

## **Custer County Commission Special Meeting (Monday, August 17, 2020)**

### **Members present:**

Commissioners Jim Lintz, Mark Hartman, Jesse Sorenson, and Craig Hindle. Commissioner Linde was absent from the meeting.

### **A. Commission Meeting was called to order at 8:30 AM followed by the Pledge of Allegiance.**

### **B. Adopting of the agenda**

Motion by Hindle and seconded by Sorenson to approve the agenda as presented; vote taken, all aye; motion carried.

### **C. Conflict of Interest** – There were no conflicts of interest declared by the commission.

### **D. COVID-19 Protocol**

1. Motion by Hartman and seconded by Hindle to approve the advertisement of part-time temporary Greeter/Health Verifier position(s) at a wage of \$18 per hour; vote taken, all aye; motion carried.

2. Motion by Hindle and seconded by Sorenson to adopt Level of Action 1 as amended from the recommendation of the EOC regarding county operations with COVID positive cases:

Trigger 1 – 5 positive active cases of Custer County employees

- Restricted access to Courthouse building
  1. Only north door of Courthouse will be open to the public and employee access (excludes Sheriff and Dispatch employees). All other doors closed.
  2. Someone will be monitoring north door entrance taking temps., asking self-assessment questions, and highly recommending masks be worn before entry to the courthouse. This will be documented.
- Employees
  1. Daily self- assessment monitoring (including temps.) This will be documented.
  2. PPE use – highly recommend masks be worn when employees leave their office and are no longer behind their protective germ shields
  3. Self-quarantine per healthcare provider recommendations and Department Heads will have the flexibility to allow the self-quarantined employee to work off-site
  4. Clinical testing, if exposed and/or symptomatic
  5. Surveillance and contact tracing/testing
  6. Departmental shelter in place
  7. All common areas to be used with social distancing guidelines
  8. All meetings to have the option to be held virtually (MS Teams, conference call, stand outside social distanced and PPE)
  9. Encourage the public to use outside drop boxes
  10. First floor limited access (court, essential services)
  11. Mail: as internal protocol – handle with PPE (gloves and mask), spray, etc. – minimize handling by multiple parties
  12. In a county vehicle – limit number of employees in a vehicle
- Social media – press releases – newspaper contact – establish chain of responsibility

Vote taken; all aye; motion carried.

**E. Weed & Pest**

1. The commission acknowledged the resignation of Caley Buckert as Weed & Pest Supervisor.

**F. Executive Session**

1. Motion by Sorenson and seconded by Hartman to go into Executive Session pursuant to SDCL 1-25-2(1). Executive Session started at 9:48 a.m. to discuss personnel and concluded at 10:00 a.m.; vote taken, all aye; motion carried.

**G. Actions Taken By Commission Outside of Executive Session**

1. Motion by Sorenson and seconded by Hindle to approve Caley Buckert to work temporary part-time up to 10 hours per week at a wage of \$25 per hour; vote taken, all aye; motion carried.

**H. Adjourn**

Motion by Sorenson and seconded by Hindle to adjourn the meeting at 10:02 p.m. The next meeting will be at 8 a.m. August 19, 2020 in the Commissioner's Room in the Custer County Courthouse

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Jim Lintz, Chairman

Attest:

Terri Cornelison, Custer County Auditor

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