

Sign Permit Application

Custer County



420 Mt. Rushmore Road
Custer, SD 57730
Phone: (605) 673-8174
Fax: (605) 673-8150

Except for those signs which may be erected without obtaining a permit, every person desiring to erect a sign in Custer County shall first obtain a sign permit and all other permits required for the desired structure in accordance with County ordinances. Please review this checklist, complete the Permanent Sign Application form attached, and deliver them with all required supplemental documents to the Custer County Planning Department, located at 420 Mt. Rushmore, Custer, SD 57730.

- Completed application with all applicable information.
- Consent of the owner, or the owner's agent, granting permission for the placement or maintenance of the sign. Attach a separate sheet as necessary.
- Name, address, phone number of the sign contractor responsible for the installation and/or maintenance of the sign.
- A scaled rendering of the proposed signage, including the type of sign to be erected, the area of the sign, the height of the sign, the shape of the sign, how the sign is to be illuminated (if at all) and an explanation of how the sign is to be mounted or erected.
- Application for ground signs shall include a separate site plan drawn to scale, including gross acreage, the proposed location of subject sign, location of all ground signs on the property, entrance driveways from public streets, street rights-of-way, public or private easements, building locations.
- The payment in full of the applicable application fee(s).

Sign Permit Application

Subject Property	
Address:	
Parcel ID:	Lot Size:

Applicant Information	
Name:	
Address:	
Phone:	Email:
Property Owner:	
Owner's Name:	
Owner's Address:	
Phone:	Email:

Sign Description	
Sign Type:	
Height Above Grade:	
Color and Material:	
Dimensions/Area:	Lighting Type:
Set Back From Right of Way:	DOT permit required? <input type="checkbox"/> yes <input type="checkbox"/> no
Content of Sign:	
Are there other signs presently on site?	

Sign Contractor	
Company Name:	
Contact Name:	
Address:	
Phone:	Email:

Signatures	
Applicants Name:	
Applicants Signature:	Date:
Property Owner's Name:	
Property Owner's Signature:	Date:

Staff			
Received by:	Decision:	Date:	
Permit #		Date:	
Fee received by:	Receipt #:	Total Fee:	Date:
		<u>\$50.00</u>	

All Sign Permit Applications are not considered "received" by the department until the Planning Department Staff deems the application to be complete and accurate. Failure to submit this document in full and signed can result in an immediate denial of your application.

Authorization Signature

Received by:

Date: