

**Custer County Commission Meeting (Wednesday, December 30, 2020)**

**Members present:**

Commissioners Jim Lintz, Jesse Sorenson, Mike Linde, Craig Hindle and Commission Legal Counsel Susan Anderson. Commissioner Mark Hartman was absent.

**A. Commission Meeting was called to order at 8:00 AM followed by the Pledge of Allegiance.**

**B. Adopting of the agenda**

1. Motion by Linde and seconded by Hindle to approve the agenda as presented; vote taken, all aye; motion carried.

**C. Consent Agenda**

1. Motion by Hindle and seconded by Sorenson to approve the minutes of the December 9, 2020 Commission meeting, December 11, 2020 Special Commission meeting, December 16, 2020 Special Commission meeting and the following vouchers; vote taken, all aye; motion carried.

Vouchers approved as follows:

**PAYROLL:** (includes 12/10 and 12/24) Commissioners \$9,985.91; Auditor \$11,685.38; Treasurer \$14,728.95; Info Systems & Tech \$4,687.44; States Attorney \$15,927.67; Courthouse Building \$9,909.04; Director of Equalization \$19,723.90; Register of Deeds \$6,765.78; Human Resources \$2,375.02; Sheriff \$66,814.45; Coroner \$645.90; Library \$12,115.33; Extension \$115.80; Conservation \$1,119.49; Weed & Pest Control \$4,226.42; Planning \$10,564.13; County Road & Bridge \$54,617.21; Emergency Management \$22,733.31; Emergency Line F \$28,248.50

**COMMISSIONERS:** First Interstate Bank Master Card \$120.98; Golden West Technologies \$849; Pitney Bowes \$2,180; South Dakota Department of Legislative Audit \$22,350; Thomson Reuters \$75.02

**ELECTION:** First Interstate Bank Master Card \$1,274.23

**AUDITOR:** First Interstate Bank Master Card \$723.27; Quill \$365.76

**TREASURER:** First Interstate Bank Master Card \$466.60

**STATE'S ATTORNEY:** First Interstate Bank Master Card \$605.50; State Bar of South Dakota \$200; Kimberly Johnson \$61.20; Weston County Clerk of Courts \$2.50; Culligan Water \$37; Thomson Reuters \$75.02

**COURT APPOINTED ATTORNEY:** Beesley Law \$6,906.55; Justin O'Neil \$6,104.68; Garland Goff \$373

**COURTHOUSE BUILDING:** First Interstate Bank Master Card \$1,345.24; Hills Septic Service \$275; Custer Ace Hardware \$42.96

**DIRECTOR OF EQUALIZATION:** First Interstate Bank Master Card \$177.17; McLeod's \$498.90; Quill \$256.73; SDAO Treasurer \$450; Thomson Reuters \$75.02

**REGISTER OF DEEDS:** First Interstate Bank Master Card \$98.20; Quill \$193.22; US Bank \$123; Sand Creek Printing \$37.95

**VETERANS SERVICES:** First Interstate Bank Master Card \$64.24

**INFO TECHNOLOGY:** Golden West Technologies \$962

**HUMAN RESOURCE:** First Interstate Bank Master Card \$10.02; Vanway Trophy & Award \$147.60

**SHERIFF:** First Interstate Bank Master Card \$1,429.89; Black Hills Electric \$25.13; Custer County Sheriff \$241.28; French Creek Supply \$180; Sherry Weber \$80; City of Custer \$340; Innovative Office Solutions \$12.24; Golden West Telecommunications \$10; Sonnel Technologies \$12,844.65; Lamonte's Auto Center \$59.95; Dale's Tire & Retreading \$1,466.44; Lexisnexis Risk Solutions \$88; Anderson Auto Sales \$15; Battle Mt Humane Society \$1,000

**PRISONER CARE:** Pennington County Jail \$44.51; Correct RX Pharmacy \$47.01; PMB 316 Audio-Video \$6,047; Regional Health \$307.06; Linda Nohr \$75

**SEARCH & RESCUE:** Custer City \$60.71

**AIRPORT:** Custer Do It Best -\$9.17

**MENTALLY ILL:** Pennington County Public Defenders Office \$86; SD Human Services Center \$591.90

**MENTAL ILLNESS BOARD:** Beesley Law \$337.50; Pennington County States Attorney \$215

**LIBRARY:** First Interstate Bank Master Card \$888.80; Penworthy \$103.15; Marco \$424.81; Golden West Telecommunications \$95.95; Century Link \$16.29

**EXTENSION:** First Interstate Bank Master Card \$179.71

**WEED & PEST:** First Interstate Bank Master Card \$201.66; Black Hills Electric \$62.18; Don Fish \$759.51

**PLANNING:** First Interstate Bank Master Card \$7,848.27; Custer Ace Hardware \$4.99

**COUNTY ROAD & BRIDGE:** First Interstate Bank Master Card \$694.58; Black Hills Electric \$811.90; Black Hills Energy \$65.59; Butler Machinery \$4,158.98; French Creek Supply \$283.61; Interstate Batteries \$130.95; Prairie Auto Parts \$410.97; Quill \$7.66; Kieffer Sanitation \$172.50; Servall Towel & Linen \$111.34; Town of Buffalo Gap \$56; Snap On Tools \$188; Black Hills Gravel \$43,551.02; Custer Ace Hardware \$189.40; Nutrien Ag Solutions \$9,941.10; Pop's Grocery Shoppe \$8.07; Stern \$275.26; Mainline Contracting \$57,961.80; Loiseau Construction \$200; Grossenburg Implement \$35.23; Running's Supply \$9.87; Culligan Water \$33.50; Century Link \$17.09; Matco Tools \$199.95; Nelson's Oil & Gas \$2,445.46; Forward Distributing \$3.60; CBH Cooperative \$2,658.22;

**EMERGENCY MANAGEMENT:** First Interstate Bank Master Card \$175

**BUILDING:** First Interstate Bank Master Card \$495.69

**EMERGENCY LINE:** First Interstate Bank Master Card \$250.78

**D. Conflict of Interest Declarations** – There were no conflicts of interest declared by the commission.

**E. State’s Attorney**

1. Tracy Kelley presented to the commission on her request to fill a potential Victim’s Advocacy position. Motion by Linde and seconded by Hindle to approve the Victim’s Advocacy position with an annual wage of \$6,000 to be split between Lela Larson (additional \$4,000 annually) and Cinda Jones (additional \$2,000 annually); vote taken, all aye; motion carried.

**F. Planning**

1. Motion by Hindle and seconded by Linde to approve and authorize the chairman to sign the Joint Funding Agreement for the Dakota Water Science Center Water Resources Investigations project for operation and maintenance of three crest-stage gages on Ruby Creek, Laughing Water Creek, and French Creeks, during the period of 10-1-20 thru 9-30-21; vote taken, all aye; motion carried.
2. Motion by Sorenson and seconded by Hindle to approve the re-appointment of Roland Bauer and Oonagh Wood as Planning Board Members for a three-year term starting January 2021; vote taken, all aye; motion carried.
3. Terri Kester, Planning Director requested clarification on restrictions for development on VIP Road. Currently VIP Road does not meet existing Custer County Road specifications and further development is prohibited. Motion by Hindle and seconded by Linde to not approve any building permits for new residential structures or any further platting along VIP Road (existing residential lots would be allowed approval of building permits for additions and out building); vote taken, all aye; motion carried.

**G. Library**

1. Motion by Sorenson and seconded by Linde to approve the appointment of David Sutton as Library Trustee for a three-year term beginning January 2021; vote taken, all aye; motion carried.

**H. Communications**

1. The commission acknowledged the resignation of James Laverick as Permanent Part-Time Dispatcher effective December 4, 2020.
2. Sheriff Marty Mechaley informed the commission that the approved Wind Cave and Jewel Cave National Monument Dispatch Services Contract for January 1, 2021 – December 31, 2021 for \$15,000 annually is extended an additional two years through December 31, 2023.

**I. Human Resource**

1. Motion by Linde and seconded by Hindle to approve the new hire of Todd Fish as Permanent Part-Time Veteran Service Officer starting January 4, 2021 at a wage of \$18.11 per hour; vote taken, all aye; motion carried.

**J. Auditor**

1. Motion by Linde and seconded by Hindle to approve the following 2020 budget supplements from the Commissioners' Contingency Fund; vote taken, all aye; motion carried.

Account Number	Description	Amount	Contingency Balance
101-4-112			250,000.00
101-4-111	Commissioners	19,000.00	231,000.00
101-4-142	Treasurer	6,200.00	224,800.00
101-4-161	Courthouse Building	16,500.00	208,300.00
101-4-163	Register of Deeds	57,000.00	151,300.00
101-4-222	Red Cross	5,000.00	146,300.00
101-4-419	Custer County Housing	100,000.00	46,300.00
101-4-434	Black Hills Workshop	5,000.00	41,300.00
101-4-516	Senior Citizens	<u>20,000.00</u>	21,300.00
	TOTAL	228,700.00	

2. Motion by Linde and seconded by Hindle to approve the following 2020 budget auto supplements; vote taken, all aye; motion carried.

Account Number	Description	Amount	Supplement Acct Number
101-4-120	Election	1,400.00	101-331.30 (CARES Act)
101-4-211	Sheriff	55,000.00	101-331.30 (CARES Act)
101-4-511	Library	4,000.00	101-331.30 (CARES Act)
226-4-226	Emergency Management	90,000.00	101-331.30 (CARES Act)
250-4-161	Building Library Addition	<u>59,369.53</u>	250-369.00 (Foundation check)
		209,769.53	

3. Motion to table the Annual Budget – Move Cash for FY 2020 until the next commission meeting on January 13, 2021; vote taken, all aye; motion carried.
4. Motion by Linde and seconded by Hindle to approve the following 2021 Custer County employee wages and the proposed revised pay scales for hourly employees and salaried employees ; vote taken, all aye; motion carried.

Commissioners: Jim Lintz \$9,363.60 plus \$1,200 for travel expenses; Mark Hartman \$9,363.60 plus \$1,200 for travel expenses; Mike Linde \$9,363.60 plus \$1,200 for travel expenses; Craig Hindle \$9,363.60 plus \$1,200 for travel expenses; Travis Bies \$9,363.60 plus \$1,200 for travel expenses.

DEPARTMENT HEADS: Terri Cornelison, Auditor \$56,819.45 plus \$3,000 per year for Fire Advisory Board Administrative Assistant; Dawn McLaughlin, Treasurer \$57,495.40; Tracy Kelley, States Attorney \$115,000; Wendy McGowan, Deputy States Attorney \$43,197.16; Susan Anderson, Commission Legal Counsel \$47,940; Troy Schmidt, IST/GIS \$53,060.40; Robert Skinner, Maintenance Supervisor \$45,900; Leah Vissia, Director of Equalization \$54,989.04; Teri L. Morgan, Register of Deeds \$47,498.32; Tim Holland, Human Resource Director \$28,560; Marty Mechaley, Sheriff and Dispatch Supervisor \$76,115.83; Doris Ann Mertz, Library Director \$46,870.68; Terri Kester, Planning Director \$40,800; Jesse

Doyle, Highway Superintendent \$58,090; Michael Baldwin, Weed & Pest/Conservation Director \$40,800.

Hourly employees: Barbara Cox, Deputy Auditor II \$14.88; Sarah Mowery, Deputy Auditor II \$14.88; Anita Loeth, Deputy Auditor II \$14.17; Paula Arthur, Deputy Treasurer I/PT 24/7 Technician \$16.37; Kelly Holden, Deputy Treasurer II \$15.42; Tierney Shelton, Deputy Treasurer II \$14.88; Karen Hicks, Deputy Treasurer II \$14.17; Cinda Jones, States Attorney Legal Assistant \$17.11 plus and additional \$2,000 per year for Victim's Advocacy; Lela Larson, States Attorney Office Manager \$22.16 plus an additional \$4,000 per year for Victim's Advocacy; Jamie Walton, Maintenance \$16.61; Gordon Heggen, Maintenance \$16.61 plus \$2,000 per year for Safety Coordinator; Todd Fish, Permanent Part-Time Veteran Service Officer \$18.11; Karen Whitney, Department of Equalization Office Manager \$21.28; Lindsey Lockett, Appraiser \$14.17; Ron Remley, Appraiser \$14.17; Tara Traxler, Appraiser \$14.17; Angela Withrow, Appraiser \$14.17; Wanda Gramkow, Deputy Register of Deeds \$16.17 plus an additional \$1,000 per year for Safety Assistant; Steve McMillin, Lieutenant \$27.53; Jeffrey McGraw, Lieutenant \$26.93; Derrick Reifenrath, Sergeant \$25.70; Ross Norton, Sergeant \$25.22 David Clevenger, Deputy Sheriff \$22.77; Carl Maude, Deputy Sheriff \$22.71; Matthew Tramp, Deputy Sheriff/School Resource Officer \$23.63; Matthew Warren, Deputy Sheriff \$23.63; Stephen Yenulonis, Deputy Sheriff \$22.77; Seth Thompson, Deputy Sheriff \$22.77; Justin Richardson, Deputy Sheriff \$22.77; Matthew Kunz, Part-Time Temporary Deputy Sheriff \$21.75; Kyle Sim Deputy Sheriff \$21.69; Nicole Parker, Civil Deputy/Administrative Assistant \$19.67; Ned Westphal, Reserve Deputy \$22.28; Alan Dubbelde, Part-Time 24/7 Attendant \$14.88; Joel Behlings, Dispatcher \$24.00; Nancy Cates, Dispatcher \$22.18; Michelle Lyon, Dispatcher \$18.34; Leslie Skinner, Dispatcher \$17.51; Hapsie Nutley, Dispatcher \$16.40; Hannah Streff, Dispatcher \$16.40; Kevin Climis, Dispatcher \$16.40; Kate Shelton, Librarian \$13.49; Sarah Myers, Librarian \$14.88; Thea Teasley, Librarian \$14.88; Roberta Upton, Part-Time Librarian/Part-Time Maintenance \$16.59; Penny Kane, Part-Time Temporary Librarian \$13.60; Eileen Wahlstrom, Part-Time Temporary Librarian \$14.25; Laura Rosane, Planning Technician \$14.88; James Kor, Permanent Part-Time Planning Engineer \$35.70; Scott Hauck, Temporary Part-Time Planning Engineer \$30.60; Patrick Assman, Highway Equipment Operator III \$23.01; Cathy Carter, Highway Office Manager \$18.54; Frank Dooley, Highway Equipment Operator II 20.93; Craig Golder, Highway Equipment Operator I \$20.93; Jon Jurrens, Highway Equipment Operator II \$20.93; Mark Jurrens, Highway Equipment Operator II \$20.93; Paul Kock, Highway Equipment Operator I \$20.93; Dave Minzel, Highway Mechanic \$23.41; Justin Neville, Highway Equipment Operator III \$22.48; Erin Holden, Highway Equipment Operator II \$20.93; Darcy Smith, Part-Time Temporary Operator/Sign Technician \$20.31; David Stanton, Highway Equipment Operator II \$20.93; Jacey Woodward, Highway Equipment Operator II \$20.93; Kevin Treloar, Highway Equipment Operator I/Foreman \$24.03;

5. Motion by Hindle and seconded by Linde to deny the request to have the county pay the \$30 annual administrative fee that will be assessed to each Custer County Employee HSA account beginning January 1, 2021; vote taken, all aye; motion carried.

**K. 9 a.m. Public Hearing – Budget Supplement**

1. A supplemental budget hearing was held at 9:00 a.m. in the Custer County Courthouse, Custer, SD, at which time no interested persons appeared. Motion by Linde and seconded by Sorenson to approve the following supplements; vote taken, all aye; motion carried.

YMCA	\$ 57,000
Building Library Addition	\$ 73,000
Highway	\$ 26,000
Building Hwy Shop New Building	\$ 6,300

Building Airport Land	\$ 71,000
Communications	<u>\$ 62,000</u>
Total	\$295,300

**L. Equalization**

1. Director of Equalization Vissia presented to the commission on issues with the Custer County assessments. The level of assessment is currently at 75% of market value. Vissia reviewed her plan to bring the assessment values up to market value. The commission acknowledged the resignation of Laura Eickhoff as an Appraiser effective December 29, 2020. Motion by Hindle and seconded by Linde to allow the vacant appraiser position to be advertised and filled; vote taken, all aye; motion carried.

**M. Emergency Management**

1. Motion by Hindle and seconded by Linde to advertise the Emergency Management position as a Permanent Full-Time hourly position with a minimum wage of \$19.94 per hour; vote taken, all aye; motion carried.

**N. Public Comment** – There were no comments from the public.

**O. Commission**

1. Mail call – Information received on the scheduled auction for the STAR Academy property to be held on Friday, February 12<sup>th</sup> at 11:00 a.m. at the Custer County Courthouse
2. Meeting Schedule – Fire Advisory Board meeting is scheduled for Thursday, January 14<sup>th</sup> at 6:30 p.m.
3. Meeting Reports – there were no meeting reports given

**P. Old Business**

1. There was no old business to discuss.

**Q. Executive Session**

1. Motion by Sorenson and seconded by Linde to go into Executive Session pursuant to SDCL 1-25-2(1); vote taken, all aye; motion carried. Executive Session started at 10:00 a.m. to discuss personnel and concluded at 10:37 a.m.

**V. Adjourn**

1. Motion by Hindle and seconded by Linde to adjourn the meeting at 10:40 a.m. The next meeting will be held at 8 a.m. January 13, 2021 in the Commissioner’s Room in the Custer County Courthouse.

Jim Lintz, Chairman

Attest:

Terri Cornelison, Custer County Auditor

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