treasurer \$6,963.83; IST \$2,167.50; States Attorney \$9,426.97; Courthouse Building \$5,094.55; Equalization \$10,751.11; Register of Deeds \$3,347.97; Veterans Service \$767.76; Human Resource \$1,181.66; Sheriff \$29,724.12; Coroner \$510.87; Nurse \$666.72; Library \$6,637.44; Extension \$611.16; Conservation \$425; Weed & Pest \$1,275; Planning \$3,338.10; Highway \$26,531.02; Emergency Management \$2,885.15; 24/7 \$874.32; Communications \$11,407.38

COMMISSIONERS: Pitney Bowes \$4,035; Verizon Connect \$34; Verizon Wireless \$82.18

ELECTION: Election Systems & Software \$425

AUDITOR: SDACES \$15; Ramkota Hotel \$104

TREASURER: SDACES \$15

COURT APPOINTED ATTORNEY: Beesley Law Office \$194; Justin O’Neill \$1,967.35; Garland Lee Goff \$1,256.10

COURTHOUSE BUILDING: Custer Do It Best \$44.89; Verizon Connect \$35.95; Verizon Wireless \$44.36

DIRECTOR OF EQUALIZATION: Quill \$39.98; SDACES \$15; Verizon Connect \$18.95

REGISTER OF DEEDS: Innovative Office Solutions \$80.32; SDACES \$15

INFO TECHNOLOGY: Golden West Telecommunications \$4,625.25

HUMAN RESOURCE: Division of Criminal Investigation \$43.25; Innovative Office Solutions \$5.77; Verizon Wireless \$16.44

SHERIFF: Black Hills Electric \$55.17; Southern Hills Fire & Safety \$131.50; Pennington County Sheriff \$452.70; Verizon Connect \$189.50; Dale's Tire & Retreading \$525.52; Lexisnexis \$88.50; A – Z Shredding \$20; Verizon Wireless \$404.24; Battle Mt Humane Society \$1,000

CORONER: Regional Health Client \$461

PRISONER CARE: City of Rapid City \$35; Pennington County Jail \$5,915.92; Western SD Juvenile Service \$3,640; Correct RX Pharmacy \$1,019.27; Care Campus \$226; South Dakota Public Health Laboratory \$175; Haakon County \$165

RED CROSS: American Red Cross \$5,000

MENTAL ILLNESS BOARD: Beesley Law Office \$765

LIBRARY: Gumdrop Books \$907.78; Century Link \$15.11

EXTENSION: Erin McGlumphy \$231

WEED & PEST: Black Hills Electric \$152.98; Verizon Connect \$35.95

PLANNING: Verizon Connect \$17; Discovery Benefits \$25; Verizon Wireless \$49.36

COUNTY ROAD & BRIDGE: Black Hills Electric Coop \$2,048.19; Butler Machinery \$6,056.41; Floyd's Truck Center \$452.68; French Creek Supply \$517.12; Fastenal \$328.72; Godfrey Brake \$27; Kieffer Sanitation \$177.73; Servall Towel & Linen \$111.34; Town of Buffalo Gap \$61; Snap on Tools \$402.71; Rockmount Research & Alloy \$1,050.02; First Interstate Bank Master Card \$625.06; Verizon Connect \$617.55; Custer Ace Hardware \$33.09; Pop's Grocery Store \$16.58; Silverback Plumbing \$319.07; Century Link \$15.10; Matco Tools \$200.65; Nelson's Oil & Gas \$2,416.11; MG Oil Company \$151.93; Verizon Wireless \$320.90; CBH Cooperative \$3,662.15

EMERGENCY MANAGEMENT GRANT: Dakota Business Center \$8,989.87

EMERGENCY MANAGEMENT: Quill \$348.96; Verizon Connect \$18.95; Verizon Wireless \$44.36

BUILDING: Black Hills Electric \$746.33; Black Hills Energy \$1,516.28; Adtech \$399.38; A-Z Shredding \$45.58

EMERGENCY LINE: Interstate Batteries \$121.95; Rushmore Communications \$440; Wahltek Inc. \$26,052.50; Century Link \$541.70; Discovery Benefits \$25

TREASURER'S TRUST: SD Department of Revenue \$150

D. Conflict of Interest Declarations – no conflicts of interest were declared.

E. Highway

1. Motion by Linde and seconded by Hartman to approve the new hire of Erin Holden as Highway Equipment Operator starting March 16, 2020, at a wage of \$20.52 per hour; vote, all aye; motion carried.
2. Motion by Sorenson and seconded by Hindle to approve and authorize the chairman to sign Agreement For Voluntary Right of Way Donation between Custer County and Vicki Morgan for property located on East French Creek Road; vote taken, all aye; motion carried. Discussion on another adjacent landowner who has refused to sign an agreement. The States Attorney Office will research this and bring a recommendation back to the commission.

F. Weed & Pest

1. Motion by Hartman and seconded by Hindle to assign \$29,469.94 from Account #101-277.00 Unassigned Reserves to Account #101-276.07 Assigned Weed & Pest Chemical; vote taken, all aye; motion carried.

G. Planning

1. Motion by Sorenson and seconded by Linde to approve the bond request for a petition to improve section line highway right of way and lot split from James & Dee Preston; vote taken, all aye; motion carried.

H. Treasurer

1. The commission acknowledged the resignation of Monica Konkol as Deputy Treasurer I effective March 27, 2020.
2. Motion by Hindle and seconded by Linde to approve the transfer of Tierney Shelton from part-time Deputy Treasurer II and part-time Extension/4-H Administrative Assistant to full-time Deputy Treasurer II effective March 18, 2020 at her current wage of \$13.89 per hour; vote taken, all aye; motion carried.

I. Human Resource

1. This agenda item was removed from the agenda at the beginning of the meeting.

J. Library

1. Motion by Hartman and seconded by Hindle to approve the new hire of Sarah Myers as Library Assistant starting March 30, 2020 at a wage of \$14.59 per hour; vote taken, all aye; motion carried.

K. Extension

1. Motion by Linde and seconded by Sorenson to approve the hiring of Karen Jamison as a part-time temporary Extension/4-H Administrative Assistant starting March 31, 2020 at a wage of \$14 per hour with no benefits provided by the county for temporary employees; vote taken, all aye; motion carried.

L. Equalization

1. The commission set the date for County Board of Equalization to be Tuesday, April 21st beginning at 8 a.m. and can be extended to Wednesday, April 22nd if needed.
2. Motion by Hartman and seconded by Sorenson to approve the quote for training from Vanguard for the staff in the Equalization in the amount of \$3,800; vote taken, all aye; motion carried.
3. Leah Vissia, Director of Equalization, reviewed a letter received from the South Dakota Department of Revenue that instructs the county to remove all the undocumented agricultural land adjustments throughout the county. Vissia and her staff will be removing those adjustments for the 2021 assessment year.
4. Vissia also discussed the need to define subdivisions for parcels classified as agricultural. There has been some confusion on SDCL 10-6-31.3 (2) that states "The same acreage specifications apply to platted land, excluding land platted as a subdivision".

M. Auditor

1. Motion by Hartman and seconded by Hindle to approve Abatement 2010A in the amount of \$392.20; vote taken, all aye; motion carried.
2. Motion by Hindle and seconded by Linde to approve the Petition for the Annexation of Properties into the Brophy Road District in Custer County, South Dakota; vote taken, all aye; motion carried.

N. Western SD Community Action Board

1. There was nobody present to address this agenda item in attendance to the meeting.

O. Public Comment – there were no comments from the public.

P. Commission

1. Mail call – Registration information was received for the 2020 Western SD Hydrology Conference in Rapid City on April 30, 2020; Notice was received that the South Dakota School and Public Lands Office will be conducting the lease auction in Custer County on April 7th at 11 a.m. via conference call; A thank you card was received from the Hermosa Senior Citizens Center.
2. Meeting Schedule – none
3. Meeting Reports – Commissioner Linde had attended a Sanitation Board meeting and Conservation Board meeting; Commissioners Hartman and Sorenson attended the community meeting regarding Covid 19; Mike Carter reported on the Fire Advisory Board meeting.
4. The commission discussed courthouse Covid 19 protocol with the department heads. Motion by Hartman and seconded by Sorenson to close the doors of the courthouse, annex, highway shop, weed & pest, and airport to the public starting Thursday, March 26 with offices to remain open for doing business by appointment, phone or email; vote taken; all aye, motion carried. A notice will be prepared and posted on the county website and facebook page. The States Attorney's Office will prepare a letter to be sent to all towns in Custer County regarding the county's Covid 19 protocol. A drop box will be placed outside the north entrance for the public to use to drop off documents for the different departments.

Q. Property Complaint

1. Jesse Irwin appeared before the board for clarification on obtaining ag status on property he purchased in Custer County.

R. Executive Session

1. Motion by Sorenson and seconded by Hindle to go into Executive Session pursuant to SDCL 1-25-2(1). Executive Session started at 10:00 a.m. to discuss personnel and concluded at 10:46 a.m with no action taken.

S. Adjourn

Motion by Linde and seconded by Sorenson to adjourn the meeting at 10:47 a.m. The next meeting will be at 8 a.m. April 8, 2020, in the Commissioner's Room in the Custer County Courthouse.

Jim Lintz, Chairman

Attest:

Terri Cornelison, Custer County Auditor

Published once at the total approximate cost of _____.